

BYLAWS
SOUTH CENTRAL SAFE COMMUNITY TASK FORCE

ARTICLE I NAME

The name of the organization shall be the South Central Safe Community Task Force. Or is it South Central Safe Community Partnership?

ARTICLE II AUTHORIZATION

The South Central Safe Community Task Force was created in November 1999 under provisions of a grant awarded to the South Central Planning and Development Commission by the Louisiana Highway Safety Commission for the specific purpose of creating a ~~regional~~-Safe Community Program for South Central Region-

ARTICLE III PURPOSE

The South Central Safe Community Task Force ~~is~~ was organized for the purpose of ~~creating~~developing and implementing an Action Plan ~~to that~~ reduces the incidence of traffic crashes in the six-parish region of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist and Terrebonne and to implement the Action Plan through the creation of a Safe Community Fund and a Media Campaign.

ARTICLE IV MEMBERSHIP OF THE TASK FORCE

Membership ~~on~~in the Task Force shall include any citizen or agency representing any of the aforementioned parishes of the six parish area interested in supporting efforts and executing projects that are designed to -reduce the incidence ~~-number~~ of traffic crashes in the region by focusing on the causes thereof.

ARTICLE V MEETINGS

The Task Force shall meet at least once a month during its initial year of planning. Thereafter, the frequency of meetings may be decreased to quarterly if the membership determines its suitability. ~~that is more suitable.~~

ARTICLE VI POLICIES AND PROCEDURES

The Task Force shall elect officers annually by vote of a majority of members present. Elections shall occur in December of each year. Special elections may be held as needed in order to fill vacancies on the Board. A simple majority vote (including those by proxy) of those members present shall be necessary to carry any motion.

Any member of the Task Force or Executive Board may vote at any meeting of the membership by proxy. All proxies must present a written letter of authorization in order to vote on behalf of the absentee member and a record must be kept in the minutes of the meeting of all proxies voted in the meeting. Proxy representatives cannot grant proxies to representatives or alternative representatives of another member.

ARTICLE VII COMMITTEES

Standing Committees:

1. ~~1.~~ The Executive Board

1.1 The Executive Board shall be composed of not more than 21 members of the Task Force including the officers. It shall have at least one (1) and not more than three (3) representatives from each of the six parishes in the South Central Region. Each representative shall reside within or work for an agency serving the parish to be represented. The three representatives from each parish shall not all be from the same agency. In addition there shall be three (3) at-large members who represent more than one parish as a result of the agency at which they are employed.

1.2 The Executive Board shall develop policies and procedures, review and approve applications for funding under the Safe Community Fund, and report awards to the Task Force, Louisiana Highway Safety Commission and the South Central Board of Directors.

1.3 The Executive Board shall meet monthly during the initial planning year of the program and may amend its meeting schedule thereafter by majority vote. The Chair and Vice Chair of the Task Force shall serve as Chair and Vice Chair of the Executive Board. In order for motions to be made, a majority of the Board must be present. A quorum shall consist of five (5) members and one (1) officer, which is a total of six (6) members.

2. The Executive Committee shall be comprised of the officers of the Task Force/Executive Board.

Special Committees:

The Task Force may create special committees as needed. The Chair shall appoint committee chairs.

ARTICLE VIII OFFICERS OF THE TASK FORCE AND EXECUTIVE BOARD

The officers of the Task Force and Executive Board shall be the same and shall include the Chair, Vice Chair, Secretary and Treasurer. The Secretary/Treasurer may be combined. The same persons shall serve as the officers of the full Task Force.

The Chair shall convene regularly scheduled meetings and shall preside or arrange for other members of the executive committee to preside at each meeting.

The Vice-chair will chair committees on special subjects as designated by the board and serve in the absence of the Chair.

The Secretary shall be responsible for keeping records of meetings, including minutes of all meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each member and assuring that records are maintained.

The Treasurer shall make a report at each meeting. The Treasurer shall assist in the preparation of the budget, help develop fundraising plans, and make financial information available to the members.

ARTICLE IX ANNUAL REPORT

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An annual report detailing progress in implementing the Action Plan, amendments thereto, status of membership and receipt and award of funds shall be prepared and submitted to each member of the Task Force, Louisiana Highway Safety Commission, and the South Central Planning and Development Commission Board of Directors in January of each year.

ARTICLE X AMENDMENTS TO BY-LAWS, POLICIES AND PROCEDURES

These Bylaws may be amended when necessary by a majority vote of the **Task Force**. Proposed amendments must be submitted to the **Task Force** one month prior to the meeting at which they are to be adopted.

THESE BYLAWS WERE APPROVED AT A MEETING OF THE SAFE COMMUNITY TASK FORCE ON MARCH 16, 2000.
AMENDED ON JUNE 22, 2000.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

November 16, 2000

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on November 16, 2000. Those present were:

Chris Authement, Terrebonne Parish School Board
Lt. Clay J. Naquin, Houma Police Department
Greg K. Maurin, St. John Sheriff's Office
Lanard J. Robinet, St. John Sheriff's Office
Pam Roussel, South Central Planning and Development Commission
Martha Cazaubon, South Central Planning and Development Commission
Craig Poché, St. James Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Jan P. Troxler, St. Charles Sheriff's Department
Dee Matherne, St. Charles Parish EOC
Cathy J. Holmes, St. John – LSU Ag Center
Capt. Todd Diaz, Lafourche Parish Sheriff's Office

It was moved by G. Maurin, seconded by D. Matherne, to accept the minutes of the October 19, 2000 meeting. The motion carried unanimously.

Discussion ensued on the problems with submitting the questionnaires on the website. Ms. Cazaubon stated that some of the concerns on the questionnaires that she did receive were cell phones while driving, vehicle factors - cane trucks, cane grinding season, and lack of shoulders on Hwy. 308. She said that speeding and/or impaired driving due to alcohol or substance abuse are listed on all of the questionnaires. Mr. Naquin suggested putting out some type of information about the state law that states if windshield wipers are on, the headlights should also be on.

Discussion followed on the priorities for the upcoming year.

It was moved by D. Matherne, seconded by L. Robinet to accept the priorities and objectives for next year. The motion carried unanimously.

There was discussion concerning the Procedures Manual.

It was moved by D. Matherne, seconded by L. Robinet to accept the application process. The motion carried unanimously.

Discussion developed regarding holding an application workshop and the application announcement.

Ms. Cazaubon spoke about the Safety Management Meeting that was conducted by the Highway Safety Commission. She said that the meeting was attended by the grantees of the LA Highway Safety Commission, the DOTD Safety personnel and Federal Highways, to talk about the different traffic safety efforts around the state.

Ms. Cazaubon said that she believes that in the coming year, the Safe Community Program needs to begin looking for alternative sources of funding. She suggested putting together an information tool to be able to make presentations to groups. She discussed the information NHSTA has on their web site that can be modified to suit any Safe Community Program.

Discussion ensued about a more detailed list of the kind of data needed for Thibodaux Regional to respond to the letter regarding ATV's.

There being no other business to discuss, it was moved by G. Maurin to adjourn.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE
November 16, 2000
MEETING MINUTES**

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, November 16, 2000, immediately following the LHSC Executive Board. Those present were:

Chris Authement, Terrebonne Parish School Board
Lt. Clay J. Naquin, Houma Police Department
Greg K. Maurin, St. John Sheriff's Office
Lanard J. Robinet, St. John Sheriff's Office
Pam Roussel, South Central Planning and Development Commission
Craig Poché, St. James Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Jan P. Troxler, St. Charles Sheriff's Department
Dee Matherne, St. Charles Parish EOC
Cathy J. Holmes, St. John – LSU Ag Center
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Leonard Alcorn, Assumption Parish Sheriff's Office
Glenn Bourgeois, Terrebonne Parish DA's Office
Seve Serna, FHWA
Royce Doucet, Lafourche Parish School Board
Earl A. White, representing Rep. Fauchaux
Annette Knobloch, William Carey College
Sgt. Darrin Naquin, LA State Police–Troop C

It was moved by C. Poché, seconded by R. Doucet to accept the minutes of October 19, 2000. The motion carried unanimously.

T. Diaz explained that the Executive Board would be sending out the applications and a notice to the media. The deadline for the applications will be January 8, 2000. He explained that there would be a media announcement about a workshop to be held on or about December 6th or 7th.

T. Diaz stated that there is still a technical problem with the internet questionnaire, but SCPDC will work on the problem. He said that from the few questionnaires that were received, the priorities were still pretty much the same as the previous year.

T. Diaz opened the floor for nominations for Chairman.

It was moved by T. Diaz, seconded by G. Falgoust to nominate Todd Diaz for Chairman.

T. Diaz stated that the nominations are open until the December meeting.

T. Diaz opened the floor for nominations for Vice-Chairman. G. Falgout nominated Mickey Viator as Chairman. T. Diaz nominated Chris Authement.

M. Cazaubon discussed Board vacancies. She explained that Sgt. Clark would no longer be able to serve in his at-large seat. T. Diaz nominated Darren J. Naquin of the LA State Police to serve in the vacant seat.

The group spoke about upcoming safety events.

M. Cazaubon said that she received a report from Dan Magri regarding LA 44 and Elm in LaPlace. Mr. Magri reported that the district studied the area and it met the warrants for a signal installation. His office will recommend that a signal be installed. T. Diaz commented on the progress with the widening of LA Hwy 20 on the stretch between Vacherie to the Lafourche Parish Line.

It was suggested that SCPDC check on the progress of intersection improvements of LA 641 and LA 61 in the Gramercy area.

There being no other business to discuss, the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

JANUARY 18, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 8:30 a.m., on January 18, 2001. Those present were:

Chris Authement, Terrebonne Parish School Board
Capt. Craig Poche, St. James Sheriff's Office
Det. Lou Landry, St. James Sheriff's Office
Dee Matherne, St. Charles EOC
Clay Naquin, Houma Police Department
Cathy J. Holmes, LSU Ag Center
Greg K. Maurin, St. John Sheriff's Office
Jim Hogue, Lafourche Parish Sheriff's Office
Lanard Robinet, St. John Sheriff's Office
Royce Doucet, Lafourche Parish School Board
Mickey J. Viator, Office of Public Health
Gerald J. Falgoust, St. James Parish EOC
Sgt. Darrin Naquin, LA State Police Troop C
Capt. Todd Diaz, Lafourche Parish Sheriff's Office

It was moved by R. Doucet, seconded by L. Robinet, to accept the minutes of the December 21, 2000 meeting. The motion carried unanimously.

M. Cazaubon stated that at the last meeting there was a question about the intersection at Hwy. 3161 and Hwy. 3235. She said that Lyle LeBlanc of DOTD will give an update as to what DOTD plans to do about the intersection at the Task Force meeting. She said that she has prepared a letter to the Lafourche Parish President about possibly installing a street light at the intersection, and asked that everyone take a look at the letter and sign before leaving.

Discussion ensued regarding the Applications for Subgrants. Capt Diaz stated that South Central Planning received seven applications totaling \$54,417.98. The Safe Community program has \$46,000.00 to award for grant funding. Capt Diaz informed the Board that Ms. Cazaubon called the applicants to see if the applications could be re-evaluated to possibly cut a few dollars off of each grant. There was also discussion about the possibility of moving some money from the media campaign and salary portion of the grant where these areas may run under budget.

The Chairman allowed each of the applicants the opportunity to give a brief presentation on their project.

Capt Diaz asked for approval on each of the applications.

1. Assumption Parish Sheriff's Office

Original Amount Requested: \$10,000.00

Adjusted Amount: \$9,130.00

It was moved by James Hogue, seconded by Lanard Robinet to fund the proposal submitted by the Assumption Parish Sheriff's office in the amended amount of \$9,130.00. There being no opposition, the motion carried.

2. Lafourche Parish Sheriff's Office

Original Amount Requested: \$9,069.98

Adjusted Amount: \$8,100.00

It was moved by Lanard Robinet, seconded by Craig Poche to fund the proposal submitted by the Lafourche Parish Sheriff's office in the amended amount of \$8,100.00. There being no opposition, the motion carried.

3. Terrebonne Parish Sheriff's Office

Original Amount requested: \$10,510.00

Adjusted Amount: \$7,560.00

It was moved by James Hogue, seconded by Gerald Falgoust to fund the proposal submitted by the Terrebonne Parish Sheriff's office in the amended amount of \$7,560.00. There being no opposition, the motion carried.

4. Our Lady of the Sea Hospital

Amount requested: \$1,328.00

It was moved by Chris Authement, seconded by Clay Naquin to fund the proposal submitted by Our Lady of the Sea Hospital in the amount of \$1,328.00. There being no opposition, the motion carried.

5. St. James Parish Sheriff's Office

Original Amount Requested: \$7,135.00

Adjusted Amount: \$6,635.00

St. It was moved by Royce Doucet, seconded by James Hogue to fund the proposal submitted by the James Parish Sheriff's office in the amount of \$6,635.00. There being no opposition, the motion carried.

6. St. John Parish Sheriff's Office

Original Amount Requested: \$10,000.00

Adjusted Amount: \$9,300.00

It was moved by James Hogue, seconded by Craig Poche to fund the proposal submitted by the St. John Parish Sheriff's Office in the amount of \$9,300.00. There being no opposition, the motion carried.

7. Houma Police Department

Original Amount Requested: \$6,375.00

Adjusted Amount: \$5,975.00

It was moved by Royce Doucet, seconded by Greg Maurin to fund the proposal submitted by the Houma Police Department in the amount of \$5,975.00. There being no opposition, the motion carried.

It was moved by James Hogue, seconded by Lou Landry to approve the transfer of funds of \$2,000.00 (\$1,000.00 from media and \$1,000.00 from salaries) to the grants portion of the program. There being no opposition, the motion carried.

Ms. Cazaubon updated the Board on some other sources of funding she checked into. She said that the Lorio Foundation only funds within the City Limits of Thibodaux for Capital Improvements. Ms. Cazaubon said that the Gheens Foundation, out of Louisville, KY, is very vague about what and where they will fund. The Gheens Foundation has a large land holding in Lafourche Parish, and will fund some projects in the Lafourche/Terrebonne area. Ms. Cazaubon said that she asked about the possibility of acquiring funding for a regional project and was told to send it in, and they would look at it. She felt this might be a good place to go for funding for ATV activities and possibly for funding Ralph Mitchells request for funding for radar equipment to be used throughout the Troop C area. Ms. Cazaubon also mentioned that she spoke with Lt. Colonel Santos and the kinds of projects his program usually fund is something that results in training for the National Guard. He said that some community projects are considered, but he likes the projects to involve hands on training for their people.

There being no other business to discuss, it was moved by James Hogue, seconded by Greg Maurin to adjourn.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE
January 18, 2001
MEETING MINUTES**

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:30 a.m., on Thursday, January 18, 2001, immediately following the LHSC Executive Board. Those present were:

Chris Authement, Terrebonne Parish School Board
Capt. Craig Poche, St. James Sheriff's Office
Det. Lou Landry, St. James Sheriff's Office
Dee Matherne, St. Charles EOC
Clay Naquin, Houma Police Department
Cathy J. Holmes, LSU Ag Center
Greg K. Maurin, St. John Sheriff's Office
Jim Hogue, Lafourche Parish Sheriff's Office
Lanard Robinet, St. John Sheriff's Office
Royce Doucet, Lafourche Parish School Board
Mickey J. Viator, Office of Public Health
Gerald J. Falgoust, St. James Parish EOC
Sgt. Darrin Naquin, LA State Police Troop C
Leonard Alcorn, Assumption Parish Sheriff's Office
Penny Cuneo, Office of Public Health
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Robert Canfield, LA Highway Safety Commission

It was moved by G. Falgoust, seconded by C. Naquin to accept the minutes of December 21, 2000. The motion carried unanimously.

The Chairman, T. Diaz stated that the following grants were approved by the Executive Board:

Assumption Parish Sheriff's Office in the amount of \$9,130.00
Lafourche Parish Sheriff's Office in the amount of \$8,100.00
Terrebonne Parish Sheriff's Office in the amount of \$7,560.00
Our Lady of the Sea Hospital in the amount of \$1,328.00
St. James Parish Sheriff's Office in the amount of \$6,635.00
St. John the Baptist Parish Sheriff's Office in the amount of \$9,300.00, and
Houma Police Department in the amount of \$5,975.00.

Chairman T. Diaz also made the Task Force aware that the Executive Board approved \$1,000.00 from the Media Campaign and \$1,000.00 from salaries to be transferred to the grant portion of the program to cover all of the grants applied for.

A motion was made by James Hogue, seconded by Clay Naquin to ratify the approvals made by the Executive Board. There being no opposition, the motion carried.

Ms. Cazaubon stated that there are extra media campaign items left if anyone needs more. She said that Clay Naquin suggested that SCPDC do press releases and PSA's regarding drinking and driving for the Mardi Gras season, and discussion followed on the matter.

There was discussion regarding educational information on ATV's. in conjunction with the Times Picayune.

Chairman T. Diaz introduced Mr. Lyle LeBlanc of DOTD. Mr. LeBlanc gave an update on the improvements planned by DOTD for La. Hwy. 3161.

Mr. Bob Canfield made the group aware of an Incident Management Training Course which will be held on February 1st. and 2nd.

A driving straight program will be held at South Lafourche High School on January 23, 2001.

Ms. Cazaubon asked the Task Force if SCPDC should apply to the Gheens Foundation for an ATV program and a radar trailer.

It was moved by Gerald Falgoust, seconded by James Hogue to request SCPDC to submit two applications for funding to the Gheens Foundation for ATV Safety and a Speed Monitoring Trailer. There being no opposition, the motion carried unanimously.

It was commented that NHTSA would be at LHSC on January 31 to receive comments and concerns for future grants.

There being no other business to discuss, the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

FEBRUARY 15, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on February 15, 2001. Those present were:

Sgt. James Hogue, Lafourche Parish Sheriff's Office
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Gary Martin, St. Charles Parish Schools
Det. Lou Landry, St. James Sheriff's Office
Dee Matherne, St. Charles EOC
Sgt. Darrin Naquin, Louisiana State Police Troop C

It was moved by C. Authement, seconded by J. Hogue, to accept the minutes of the January 18, 2001 meeting. The motion carried unanimously.

M. Cazaubon notified the Board that all of the subcontracts are in. She also said that Our Lady of the Sea Hospital has already purchased the bike helmets and will send their invoices in for reimbursement. The Safe Kids Circus will be held on May 5th.

M. Cazaubon updated the Board on the Gheens Foundation grant request. She said that a total of \$20,015.00 was requested for a speed radar trailer and the printing of ATV materials.

Discussion ensued as to next year's application to Highway Safety. T. Diaz recommended applying for the same amount as last year, but moving some of the money from the media and planning fund to the subgrant fund. He also suggested applying for a speed monitoring trailer in the amount of \$15,000.00 under the commodities section of the grant. M. Cazaubon stated that the deadline for applications is March 16, 2001. T. Diaz requested that SCPDC send a draft of the application to the Executive Board.

T. Diaz informed the Board about a bike safety program that will be held at Thibodaux Hospital's outpatient building on March 14th at 12:00 p.m.

T Diaz stated that Bob Canfield would like the Safe Communities Task Force to identify traffic safety problems that can be corrected by infrastructure changes, construction changes, etc. M. Cazaubon said that she thinks that Mr. Canfield would like the Safe Communities program to identify three (3) problem sites in each community and then try to get some information on the cause of the problem. Ms. Cazaubon stated that Richard Poché of SCPDC is working with Sgt. Darren Naquin of the LA State Police to map some of the traffic data. She said that the SCSC would be able to use this information to identify the numbers of crashes and the causes to document if there really is a safety problem. T. Diaz suggested that at the next meeting information be turned in, outlined in a short paragraph, along with any statistics to back up the information so that it can be incorporated into a presentation to Mr. Canfield.

Darren Naquin spoke regarding incorporating the Incident Management meetings into the South Central Safe Communities.

T. Diaz stated that a presentation of the Lafourche Parish Sheriff's Office (LPSO) Drive Straight Program was held last month and went over very well. He said that the LPSO is now being solicited by judges, teachers, and school boards to present the program for them. He said that if anyone knows of any group or agency that is interested in seeing the program to let him know.

There being no other business to discuss, it was moved by Dee Matherne, seconded by Darin Naquin to adjourn. The motion carried unanimously.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE
FEBRUARY 15, 2001
MEETING MINUTES**

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, February 15, 2001, immediately following the LHSC Executive Board. Those present were:

Sgt. James Hogue, Lafourche Parish Sheriff's Office
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Gary Martin, St. Charles Parish Schools
Det. Lou Landry, St. James Sheriff's Office
Dee Matherne, St. Charles EOC
Sgt. Darrin Naquin, Louisiana State Police Troop C
Annette Knobloch, William Carey College
Paul Oncale, St. John Civil Defense/OEP
Mayor Richard Champagne, Town of Lockport
Seve Serna, FHWA
Dan Magri, DOTD
Leonard Alcorn, Assumption Parish Sheriff's Office
Marilyn Harris, DHH-OAD Region 3 Prevention

It was moved by D. Matherne, seconded by L. Landry to accept the minutes of January 18, 2001. The motion carried unanimously.

T. Diaz introduced the guest speaker Ms. Bridget Schumert, R.N of Charity Hospital. Ms. Schumert spoke to the group about many of the hospital's new programs such as School-Based Trauma Prevention Outreach Program, Mock Trauma Tours, Alcohol Awareness – Making the Right Choice, KICS – Kids in Car Seats, the Louisiana Passenger Safety Task Force, and the Louisiana State Police's involvement in the Alcohol Awareness Program. Ms. Schumert informed the Task Force about an upcoming conference called Lifesavers to be held in March 2001. She said that she attended last year and will be attending again this year. She said that the amount of information the conference has is incredible. Ms. Schumert also informed the Task Force of another conference called the Safety Technical Conference. She said that this conference is specific to child passenger safety and will be held in June 2001.

There was further discussion on child safety seats.

Mr. Dan Magri of the Louisiana DOTD updated the Task Force on Highway issues that have been discussed in the past.

T. Diaz stated that Darrin Naquin of the Louisiana State Police Troop C would like to incorporate the Incident Management meetings with the Safe Communities meetings. He said that the SCSC would work with the State Police to try to incorporate the two meetings into one day per month.

T. Diaz said that Bob Canfield, a Traffic Engineer for the State has asked the SCSC to put together a list of three different traffic issues in each community that could be brought to his attention. He asked that this information be presented at the next meeting.

T. Diaz stated that all of the subcontracts have been returned to SCPDC that were approved at last month's meeting. He reminded that the deadline to turn in invoices is September 2001.

M. Cazaubon stated that Our Lady of the Sea Hospital purchased their bike helmets and will use the helmets for their Safe Kids Circus that will be held on May 5, 2001.

T. Diaz stated that the Lafourche Parish Sheriff's Office (LPSO) has began their Drive Straight Program and stated that if anyone is interested in having the presentation to let him know. He said that there has been a lot of positive feedback on the program.

T. Diaz stated that Thibodaux Hospital will conduct their Safe Kids program on March 14, 2001.

M. Cazaubon updated the Task Force on the intersection in South Lafourche. She said that rumble strips would be installed before the end of the month. She said that a letter was sent to the Lafourche Parish President asking that the Parish install a street light.

M. Cazaubon said that at the last meeting, Bob Canfield talked about a Highway Safety Administration Meeting where they would meet with NHTSA. Mr. Canfield asked if the SCSC had any issues that should be brought up. She said that the SCSC had asked if there was a way in which more could be done on the ATV issue through the current Highway Safety Commission Grant. She said that the answer was no, but it was suggested that the SCSC check with the Forestry Department and the Wildlife and Fisheries.

M. Cazaubon stated that an application was sent in to the Gheens Foundation earlier this week. She said that \$5,000.00 was requested to do printed materials regarding ATV and \$15,000.00 was requested for a speed monitoring trailer.

T. Diaz said that SCPDC would work on the application for next year's funding from Highway Safety. Ms. Cazaubon stated that the application is due on March 16, 2001.

There was further discussion on ATV safety.

There being no other business to discuss, the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

MARCH 15, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on March 15, 2001. Those present were:

Dee Matherne, St. Charles EOC;
Leonard Alcorn, Assumption Parish Sheriff's Office;
Todd Diaz, Lafourche Parish Sheriff's Office;
Greg K. Maurin, St. John Sheriff's Office;
Lanard J. Robinet, St. John Sheriff's Office;
Chris Authement, Terrebonne Parish School Board;
Craig Poche, St. John Sheriff's Office;
Lou Landry, St. James Sheriff's Office;
Ralph D. Mitchell, Jr., Louisiana State Police;
Annette Knobloch, William Carey School of Nursing;
Gerald J. Falgoust, St. James Parish EOC;
John Boudreaux, Assumption Parish OEP;
Gregory J. Serigny, Lafourche Parish OEP;
Darrin Naquin, Louisiana State Police Troop C;
Jim Hogue III, Lafourche Parish Sheriff's Office;

It was moved by D. Matherne, seconded by C. Poché, to accept the minutes of the February 15, 2001 meeting. The motion carried unanimously.

M. Cazaubon gave a summary on the application submitted to the Gheens Foundation.

M. Cazaubon presented the application that will be submitted to the Louisiana Highway Safety Commission for next year's project.

It was moved by D. Matherne, seconded by C. Poché, to accept the application as presented. The motion carried unanimously.

It was decided to move the next meeting date from April 19th to April 26th because of the Easter holidays. The meeting will be held in Convent in the Emergency Operations Center.

Capt. Diaz reminded the grant applicants not to wait until the last minute to turn in receipts to get reimbursed.

P. Roussel discussed the next billboard campaign. She also notified the Board that press releases were sent to all of the six parish newspapers about the grant awards. She said that the only paper that ran the release was The Enterprise.

J. Boudreaux pointed out that Assumption Parish has two weekly papers, The Assumption Pioneer and The Cajun Gazette.

Capt. Diaz stated that Sgt. Hogue has been nominated to represent the region as a Law Enforcement Liaison with NHTSA in Washington, D.C.

A. Knobloch stated that for Mardi Gras she noticed many people riding in open pickup trucks and not buckling up. She suggested conducting Public Service Announcements regarding getting to and from the Mardi Gras parades safely. It was decided to address this issue next year before Mardi Gras season.

C. Poche stated that St. James Sheriff's Office received their radars on Friday.

G. Falgoust stated that Prom Night would be held at Lutchter High School on March 29th and at St. James High School on May 2nd.

L. Alcorn said that Assumption Parish will have its Prom Night program on May 3rd and 4th and it will be video taped.

There being no other business to discuss, it was moved by D. Matherne, seconded by C. Poché to adjourn.
There being no opposition, the motion passed unanimously.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE
MARCH 15, 2001
MEETING MINUTES**

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, March 15, 2001, immediately following the LHSC Executive Board. Those present were:

Dee Matherne, St. Charles EOC;
Leonard Alcorn, Assumption Parish Sheriff's Office;
Todd Diaz, Lafourche Parish Sheriff's Office;
Greg K. Maurin, St. John Sheriff's Office;
Lanard J. Robinet, St. John Sheriff's Office;
Chris Authement, Terrebonne Parish School Board;
Craig Poche, St. John Sheriff's Office;
Lou Landry, St. James Sheriff's Office;
Ralph D. Mitchell, Jr., Louisiana State Police;
Annette Knobloch, William Carey School of Nursing;
Gerald J. Falgoust, St. James Parish EOC;
John Boudreaux, Assumption Parish OEP;
Gregory J. Serigny, Lafourche Parish OEP;
Darrin Naquin, Louisiana State Police Troop C;
Jim Hogue III, Lafourche Parish Sheriff's Office;

It was moved by D. Matherne, seconded by L. Landry to accept the minutes of February 15, 2001. The motion carried unanimously.

T. Diaz introduced the guest speaker Capt. Ralph Mitchell. Capt. Mitchell gave an update on Traffic Stats. He stated that Troop C would like to partner up with some of the educational aspects of the Safe Communities Program. He felt that the program could help with pedestrian issues by letting people know that the highway is not a place to walk or play.

Capt. Mitchell discussed the driving habits of NSU Students. He said that the students leave and drive at excessive speeds, cut through private property and go the wrong way on the couplet in order to miss red lights. He said he spoke to Representative Warren Triche about possibly having a Public Information Officer speak to the students in the Student Development course at NSU about the problem.

Capt. Mitchell stated that if there is any program that the State Police could assist with to give them a call.

Capt. Mitchell said that the State Police would begin to issue citations to tailgaters. He explained that an educational program was created to target tailgaters and passed out a sample brochure that will be used.

Capt. Mitchell discussed the possibility of holding a Traffic Summit sometime around October.

Capt. Mitchell discussed Incident Management and introduced Sgt. Shexnayder who is in charge of the Incident Management Program. Capt. Mitchell suggested having a standard agenda item on the Safe Community meeting agenda to give an update on Incident Management.

Sgt. Schexnayder stated that he has been tasked to develop the Incident Management Program for Troop C. He said that he is in the process of creating a 45-minute to an hour-long class and will pick a core of 5 or 6 other people very knowledgeable in the field. He said that the group would target law enforcement, fire, EMS, first response, and towing companies. He said that eventually they would try to formulate some Memorandum's of Understanding to outline responsibility.

M. Cazaubon asked Capt. Mitchell if he wanted Troop C's Incident Management members to be contacted for the next monthly meeting of the Safe Community Program in order to have a joint meeting and he said yes.

There was further discussion regarding the Traffic Summit and the possibility of part of next year's grant going to help fund the summit.

Since there were no additional people attending the Task Force meeting, the Committee Reports and the update on the Subcontracts were not discussed.

There was discussion on problem areas that were requested by Mr. Bob Canfield. Capt. Diaz stated that if there is an area that any individual feels is a problem to write a description of the problem and bring it to the next meeting, call Martha, or e-mail Martha your information so that a letter could be sent to Mr. Canfield addressing the problem as a group.

M. Cazaubon stated that Leonard Alcorn mentioned two problem areas in Assumption Parish. Mr. Alcorn said that the intersection near the Labadieville church and the intersection of Hwy. 70 and Hwy. 308 have caused problems.

There was discussion on possibly placing the statistics in the newspaper to increase public awareness. Capt. Mitchell stated that he does not have enough data yet. He said that a monthly work plan would be prepared to show locations that will be targeted which will be made available to the media and the Internet. Capt. Mitchell stated that he also plans to put together a yearly summary report.

Capt. Mitchell encouraged the group to keep asking for money to do Safe Community projects even if not awarded the first time.

There being no other business to discuss, the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

April 26, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on April 26, 2001. Those present were:

Cathy Holmes, LSU Ag Center;
Lou Landry, St. James Sheriff's Office;
Bob Thompson, Louisiana Highway Safety Commission;
Jim Hogue, Lafourche Parish Sheriff's Office;
Todd Diaz, Lafourche Parish Sheriff's Office;
Chris Authement, Terrebonne Parish Sheriff's Office;
Lanard J. Robinet, St. James Parish Sheriff's Office;
Gerald Falgoust, St. James Parish EOC;
Brent Favolora, Terrebonne Parish Sheriff's Office;
Craig Poché, St. James Parish Sheriff's Office;
Clay Naquin, Houma Police Department;
Darryl Cunningham, Houma Police Department;

It was moved by L. Landry, seconded by L. Robinet, to accept the minutes of the March 15, 2001 meeting. The motion carried unanimously.

Capt. Diaz informed the Board that the Gheens Foundation denied the application submitted by the Safe Community Program for ATV safety due to the lack of funding.

Capt. Diaz updated the Board on the status of the outstanding subgrants.

There was discussion regarding the bill in the legislature, which would make bicycle helmets state law.

B. Thompson updated the Board on the grant application status. He said that by the end of May or the beginning of June a decision will be made. He said that the funds would not go into effect until October 1st.

M. Cazaubon gave an update on the discussion with Ralph Mitchell at the last meeting of the Safe Communities regarding the assistance of South Central Planning in public outreach efforts.

There was discussion on the sobriety checkpoint that will be conducted in Lafourche Parish.

Clay Naquin stated that he will retire soon and will not be able to make the meetings. This being the case, discussion ensued on vacancies on the Board. Darryl Cunningham of the Houma Police Department will stand in for Mr. Naquin until the next election.

Discussion developed on the re-stripping of roads in the City of Houma and a letter will be prepared as a group to address this problem.

There being no other business to discuss, it was moved by Lanard Robinet, seconded by Craig Poché to adjourn. There being no opposition, the motion passed unanimously.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE
APRIL 26, 2001
MEETING MINUTES**

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, April 26, 2001, immediately following the LHSC Executive Board. Those present were:

Cathy Holmes, LSU Ag Center;
Lou Landry, St. James Sheriff's Office;
Bob Thompson, Louisiana Highway Safety Commission;
Jim Hogue, Lafourche Parish Sheriff's Office;
Todd Diaz, Lafourche Parish Sheriff's Office;
Chris Authement, Terrebonne Parish Sheriff's Office;
Lanard J. Robinet, St. James Parish Sheriff's Office;
Gerald Falgoust, St. James Parish EOC;
Brent Favolora, Terrebonne Parish Sheriff's Office;
Craig Poché, St. James Parish Sheriff's Office;
Clay Naquin, Houma Police Department;
Darryl Cunningham, Houma Police Department;
Barbara Blake, Thibodaux Regional Rehab;
Duane Schexnayder, Louisiana State Police;
Greg Serigny, Lafourche Parish OEP;
Paul J. Oncale, St. John the Baptist Parish OEP
Marilyn Harris, DHH OAD Region 3 Prevention;
Joe Matassa, LA Wildlife and Fisheries

It was moved by Lou Landry, seconded by Gerald Falgoust to accept the minutes of March 15, 2001. The motion carried unanimously.

The agenda item "Overview of Safe Community Program for Incident Management Group" was skipped over due to the fact that none of the area fire departments were present.

Capt. Diaz gave a committee report of the Executive Board meeting.

Capt. Diaz said that for the Media Campaign, there have been many ads in the Daily Comet and the Lafourche Gazette promoting the use of headlights when windshield wipers are in use. He also added that the Assumption Pioneer had a story on the funding that the Assumption Parish Sheriff's Office received from the Safe Community Program.

M. Cazaubon stated that Pam Roussel would check into the cost of pencils and book covers for the start of the next school year.

M. Cazaubon stated that it sounds like a light and possibly a turning lane will be placed at Elm Street in LaPlace.

An update was given on the status of the intersection of LA 3235 and LA 3161 in Lafourche Parish. Rumble strips and signage have been installed at the location.

M. Cazaubon stated that she has not heard from Bob Canfield about the two (2) problems in Assumption Parish and the problem with River Road in St. Charles Parish.

Discussion developed on the Incident Management Program.

Mr. Duane Schexnayder of the Louisiana State Police gave an update on the Traffic Stats Program. He responded by saying that the program is wonderful. He said that he does not recall the statistics but said that they are down anywhere from 7 to 12 percent. There was discussion on the active enforcement of the area between LA Hwy. 20 and the U.S. 90 overpass.

Discussion developed on the new legislation before the house and senate regarding DWI, seat belts and child safety seats. Mr. Thompson said that a bill that would stop people under 21 from entering bars was defeated at committee level.

D. Schexnayder stated that the Louisiana State Police would host a Grade Crossing Collision Investigation School on May 15 and 16 in Gray. He also said that the Incident Notification System is now up and running.

B. Thompson informed the Task Force about the Tiger Website. He said that the address is www.dps.state.la.us/tiger. He explained that tiger is an acronym for Traffic Resources for Law Enforcement and the website has everything someone may want to know about highway safety. The site is updated weekly. There is also a website called www.when.com where you can put upcoming events on a calendar for everyone to see. The password is LHSC.

B. Thompson informed the group that a Statewide Traffic Summit would be held on July 11th in Baton Rouge. He said that he would have more details for the next meeting.

M. Cazaubon informed the group that the National Traffic Data Conference would be held in New Orleans in July. She said that one of the topics to be covered would be Safe Communities.

Ms. Barbara Blake of Thibodaux Regional Hospital stated that every other year the hospital holds a bicycle safety program where helmets are given away. She said that in the interim the Hospital would like to continue to try to promote the children to wear helmets. In the summer months the Hospital will conduct a program called "Get Caught with Your Helmet" along with the Police and Sheriff's Departments in Lafourche Parish. Any child seen in the area by an officer wearing their helmet will get a token for Wendy's or McDonalds. She said that this would be advertised by putting flyers out to all of the schools before the end of the school year.

B. Thompson explained the Mandatory Bicycle Helmet Law, which is a bill that is going through the legislature now.

Prom Night is scheduled for Wednesday, May 2, 2001 at St. James High School.

M. Cazaubon suggested holding the next meeting at the State Police office to possibly try to get a better turnout from the Incident Management Group. The meeting will be held on May 24, 2001.

There being no other business to discuss, the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

JUNE 21, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on June 21, 2001. Those present were:

Mr. Chris Authement, Terrebonne Parish School Board

It was moved by L. Landry, seconded by D. Matherne, to accept the minutes of the April 26, 2001 meeting with the necessary corrections. The corrections are: Mr. Chris Authement's employer should be the Terrebonne Parish School Board and not the Terrebonne Parish Sheriff's Office, and Mr. Lanard Robinet's employer should be St. John the Baptist Sheriff's Office and not St. James Sheriff's Office. The motion carried unanimously.

M. Cazaubon stated that she has prices on additional bookcovers and pencils. She said that the bookcovers increased a little from the last order. She said that on the previous order the bookcovers were \$183.00 per 1000 and has increased to \$188.00 per 1000. The price of the pencils remained the same as the previous order at \$0.14 each. She said that the area code and phone number would be changed at no additional charge.

C. Authement asked if the Board needed to receive three (3) quotes on the pencils and bookcovers. M. Cazaubon stated that she felt that since it was within a year of the original quote the Board should not have to go back out and get three quotes.

C. Authement also asked about keychain prices. M. Cazaubon stated that if the Board would like she could get quotes on the keychains.

It was moved by L. Landry, seconded by D. Matherne to purchase pencils and bookcovers. The motion carried unanimously.

M. Cazaubon stated that there have been a lot of news articles over the last month regarding traffic safety. She said that included in the packets are two articles that pertain to the South Central Safe Community projects in Assumption and Terrebonne Parishes.

M. Cazaubon stated that everything is pretty much complete with the subgrants, but is unsure if Assumption's project is complete. She said that SCPDC has not been invoiced from Lafourche or Terrebonne yet, but understand that the invoices are in the works.

M. Cazaubon said that she spoke to Bob Thompson on May 23rd to get the latest on the legislation discussed at the last meeting. The bike helmet bill will be discussed in the Senate Transportation Committee today. The penalties the Committee is looking at right now are: 1st offense equals a warning, 2nd offense would be a \$25.00 fine and the 3rd offense and over would be a \$50.00 fine. Also, under this legislation the Highway Safety Commission must provide money to Safe Kids Incorporated to purchase bike helmets for indigent kids. A question was asked as to whether this bill includes adults too. Ms. Cazaubon stated that she would check with Mr. Thompson to find out if the bill does include adults.

The legislation requiring seat belts to be worn by back seat adult passengers will be voted on today on the House floor. If it passes the bill will go before the Senate. She said that there have been a lot of revisions and changes to the legislation.

M. Cazaubon said that there was a procedural move to reintroduce the 0.8 blood alcohol level legislation on the House Floor, which passed two days ago. The House Floor voted the 0.8 bill down by almost a two to one margin on May 23rd.

M. Cazaubon stated that Capt. Mitchell of the Louisiana State Police Troop C is interested in holding a bicycle rodeo and asked if the Task Force could help them organize the rodeo by pulling together resources.

Discussion ensued regarding work zone safety and the possibilities of an OSHA grant to do training safety programs. M. Cazaubon stated that next year's grants include highway construction safety. She said that SCPDC has done an OSHA grant before for shipyard safety.

J. Hogue announced that his first day at NHTSA is June 4, 2001. He said that his new e-mail address is jhogue@nhtsa.dot.gov.

There being no other business to discuss, it was moved by D. Matherne, seconded by J. Hogue to adjourn. There being no opposition, the motion passed unanimously.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

MAY 24, 2001

MEETING MINUTES

The Vice Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, May 24, 2001, immediately following the LHSC Executive Board. Those present were:

Lanard J. Robinet, St. John the Baptist Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Lou Landry, St. James Parish Sheriff's Office
Annette Knobloch, William Carey College;
Craig Poché, St. James Parish Sheriff's Office
Dee Matherne, St. Charles EOC
Royce Doucet, Lafourche Parish School Board
Jim Hogue, Lafourche Parish Sheriff's Office
Darrin Naquin, Louisiana State Police Troop C
Duane Schexnayder, Louisiana State Police Troop C
Darryl Cunningham, Houma Police
Edward Carrier, LA DOTD
Huy Nguyen, FHWA
Dan Magri, DOTD
Seve Serna, FHWA
Robert Canfield, Traffic Engineer
Jerry Gautreaux, Bayou Cane Fire Department
Gregory J. Serigny, Lafourche Parish OEP
Matt Trahan, Louisiana State Police Troop C

It was moved by L. Landry, seconded by J. Hogue, to accept the minutes of the April 26, 2001 meeting with the necessary corrections. The corrections are: Mr. Chris Authement's employer should be the Terrebonne Parish School Board and not the Terrebonne Parish Sheriff's Office, and Mr. Lanard Robinet's employer should be St. John the Baptist Sheriff's Office and not St. James Sheriff's Office. The motion carried unanimously.

M. Cazaubon informed the Task Force that pencils and bookcovers would be reordered in order to get them in prior to the start of school. She also said that quotes would be obtained on the keychains and cups to see if these could be purchased with next year's funds.

M. Cazaubon updated the Task Force on the Subgrants. She said that everyone is pretty much done with the projects. She said Lafourche and Terrebonne are complete and will be forwarding their invoices on to SCPDC shortly. She pointed out the articles that she included in the packets regarding the Assumption and the Terrebonne Parish projects. She added that she is not sure if Assumption Parish's project is complete yet.

M. Cazaubon said that Capt Mitchell asked if the Task Force could help with a Bike Rodeo that he is planning for the fall of this year. She said that Capt. Mitchell is in the process of putting together an outline of things that need to be done and of resources which he will bring to our meeting when complete.

M. Cazaubon said that the Executive Board spoke about the Safe Kids program. She said that the Board would like to find out if there are any Safe Kids programs in the other parishes in the region other than Lafourche and St. John. She said that if there is an interest in getting something like this started in one of the parishes the Task Force could try to help get the program going.

M. Cazaubon stated that Bob Thompson informed her that the 0.8 bill is pretty much dead. The bike helmet legislation is still pretty much up in the air and the seat belt legislation requiring adult back seat riders to buckle up is still going through a lot of changes and there is nothing definite yet. Ms. Cazaubon said that Mr. Thompson suggested individually contacting the legislators if there is one of the bills that you or your agency wants to support.

C. Authement stated that Sgt. James Hogue of the Lafourche Parish Sheriff's Office would move to Washington to work for NHTSA. Mr. Hogue's new email address is: jhogue@nhtsa.dot.gov.

Mr. Authement introduced Duane Schexnayder of the Louisiana State Police. Mr. Schexnayder discussed Incident Management. He said that Capt. Mitchell asked that Incident Management be placed on the Safe Community meeting agenda in order to try to reduce the amount of meetings since the two pretty much encompass the same people. Mr. Schexnayder discussed a basic outline of a Highway Incident Management Course.

Mr. Schexnayder stated that Incident Management would be incorporated on the agenda for the monthly meetings of the Safe Communities. He said that the State Police would like to make this an interactive experience. He opened the floor to any problems that may be addressed in the region.

Mr. Schexnayder told Capt. Poché that he has made a couple of calls to DOTD to try to get the shoulder on LA 20 reworked again.

D. Cunningham informed the Task Force that DOTD's road striping crew would be in Houma for the next two weeks to correct areas that are improperly striped.

Discussion ensued on the "Get Caught With Your Helmet" program sponsored by the Thibodaux Regional Rehab Center and the Lafourche Parish Sheriff's Office.

D. Magri informed the Task Force that LA 20 would be let next Wednesday. Mr. Magri said that he has not heard anything on the two problem areas in Assumption Parish. M. Cazaubon said that she checked with the DOTD District Office, which covers St. John, and they are still waiting to hear on the Elm Street light and turning lane.

M. Cazaubon introduced Kevin Ghirardi who is the MPO Administrator for South Central Planning. Mr. Ghirardi gave an update on what is going on with the Metropolitan Planning Organization.

M. Cazaubon introduced Leslie McVeigh who also works with South Central Planning. M. Cazaubon said that South Central Planning is looking at the possibility of receiving some OSHA funds to set up a safety training program in the Region for the highway construction industry. Ms. McVeigh will be handling the project and explained the program in more detail.

There was discussion on the Walk Your Child to School event where parents get to see what street and roads their children have to cross, how much traffic there is and how much safety is provided in the form of crossing guards, etc. The Task Force seemed interested and requested more information.

It was announced that in October there would be a National Put the Brakes on Fatality Day, which is similar to the National Smoke-Out Day where it is aimed to have a fatality free day.

Discussion developed regarding the Sunshine Bridge being a single lane each way for hurricane evacuation. The Task Force decided that this is something that needs to be looked into.

It was announced that the National Traffic Records Forum will be held on July 29, 2001 through August 2, 2001 in New Orleans. Sessions will begin on Monday morning and will run through Thursday at least until noon. There is a website that you can visit to receive the latest information on the Forum (www.traffic-records.org).

There being no other business to discuss, it was moved by J. Hogue, seconded by R. Doucet to adjourn. The motion carried unanimously.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

JUNE 21, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on June 21, 2001. Those present were:

Chris Authement, Terrebonne Parish School Board
Lou Landry, St. James Sheriff's Office
George Grainer, St. James Sheriff's Office, representing Gerald Falgoust
Penny Cuneo, Office of Public Health
Pam Roussel, South Central Planning and Development Commission
Martha Cazaubon, South Central Planning and Development Commission
Lanard J. Robinet, St. John Sheriff's Office
Stan Babin, Houma Fire Department
Daniel Turner, Houma Fire Department
Todd Diaz, Lafourche Parish Sheriff's Office
Cathy J. Holmes, LSU Ag Center
Dee Matherne, St. Charles EOC
Robert Chauvin, Jr., Bayou Cane Fire District
Jason Benoit, Terrebonne Parish Consolidated Government - Planning Department
Daryl Cunningham, Houma Police Department

It was moved by L. Robinet, seconded by L. Landry to approve the minutes of May, 24, 2001. There being no opposition, the motion passed unanimously.

T. Diaz and M. Cazaubon updated the Board on the status of the Subgrants.

There was discussion regarding bicycle safety and C. Holmes requested statistics on bicycle crashes.

Discussion ensued regarding the Grants available that the Safe Communities Program could possibly apply for. M. Cazaubon stated that South Central Planning has submitted a grant application to OSHA for a train-the-trainer program for Highway Construction. M. Cazaubon said that there are three (3) grants available through NHTSA. The first grant is the Teen Safe Driving Initiative that is due by July 3, 2001. Only four (4) communities throughout the United States will be funded. The maximum amount that will be funded is \$250,000 (\$125,000.00 per year for two (2) years) and will target 15 to 20 year old drivers. The goal of the Teen Safe Driving Initiative is to reduce teen fatalities and injuries associated with driving under the influence, speeding and non-use of seat belts. M. Cazaubon stated that Bob Thompson of LHSC encouraged the Board to apply for the grant. There was discussion about targeting specific areas because the population of the entire region exceeds the maximum population of 250,000. The second grant is a demonstration grant that involves using the rational speed limit. This grant is due on July 24, 2001. The third grant targets drinking and driving in the 21-34 year old age group by enforcement tied to education. The deadline for application is August 3, 2001.

M. Cazaubon discussed the Walk Your Kids to School on October 2, 2001. A working committee was formed to look at organizing the event. Those members who are willing to serve on the working committee are Lanard Robinet, Todd Diaz, Barbara Blake and Chris Authement.

There being no other business to discuss the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

JUNE 21, 2001

MEETING MINUTES

The Vice Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, June 21, 2001, immediately following the LHSC Executive Board. Those present were:

Chris Authement, Terrebonne Parish School Board
Lou Landry, St. James Sheriff's Office
George Grainer, St. James Sheriff's Office, representing Gerald Falgoust
Penny Cuneo, Office of Public Health
Pam Roussel, South Central Planning and Development Commission
Martha Cazaubon, South Central Planning and Development Commission
Lanard J. Robinet, St. John Sheriff's Office
Stan Babin, Houma Fire Department
Daniel Turner, Houma Fire Department
Todd Diaz, Lafourche Parish Sheriff's Office
Cathy J. Holmes, LSU Ag Center
Dee Matherne, St. Charles EOC
Robert Chauvin, Jr., Bayou Cane Fire District
Jason Benoit, Terrebonne Parish Consolidated Government - Planning Department
Daryl Cunningham, Houma Police Department
Latoya Jones, FHWA
Robert Canfield, Traffic Engineer
Gary Alford, Terrebonne Parish Coroner's Office
Seve Serna, FHWA
Gabe Duplantis, South Louisiana Electric
Dan Magri, DOTD
Huy Nguyen, FHWA
Barbara Blake, Thibodaux Regional Medical Center
Ronny Daigle, DA's Office 23rd District
Camye Thibodaux, ADAC
Larry R. Randolph, Gray Improvement Committee
Spencer Rhodes, Montegut Fire Department
Marty J. Thibodeaux, Little Caillou Volunteer Fire Department
Marilyn Harris, DHH Office for Addictive Disorders

It was moved by D. Cunningham, seconded by D. Matherne, to accept the minutes of June 21, 2001. The motion carried unanimously.

Sgt. Darren Naquin gave a presentation on the Traffic Stats Program.

The Chairman updated the Task Force on the status of the Subgrants.

The Chairman informed the Task Force of grants that the Safe Community program may apply for. There was further discussion on the demonstration grant that involves using the rational speed limit.

There was no discussion on Incident Management due to Sgt. Dwayne Schexnayder's absence.

M. Cazaubon discussed the Annual International Walk Your Child to School Day. She suggested putting together a committee to come up with a plan for the event. The date for the event will be October 2, 2001. Those interested in participating in the committee are Lanard Robinet, Todd Diaz, Chris Authement, Barbara Blake, and Cathy Holmes.

Chairman Diaz asked if there were any safety concerns to refer to La. D.O.T.D.

M. Cazaubon stated that she has an update from Dan Magri regarding the Sunshine Bridge. The bridge will be under maintenance for two (2) years and if an emergency arises, traffic can be rerouted utilizing the two lanes in one direction if necessary.

There was discussion about the possibility of elevating the area of LA Hwy. 20 from the Lafourche Parish Line to the Boat Launch Bridge.

Chairman Diaz said that due to holiday conflicts the Safe Community meetings were moved to the third Thursday of the month. He asked that if everyone is in agreement that the meetings be moved back to the fourth Thursday of the month. It was decided that beginning in August the meetings will be moved to the fourth Thursday of the month.

Ms. Camye Thibodaux announced that the Thibodaux Family Day and Walk will be held on July 4th at Jim Bowie Park in Houma.

Ms. Marilyn Harris announced that on August 9, 2001 from 8 a.m. to 4 p.m. the Department of Health and Hospitals will hold a day long training on how to apply for the state incentive grant money. The training will be held at First United Methodist on Hwy. 311 in Houma. For more information you can call Ms. Harris at (985) 857-3612.

Mr. Dan Magri discussed the upcoming Traffic Records Forum.

It was announced that the Houma Fire Department would be conducting a series of hazardous material classes that may be of interest to emergency service responders. For more information call 873-6395 and ask for Stan Babin.

Ms. Camye Thibodaux announced that ADAC would hold smoking cessation classes.

Mr. Larry Randolph discussed traffic concerns in Gray.

There being no other business to discuss the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

JULY 19, 2001

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on July 19, 2001. Those present were:

Lou Landry, St. James Parish Sheriff's Office
Craig Poche, St. James Parish Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Dee Matherne, St. Charles EOC
Matt Trahan, Louisiana State Police Troop C
Darren Naquin, Louisiana State Police Troop C
Lanard Robinet, St. John Sheriff's Office
Gary Alford, Terrebonne Coroner's Office
Annette Knobloch, William Carey College
Mickey J. Viator, MD, Region III, Office of Public Health
Penny Cuneo, Region III, Office of Public Health
Camye Thibodaux, ADAC
Barbara Blake, Thibodaux Regional Medical Center Rehab
Cathy Holmes, LSU Ag Center
Joe Tichel, SLECA
Ron Rhodes attending for Glenn Bourgeois, Terrebonne Parish District Attorney's Office

It was moved by D. Matherne, seconded by L. Landry to approve the minutes of June 21, 2001. There being no opposition, the motion passed unanimously.

Chairman Diaz stated that there is no real change on the status of the subgrants that are in progress.

There was discussion on the quotes that were received for bookcovers, etc. for the media campaign. T. Diaz suggested that M. Cazaubon put together a list that would maximize the dollar to get about ½ bookcovers and a mixture of the other items. T. Diaz suggested that the bookcovers include the names of all participating agencies of the Safe Community Program. M. Cazaubon stated that she would find out how much more the addition to the bookcovers would cost.

M. Cazaubon discussed the Walk Your Child to School Day Program. She said that she spoke to the State Coordinator, who could not attend today's meeting but agreed to meet with the Committee at a later date. A meeting date is tentatively set for August 3, 2001.

L. Robinet spoke about the need for a traffic light on LA 44 and Elm Street in LaPlace. He said that there have been conversations with Mr. Dan Magri and Mr. Kitchen of DOTD. He said that a survey was performed and there is definitely a need for a traffic light and a turning lane at the intersection it could take a year or two before it happens. He said that the project would cost close to \$900,000.00. L. Robinet asked if the Executive Board would express its concerns to the legislative committee to expedite the project.

G. Falgoust stated that DOTD Representative Mr. Roy Schmidt informed him that the widening of LA 20 should start in about one month. He added that Mr. Schmidt also said that the area from the Bayou Chevreuil Bridge to the Lafourche Parish line bridge would be recommended to be elevated twenty inches.

There was discussion regarding possible grant applications. M. Cazaubon stated that SCPDC has submitted an application for a grant that targets teen safety which was discussed at the last meeting. M. Cazaubon said that she has contacted the State S.A.D.D. Executive Director and their organization is interested in partnering with the Safe Communities program for the grant. She said that the maximum amount that could be applied for was \$250,000.00. Seventy-five percent (75%) would go toward enforcement. Money was also included for intoxilizers, hand held radars, a speed trailer, education and outreach, travel and support staff.

M. Cazaubon stated that she is currently working on an application for the rational speed limit. She said that the average funding range is from \$175,000.00 to \$300,000.00. M. Cazaubon said that everyone she has talked to is interested, but not necessarily committed yet. She said that the City of Thibodaux does not want to participate at this time. M. Cazaubon explained how this project would work if funded.

M. Cazaubon discussed another possible grant to reduce alcohol impaired driving by individuals age 21 through 24. She said that this program would have the help of the ADAC's. This application is due on August 3, 2001.

M. Cazaubon also informed the Board of another application due on August 1, which is regarding seat belt and child restraint education and use among SUV occupants. She said that only two projects would be funded nationwide in the amount of \$350,000.

G. Falgoust discussed a demonstration of how long it takes an auto to stop at different speeds. He asked about a simulator machine that he saw years ago that accomplished this task.

M. Trahan said that there is a demo ride that shows how an SUV would roll over.

A. Knobloch stated that she could probably do an outreach presentation regarding alcohol and safety belt use for two days in the fall and two days in the spring with student nurses.

M. Cazaubon stated that Bob Thompson cautioned her about booking people too much on overtime for the grants. She asked what would be a reasonable amount of overtime to expect from a law enforcement agency for one month. She said that Mr. Thompson said that 20 hours might be a reasonable amount. There was further discussion on this matter.

T. Diaz said that Lafourche Parish Sheriff's office has a consultant who works under contract to write grants for their office. He said that the Sheriff's office plans to have their consultant help Ms. Cazaubon to write some of the grants for the Safe Community group.

There was discussion about an upcoming grant-writing program.

Dr. Viator commented that he thought the demonstration of how long it takes a vehicle to stop is a good idea that G. Falgoust referred to. He added that the Safe Community program could partner with the schools to use this as a physics project. He asked if there is any grant money available to design a simulator. T. Diaz stated that through discussions with Jim Hogue, he was told that NHTSA would sometimes fund experimental projects. There was discussion as to who would have the capabilities to design such a project.

T. Diaz said that he would talk to Jim Hogue about the project.

Dr. Viator announced a new regional position for a child injury prevention coordinator at the Office of Public Health. He said that his office is looking for a non-profit agency to broker the position. He said that he felt that so much of child injury is traffic related that the person hired for the position would have a lot to offer the committee.

G. Falgoust stated that a lifesaver program would be held for school bus drivers. He said that St. James High School has one scheduled tentatively for August 17, 2001 and Litcher High School is tentatively scheduled for September 5, 2001.

G. Falgoust informed the Board that Highway 18 would be closed on July 25 from 9 a.m. to 11 a.m. from Fifth Ward Elementary to the Chevron store in order to transport a tower.

It was noted that the St. James second Prom Night was a success.

There being no other business to discuss, it was moved by D. Matherne, seconded by L. Landry to adjourn.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

JULY 19, 2001

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on Thursday, July 19, 2001, immediately following the LHSC Executive Board. Those present were:

Lou Landry, St. James Parish Sheriff's Office
Craig Poche, St. James Parish Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Dee Matherne, St. Charles EOC
Matt Trahan, Louisiana State Police Troop C
Darren Naquin, Louisiana State Police Troop C
Lanard Robinet, St. John Sheriff's Office
Gary Alford, Terrebonne Coroner's Office
Annette Knobloch, William Carey College
Mickey J. Viator, MD, Region III, Office of Public Health
Penny Cuneo, Region III, Office of Public Health
Camye Thibodeaux, ADAC
Barbara Blake, Thibodaux Regional Medical Center Rehab
Cathy Holmes, LSU Ag Center
Joe Tichel, SLECA
Ron Rhodes attending for Glenn Bourgeois, Terrebonne Parish District Attorney's Office
Jan P. Troxler, St. Charles Sheriff's Office
John Tollard, St. Charles Sheriff's Office
Keith Redmond, Terrebonne Parish Sheriff's Office
Mike Deroche, Terrebonne Parish OEP
Dan Magri, LA DOTD
Todd Diaz, Lafourche Parish Sheriff's Office
Grady L. Morris, Nicholls State PD
Chris Authement, Terrebonne Parish School Board
Darryl Cunningham, Houma Police Department
Reggie Dupre, State Senator
Duane Schexnayder, Louisiana State Police Troop C

It was moved by L. Landry, seconded by G. Falgoust, to accept the minutes of June 21, 2001. The motion carried unanimously.

T. Diaz summarized what was discussed in the Executive Board meeting. He reviewed the grants that the Board will apply for. Mr. Diaz stated that as a part of the Media Campaign the Board would purchase bookcovers, pencils, etc. to hand out to the students in the community.

D. Schexnayder discussed Incident Management. He discussed comments received on the training classes that were being conducted since mid June. He said that the program is constantly being revised.

Capt. Mitchell discussed the traffic stats program.

Capt. Mitchell introduced Senator Reggie Dupre. Senator Dupre discussed the .08 legislation.

Senator Dupre also discussed the Road Show that is held yearly by the Joint Transportation Committee of the House and Senate. He said that the Road Show is a public hearing held in every DOTD district to look at the highway priority programs.

Senator Dupre said that he feels that one of the worst intersections in the United States is the intersection of La. 308 and U.S. Highway 90. He said that in the next few months the project would go to bid to back up the intersection and create a deceleration and acceleration lane. Senator Dupre said that another bad intersection is at the corner of U.S. Hwy. 90 and LA 182.

D. Magri said that the project for La. 308 and U.S. Hwy. 90 will be let in September. He said that the intersection of U.S. Hwy. 90 and La. 182 is now in design and it will probably be eighteen (18) months before it is let.

There was discussion on the flooding of the Hurricane Evacuation Routes in particular, problems on Highway 20 and at Lafourche Crossing on LA Highway 308.

The meeting was turned back over to Chairman Diaz. Discussion ensued on the Walk Your Child to School Day. A Committee meeting date has tentatively been set for August 3, 2001 at the South Central Planning Office in Gray to discuss the program with the State Coordinator.

D. Cunningham asked D. Magri about the school zone flashing lights operating when school is out and mentioned that La. D.O.T.D. has stripped roads as requested. A discussion on other traffic concerns ensued.

There being no other business to discuss the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

AUGUST 16, 2001

MEETING MINUTES

The Vice Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on August 16, 2001. Those present were:

Chris Authement, Terrebonne Parish School Board
Darrin Naquin, Louisiana State Police Troop C
Seve Serna, FHWA
Lt. Anna Cox, St. John Sheriff's Office Communications/911
Dee Matherne, St. Charles EOC
Jan P. Troxler, St. Charles Sheriff's Office
Capt. Craig Poché, St. James Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Lanard J. Robinet, St. John Sheriff's Office
Greg K. Maurin, St. John Sheriff's Office
Martha Cazaubon, South Central Planning & Development Commission
Pam Roussel, South Central Planning & Development Commission

It was moved by L. Robinet, seconded by D. Matherne to approve the minutes of July 19, 2001. There being no opposition, the motion passed unanimously.

M. Cazaubon gave a brief update on the status of the subcontracts.

P. Roussel said that SCPDC did receive the book covers and pencils that were ordered with the \$3,000.00 remaining in this year's grant. Ms. Roussel said that there is more money budgeted in the next grant to purchase additional materials. She said that if the Board still wishes to have their logos on the book covers, she would need a camera ready logo in order to get a price quote. It was decided to only place the names of the agencies on the book covers and not the logos.

P. Roussel said that the last billboard campaign will start in a few weeks and she will try to combine it with the America Buckle Up campaign and school.

Discussion ensued on the Walk Your Child to School Day that will be held on October 2, 2001. Ms. Cazaubon discussed the packets that she will prepare to send out to all of the school districts.

M. Cazaubon stated that South Central Planning submitted a pre-application to NHTSA for the Teen Safety Initiative on behalf of the Safe Communities Program. She said that the Safe Communities Program was invited to submit a final application to NHTSA that is due tomorrow. There was discussion on the budget and other aspects of the application.

M. Cazaubon said the application for the Rational Speed Limits was submitted to NHTSA. She said that South Central Planning and Development Commission received a questionnaire yesterday requesting additional information.

M. Cazaubon stated that if any of the four (4) applications submitted to NHTSA are funded, baseline data on different kinds of citations would need to be compiled. She suggested that the Board begin thinking about how this can be accomplished.

M. Cazaubon stated that the next round of funding has been approved for \$78,000.00 but the \$15,000.00 for the speed radar trailer was denied. Discussion developed on the Grant Guide and priorities to be set for the 2002 projects. M. Cazaubon suggested that if any of the NHTSA grants are funded that possibly we could tie our priorities somehow to the grant.

It was suggested that Ms. Cazaubon check into the Lorio Foundation again about other funding sources.

Mr. Authement asked Ms. Cazaubon to mail out the Grant Guide to all Board members.

It was pointed out that all terrain vehicles would need to be removed from the grant application package.

G. Falgoust brought up discussion on aggressive driving. He asked that the Board consider supporting the initiative to address aggressive driving. He asked that letters of support be sent out regarding the matter.

G. Falgoust asked the Board to seriously consider combining the Executive Board and Task Force meetings except when there is voting for various grants, etc. He said that basically the same people attend both meetings and the same information is discussed at both. He commented that he felt it would be really beneficial to combine the meetings. M. Cazaubon stated that she thought that would be fine and that the Executive Board could meet when necessary. C. Authement asked that this be discussed at the next Executive Board meeting.

There being no other business to discuss, it was moved by C. Poche, seconded by D. Matherne to adjourn. There being no opposition the motion passed unanimously.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

AUGUST 16, 2001

MEETING MINUTES

The Vice Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on August 16, 2001. Those present were:

Chris Authement, Terrebonne Parish School Board
Darrin Naquin, Louisiana State Police Troop C
Seve Serna, FHWA
Lt. Anna Cox, St. John Sheriff's Office Communications/911
Capt. Craig Poché, St. James Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Lanard J. Robinet, St. John Sheriff's Office
Greg K. Maurin, St. John Sheriff's Office
Penny Cuneo, Office of Public Health
Barbara Blake, Thibodaux Regional Medical Center
Gary Smith, St. Representative District 56
Darryl Cunningham, Houma Police Department
Martha Cazaubon, South Central Planning & Development Commission
Pam Roussel, South Central Planning & Development Commission

It was moved by G. Falgoust, seconded by D. Cunningham to approve the minutes of July 19, 2001. There being no opposition, the motion passed unanimously.

C. Authement introduced Rep. Gary Smith of District 56, which covers parts of St. John and St. Charles Parish. Mr. Smith stated that the Safe Communities has his support.

M. Cazaubon stated that in the Executive Board meeting, Mr. Falgoust asked for consideration of the Executive Board and Task Force meetings being combined. She said he suggested that a separate Executive Board meeting be held when there are things that need to be taken care of such as the subcontracts. She said that she will send out a memo on the matter and it can be voted on at the next meeting.

M. Cazaubon said that she has a letter that will be sent to the Secretary of DOTD and the legislators regarding the stoplight and turning lane at Elm Street and Highway 44.

M. Cazaubon briefly discussed the subcontracts for this year.

M. Cazaubon said that she has book covers and pencils with the Safe Community logo here today if anyone did not get theirs during the break. She added that when a reorder is placed under our new contract, the names of the participating agencies would be placed on the book covers.

There was discussion on the Walk Your Child to School Day, which will be held in October.

M. Cazaubon updated the Task Force on the four (4) grant applications submitted to NHTSA. She said that a final application would be submitted for the Teen Safety Initiative. Additional information was requested on the Rational Speed Limit application submitted. She said that SCPDC should hear something on all four (4) applications by the end of September.

Discussion ensued on the Grant Application packet and priorities for 2002.

M. Cazaubon said that next month the Safe Communities meeting will be combined with Incident Management. The meeting will either be held at Troop C or South Central Planning.

M. Cazaubon asked if there are any safety concerns to be referred to the La. DOTD. D. Cunningham stated a concern on LA Hwy. 24 between LA Hwy. 661 and LA Hwy 57. There is approximately 2000 ft. he would like to have striped as a no passing zone.

It was noted that all terrain vehicles should be removed from the grant package for the upcoming year.

The Task Force was informed of an Operation Lifesaver Workshop to be held in New Orleans August 29 through August 31. They were also notified of a two (2) day Child Passenger Safety Awareness training on August 24th and 25th in Thibodaux. There will be a four (4) day Child Passenger Safety Technician course on September 16th through the 20th in Monroe, Louisiana.

M. Cazaubon stated that she budgeted money into the Child Safety Seat grant application to NHTSA to hold a four (4) day Child Passenger Safety Technician course for the region.

M. Cazaubon said that there will be a national Labor Day You Drink and Drive You Lose Campaign.

There will be an Operation Lifesaver Program at St. James High School on August 28, 2001 from 9:50 to 10:50 a.m. There is also a tentatively scheduled Operation Lifesaver Program for Lutcher High School for September 5, 2001.

D. Naquin said that the Louisiana State Police have a couple of Operation Life Saver certified instructors at their office. He said that there are several different presentations geared toward particular groups.

G. Falgoust said that he is interested in pushing an initiative addressing aggressive driving. D. Naquin asked Rep. Smith if he knew of any legislation that was brought before the legislature. Rep. Smith said that he does not recall any. Discussion developed on the possibility of having some type of legislation targeting aggressive driving brought before the legislators.

There was discussion on HB 2027 concerning pseudo license numbers.

There being no other business to discuss, the meeting was adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

SEPTEMBER 20, 2001

MEETING MINUTES

The Vice Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m., on August 16, 2001. Those present were:

Chris Authement, Terrebonne Parish School Board
Dee Matherne, St. Charles EOC
Gerald J. Falgoust, St. James Parish EOC
Lanard J. Robinet, St. John Sheriff's Office
Kevin Marcel, Louisiana State Police Troop C
Darrin Naquin, Louisiana State Police Troop C
Jackie Myers, Bayou Council on Alcohol
Leonard Alcorn, Assumption Parish Sheriff's Office
Duane Schexnayder, Louisiana State Police Troop C
Martha Cazaubon, South Central Planning & Development Commission

It was moved by D. Matherne, seconded by G. Falgoust to approve the minutes of August 16, 2001. There being no opposition, the motion passed unanimously.

M. Cazaubon gave a brief update on the status of the Subgrants.

M. Cazaubon informed the Board that she did receive quotes on book covers with the addition of the agency names. She said that the amount quoted was 10,000 for \$2,102.00. She said that since the last meeting she realized that there would be extra money in the budget under personnel. She discussed the possibility of moving up to \$4,000.00 to purchase additional media materials, but if allowed, the money would need to be spent by the end of the year. There was discussion on the possibility of purchasing a 5000 KW generator to be used in connection with the DWI program multi purpose response van, which is used for accidents and DWI Checkpoints. M. Cazaubon advised the Board of the cost of other items such as key chains, magnets, litterbags, etc.

A motion was made by G. Falgoust, seconded by D. Matherne to approve moving \$4,000 to possibly purchase a generator and to purchase additional educational materials. If the generator cannot be purchased then the entire amount will be used to purchase educational materials. There being no opposition, the motion passed unanimously.

There was discussion about combining the monthly Executive Board and Task Force meetings. It was moved by G. Falgoust, seconded by D. Matherne that the Executive Board and Task Force meetings be combined unless there is an issue that needs to be voted on. The combined meetings will begin at 9:00 a.m. There being no opposition, the motion passed unanimously.

M. Cazaubon presented the 2001 – 2002 Grant Package. Discussion ensued on same.

Discussion ensued regarding the upcoming elections and Board Membership.

There being no other business to discuss, the meeting adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

SEPTEMBER 20, 2001

MEETING MINUTES

The Vice Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on September 20, 2001. Those present were:

Chris Authement, Terrebonne Parish School Board
Gerald J. Falgoust, St. James Parish OEP
Lanard J. Robinet, St. John Sheriff's Office
Kevin Marcel, Louisiana State Police Troop C
Darrin Naquin, Louisiana State Police Troop C
Jackie Myers, Bayou Council on Alcohol
Dee Matherne, St. Charles EOC
Leonard Alcorn, Assumption Parish Sheriff's Office
Duane Schexnayder, Louisiana State Police Troop C
Dan Magri, Louisiana Department of Transportation and Development
Seve Serna, Federal Highway Administration
John Ford, Thibodaux Regional Hospital
Vernon Bourgeois, Terrebonne Parish Sheriff's Office
Irving Schexnayder, Vacherie VFD, St. James LEPC
Marilyn Harris, DHH, Office for Addictive Disorders
Larry Arcement, Terrebonne Parish Consolidated Government
Wanda B. Robichaux, Terrebonne Parish Safety Department
Evelyn Bruce, MADD – Lafourche
Martha Cazaubon, South Central Planning and Development Commission

M. Cazaubon informed the Task Force of excess money in the budget. She said that the Executive Board would like to purchase additional book covers and a generator that Troop C needs for their DWI van.

M. Cazaubon said that the Executive Board has decided to combine the Executive Board and Task Force meetings. She said that the Executive Board would meet as needed.

M. Cazaubon said that the Board reviewed the 2001 – 2002 Grant Application Package, which will be brought up for final approval at the October meeting. She also added that the Board membership was reviewed for any vacancies.

Duane Schexnayder discussed the Incident Management Program. He informed the Task Force of upcoming presentations for Incident Management. D. Schexnayder said that DOTD has indicated that the road construction of the Bayou Chevreil Bridge on Hwy. 20 will not begin until after the cane harvest season. D. Schexnayder said that the Tiger web site has more information. The web site address is www.dps.state.la.us.tiger.

L. Robinet expressed his concern of the high grass on LA Hwy. 1 south of 190 eastbound in East Baton Rouge. L. Alcorn expressed his concern of high grass on Hwy. 308 going north at Massey Lane in Belle Rose.

Capt. Mitchell complimented Duane Schexnayder for his work on Incident Management. He also gave an update on the Traffic Stat program. Capt. Mitchell discussed the need for an aggressive driver statute. He informed the Task Force that Federal Highways is providing to them what is called a rat tail. He said the rat tail is a light that shows on the backside of a traffic signal, which aids in enforcing traffic signals.

Capt. Mitchell stated that the Traffic Summit is now planned for mid January.

Capt. Mitchell suggested adding Roy Francis of the LA 1 Coalition to the Safe Community mailing list.

Capt. Mitchell spoke about speed boards which could be used on school zone signs. He said that the boards run about \$4,000.00 each.

Capt. Mitchell asked that everyone keep their eyes open and be vigilant for any sort or suspicious activity due to the terrorist activities.

M. Cazaubon stated that information packets went out to all school boards regarding the Walk Your Kids to School Day that will be held on October 4, 2001.

An update on the request for improvements at Elm Street was given.

G. Falgoust asked that everyone look over the handout on the wording for aggressive driving provided by Capt. Mitchell and be prepared to discuss at the next Safe Community meeting. He also said that he spoke to Mark Oxley about the driver's education vehicle that measured reaction time and stopping a vehicle at various speeds. Mr. Oxley is not aware of anything like it but would check with his contacts.

G. Falgoust mentioned that the Operation Lifesaver Program was held at St. James High School and Trooper Kevin Marcel made a presentation. He said that the feedback from the faculty, principal and students was that the program was very well received.

G. Falgoust said that St. James is presently working with DOTD and Union Pacific Railroad to make things safer at railroad crossings. He said that St. James Parish is actively pursuing the closing of four (4) crossings and upgrading three (3) with signals and gates.

There being no other business to discuss, Matherne moved, Robinet seconded to adjourn.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

OCTOBER 18, 2001

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 10:00 a.m., on October 18, 2001. Those present were:

Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Gerald J. Falgoust, St. James Parish OEP
Darrin Naquin, Louisiana State Police Troop C
Jackie Myers, Bayou Council on Alcohol
Dan Magri, Louisiana Department of Transportation and Development
Seve Serna, Federal Highway Administration
Ronald St. Pierre, Mayor, Town of Gramercy
Craig Poché, St. James Sheriff's Office
Wayne Ockmand, representing Lou Landry, St. James Sheriff's Office
Greta Nassar, Rep. Bobby Faucheux's Office
Hadi Shirazi, LA DOTD
Jennifer Tregre, Bayou Council on Alcohol
Cathy J. Holmes, LSU Ag Center
Leslie McVeigh, South Central Planning & Development Commission
Martha Cazaubon, South Central Planning and Development Commission

It was moved by J. Myers, seconded by C. Poché to accept the minutes from the Executive Board and Task Force meetings held on September 20, 2001. Motion carried.

There was a brief review of the application packet. After discussion, it was decided to hold a workshop to answer questions about the application packet. The workshop will be held at the South Central Planning Office on November 13, 2001 at 9:00 a.m.

It was moved by J. Myers, seconded by C. Poché to accept the application packet and to mail it out as soon as possible. Motion carried.

G. Falgoust discussed the proposed language to address aggressive driving. Discussion ensued. There was also discussion about possibly adding an anger management education component to the language.

M. Cazaubon said that there were three schools in St. John Parish that participated in the Walk Your Kids to School Program. She said that the schools that participated were a Head Start group, a Pre-School/Kindergarten Center and an Elementary School. M. Cazaubon said that she got three trophies for 1st, 2nd, and 3rd place and she will bring the trophies to the next meeting along with the information from Cathy Holmes.

T. Diaz informed the Board that funding was approved to design and construct right turn lanes on LA 3224 southbound and on LA 44 westbound, a left turn lane on LA 44 eastbound and for a signal. He said that the project is now in the design stage. T. Diaz asked Mr. Magri if he knew about how long until the project goes from the design stage to the actual construction. Mr. Magri replied that it would probably take about 18 months until the project is let for construction.

G. Nassar of Rep. Bobby Faucheux's office discussed the possibility of speeding up the Aggressive Driving bill by having the legislators ask the Governor to introduce it in special session. M. Cazaubon suggested that when comfortable with the language, the Task Force could begin to speak with the area legislators. T. Diaz suggested trying to have each of the legislators in the region sponsor the bill.

T. Diaz said that M. Cazaubon received word from NHTSA that the grant on Alcohol Impaired Driving by Individuals Age 21 through 34 has been approved in the amount of \$250,000.00. T. Diaz and M. Cazaubon further discussed the details of the grant. M. Cazaubon said that this will be a two-year grant instead of one year because NHTSA felt that this would be better done over a two-year period.

M. Cazaubon suggested having a subcommittee get together in order to put together a work plan. A meeting was planned for Law Enforcement at 9:00 a.m. on October 30, 2001, at South Central Planning and Development Commission. A meeting for the Education aspect was set for 1:00 p.m. on October 30, 2001, at South Central Planning and Development Commission.

G. Falgoust gave an update on the Southeast Louisiana Hurricane Task Force Subcommittee and reviewed the minutes from their Transportation Sub-Committee Meeting of May 8, 2001.

T. Diaz asked if anyone had any safety concerns to refer to Dan Magri of DOTD. Capt. Poché stated their concern with the construction on the Sunshine Bridge if an accident would occur. It was requested that Construction Up Ahead signs be placed from Hwy. 70 to Hwy. 3214. Discussion ensued.

T. Diaz stated that Jim Hogue had sent him some information regarding the challenge of driver's license checkpoints by the Supreme Court as to whether it is constitutional. He said that the U.S. Supreme Court said that the checkpoints are constitutional.

T. Diaz said that November 19th is Buckle Up America Week.

M. Cazaubon said that October 10th was Put the Brakes on Fatalities day. D. Magri spoke briefly on the program.

T. Diaz spoke about the timing of the signals at the intersection of LA 308 and 182 in Raceland.

J. Myers said that on November 14th there would be a lecture on the abuse of over the counter drugs at the St. James Parish Library in Litcher from 6:30 p.m. to 8:00 p.m. Mr. Mike Stricker of DEA and a pharmacist will be the guest speakers.

M. Cazaubon spoke about possibly combining other groups with the Safe Communities that do similar work such as what was done with the Incident Management meetings. She said if anyone has any ideas or suggestions to let her know.

There being no other business to discuss, C. Poché moved, D. Naquin seconded to adjourn.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

NOVEMBER 15, 2001

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 9:00 a.m., on November 15, 2001. Those present were:

Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Ralph Mitchell, Jr., Louisiana State Police Troop C
Seve Serna, Federal Highway Administration
Craig Poché, St. James Sheriff's Office
Wayne Ockmand, representing Lou Landry, St. James Sheriff's Office
Dee Matherne, St. Charles EOC
Barbara Blake, Thibodaux Regional Medical Center
Jan P. Troxler, St. Charles Sheriff's Office
Leonard Alcorn, Assumption Parish Sheriff's Office
Penny Cuneo, Office of Public Health
Royce Doucet, Lafourche Parish School Board
Darren Naquin, Louisiana State Police Troop C
Martha Cazaubon, South Central Planning and Development Commission

It was moved by D. Naquin, seconded by C. Poché to accept the minutes of the meeting held on October 18, 2001. Motion carried.

Discussion ensued on the NHTSA Grant. A draft work plan was presented. There was discussion on a slogan to be used in conjunction with the program. Ms. Cazaubon suggested testing the train-the-trainer program on a group of volunteers from the Safe Community Coalition.

Discussion developed as to whether the LA State Police could be eligible for NHTSA Grant Money. Captain Diaz spoke of possibly applying for money from NHTSA for the State Police to be the host agency for the traffic safety center.

Capt. Mitchell said that he would like to hold a Traffic Summit after Mardi Gras. M. Cazaubon said that she had suggested starting the train-the-trainer sessions in May. She said that April could be the target date for the Traffic Summit. T. Diaz said that since the Traffic Safety Summit is a training session the funds needed to hold the summit could possibly come from the train-the-trainer portion of the budget.

T. Diaz said that Ms. Cazaubon has bookcovers and pencils to distribute.

Captain Ralph Mitchell of the LA State Police discussed Incident Management.

M. Cazaubon stated that three schools from St. John the Baptist Parish participated in the Walk Your Child to School Day in October. She said that the schools that participated were West St. John Elementary, Ascension of Our Lord, and Garyville Child Development Center. M. Cazaubon said that Ms. Cathy Holmes suggested that the schools place as follows:

- 1st Place – Garyville Child Development Center
- 2nd Place – Ascension of Our Lord
- 3rd Place – West St. John Elementary

It was moved by R. Doucet, seconded by D. Matherne to accept Ms. Holmes' recommendation for 1st, 2nd, and 3rd place. Motion carried.

Trophies and certificates will be presented to each school.

T. Diaz and M. Cazaubon gave a summary of the Safe Community Grant Workshop that was recently held.

T. Diaz asked for safety concerns that need to be referred to La. D.O.T.D. R. Doucet expressed concern about the loading and unloading of children from School Buses on Highway 90.

There was discussion regarding nominations for the Executive Board members. T. Diaz suggested waiting until the December meeting to take nominations.

T. Diaz stated that with Thanksgiving next week the "Buckle Up America" and "Safe and Sober" Campaigns are ongoing. He informed the Task Force that the National Sheriff's Association has funds that were obtained from NHTSA for Safe and Sober that they are giving out to Sheriff's offices nationwide. He said that there is still money left that has not been given out yet.

T. Diaz said that December is National Drunk and Drugged Driving Prevention Month. He also said that the You Drink You Drive You Lose Mobilization is December 15th thru 17th.

T. Diaz informed the Task Force that Lafourche Parish is in the planning stages of conducting a child safety seat checkpoint in Lockport in the near future.

Capt. Ralph Mitchell asked for the help of the Task Force in their end of the year media campaign. The campaign will be called Zero for December and the goal of the campaign is to have zero traffic fatalities for the month of December. He asked that business in the region be asked to place "Zero for December" on their message boards. There was discussion on posters or flyers that the Safe Communities Program could help to purchase through their media campaign. A joint press conference will be held on November 28, 2001 at 3:00 p.m.

There being no other business to discuss, D. Matherne moved, C. Poché seconded to adjourn.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE**

JANUARY 24, 2002

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 9:00 a.m., on January 24, 2002. Those present were:

Det. Lou Landry, St. James Sheriff's Office
Capt. Craig Poché, St. James Sheriff's Office
Wayne Ockmond, St. James Sheriff's Office
Charlotte Randolph, Lady of the Sea/Safe Kids
Susan Danos, Lady of the Sea/Safe Kids
Greg K. Maurin, St. John Parish Sheriff's Office
Bubba Lapeyrouse, Safety Director, Houma Harley Davidson Group
Camye Thibodaux, ADAC for South Louisiana
Marilyn Harris, DHH-OAD Region 3 Prevention
Bridgette deGravelles, Lafourche Parish Sheriff's Office
Dianna Rousse, Lafourche Parish Sheriff's Office
Seve Serna, FHWA
Hadi Shirazi, LADOTD
Royce J. Doucet, Lafourche Parish School Board
Rick Marie, Marie's Wrecker Service
Gregory J. Serigny, Lafourche Parish Office of Emergency Preparedness
Karla Armand, LADOTD
Dan Magri, LADOTD
Lyle LeBlanc, LADOTD
Gary Gisclair, LA DOTD – Construction
Jerry D. Wyeth, Thibodaux Police Department
Craig A. Melancon, Thibodaux Police Department
Patrick Boudreaux, Houma Police Department
Ralph D. Mitchell, Jr., LA State Police, Troop C
Kevin R. Marcel, LA State Police – Troop C
Bruce Prejean, Assumption Parish Sheriff's Office
Grady L. Morris, Sr., Nicholls State Police
Steve Kuiper, Acadian Ambulance
Duane Schexnayder, LA State Police – Troop C
Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Martha Cazaubon, South Central Planning and Development Commission

It was moved by L. Landry, seconded by C. Authement to accept the minutes of the meeting held on December 20, 2001. Motion carried.

Election of Officers:

At this time all nominations were closed.

Marilyn Harris was nominated to replace Mickey Viator and Leonard Alcorn was nominated to replace Florentine Blanchard.

Duane Schexnayder discussed Incident Management. He spoke of the TRAA Vehicle Identification Guide and presented a short video on same.

Capt. Mitchell updated the Task Force on traffic stats. He said that there needs to be education in following too closely.

There was discussion about statistical reports from the LHSC that the Houma area is on top for seatbelt compliance. He said that pick up truck drivers are the biggest group not complying wearing seatbelts. Capt. Mitchell asked if banners could be made to use for the Mardi Gras parades congratulating the Houma/Thibodaux residents on having the highest seatbelt compliance in the State.

P. Boudreaux moved, S. Kuiper seconded to approve the printing of the seatbelt compliance banners. Motion carried.

M. Cazaubon gave an update on the NHTSA grant.

Discussion ensued regarding the upcoming Traffic Summit.

There was discussion of the construction that will take place on LA Hwy 20.

Bubba Lapeyrouse who is the Safety Director for the Houma Harley Davidson Group spoke of his concern regarding pea gravel and debris in roadway. He asked for an update of the situation at the turnaround lane at the bottom of the overpass at LA 1 in Raceland. Dan Magri responded that the project has been let in October, but there has been delay in getting started. The turn lane will be moved further down and deceleration and acceleration areas will be provided.

It was suggested that Angelo Piazza who is an attorney and the Mayor of Marksville be invited to one of the Safe Community meetings. Mr. Piazza is responsible for the coalition to repeal the helmet law.

Caymee Thibodaux of ADAC informed the Task Force that the Terrebonne Parish Council proclaimed an area near the transit system bus station as an alcohol free zone for the parades. She congratulated Capt. Mitchell and everybody involved in lowering the statistics for alcohol related deaths. She also informed the Task Force of the effort of ADAC, the Bayou Council on Alcoholism in Thibodaux, the Prevention Partnership of Lafourche Parish, and another person M. Cazaubon is talking to buy a generator for Troop C to conduct DWI checkpoints.

There being no other business to discuss, C. Poché moved, L.Landry seconded, that the meeting be adjourned.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

JANUARY 24, 2002

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at 11:30 a.m. on Thursday, January 24, 2002. Those present were:

Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Grady L. Morris, Sr., Nicholls State University
Lou Landry, St. James Sheriff's Office
Craig Poché, St. James Sheriff's Office
Kevin Marcel, representing Darrin Naquin, Louisiana State Police Troop C
Craig A. Melancon, Thibodaux Police Department
Jerry D. Wyeth, Thibodaux Police Department
Royce Doucet, Lafourche Parish School Board
Wayne Ockmond, representing Gerald Falgoust, St. James Sheriff's Office

M. Cazaubon distributed a revised application description summary. T. Diaz said that there are several issues that need to be addressed by the Board before a discussion can take place as to whether or not funding would be approved for the sub-grants. He explained that there is a budget of \$56,000.00 for sub-grants and that the total applications equal \$62,956.00. M. Cazaubon briefly informed the Board what each applicant is requesting. She spoke of the possibility of moving money from other areas where that were running under budget.

It was suggested on behalf of Lady of the Sea Hospital that the \$1,500.00 for event shirts be removed. It was also suggested that Thibodaux Regional reduce the number of helmets from 1000 to 800 since the turnout was 750 last year.

**SOUTH CENTRAL SAFE COMMUNITY (SCSC)
EXECUTIVE BOARD**

FEBRUARY 7, 2002

MEETING MINUTES

The Chairman of the Safe Community Executive Board called the meeting to order at approximately 9:00 a.m. on Thursday, February 7, 2002, at the Lafourche Parish Sheriff's Office in Lockport. Those present were:

Susan Danos, Lady of the Sea Hospital/Lafourche Safe Kids
Bob Thompson, LA Highway Safety Commission
Jerry D. Wyeth, Thibodaux Police Department
Todd M. Gagnard, Thibodaux Police Department
Greg K. Maurin, St. John Parish Sheriff's Office
Leonard Alcorn, Assumption Parish Sheriff's Office
Det. Lou Landry, St. James Sheriff's Office
Wayne Ockmond, representing Gerald Falgoust, St. James Sheriff's Office
Cathy J. Holmes, LSU Ag Center – St. John
Ryan Donadien, representing Craig Poché, St. James Sheriff's Office
Todd Diaz, Lafourche Parish Sheriff's Office
Martha Cazaubon, South Central Planning and Development Commission

M. Cazaubon stated that for Assumption Parish there is \$400.00 for printing which the Board needs to make sure is for traffic safety educational materials. She explained that she made a chart which shows the revised costs after taking out the items that the LHSC cannot fund with the grant. She said that the costs for the Houma Police Department are completely eligible. For Lady of the Sea Hospital, the T-shirts, helmets, and reflectors are ineligible.

B. Thompson explained to the Board that there is a similar program to the Safe Kids called Think First in northern Louisiana. He said that these two groups have special funding through the Legislature this year to provide bicycle helmets to indigent children. He said that in a nutshell, LHSC cannot fund other bicycle helmet programs because of the Legislative deal and it is not in a problem I.D.

M. Cazaubon stated that the other items that Assumption Sheriff's Office is asking for is the fatal vision goggles, golf cart, cones, and three videos to use for educational programs which comes to a total of \$2,100.00. Also requested were three radars for a total of \$6,975.00

M. Cazaubon said that the other items for Lady of the Sea are all eligible as long as it relates to traffic safety issues.

M. Cazaubon said that everything that the Thibodaux Police Department, St. James Sheriff's Office, and the Houma Police Department requested are eligible.

M. Cazaubon said that Lafourche Parish Sheriff's Office was asking for funds to send two officers for training at the Lifesavers National Conference. She explained that B. Thompson has explained that there is another fund this year which can be used to send people to this program. Other items requested by Lafourche Sheriff's Office are eligible.

M. Cazaubon said that she has talked with Barbara Blake at Thibodaux Regional Medical Center about not being able to fund the helmets and marketing. She said that she told Ms. Blake that if Thibodaux Regional wanted to do the educational materials the Safe Communities could help her. M. Cazaubon said that she believes that Ms. Blake will rework her application and submit something to us.

M. Cazaubon said that St. John Sheriff's Office requested salaries for a part time employee for eight months to help their P.A.S.S.E.D program get up and running and \$3,000 for supplies. The supplies and materials are eligible as long as they are traffic safety material. She said that B. Thompson said that LHSC cannot fund wages if it supplants something that a department has already provided, is currently providing, or should be providing.

After discussion, L. Landry moved, G. Maurin seconded to approve sub grants in alternate amounts for Assumption Sheriff's Office, Houma Police Department, Lafourche Sheriff's Office, St. James Sheriff's Office, and Thibodaux Police Department. Motion carried.

L. Landry moved, W. Ockmond seconded, to allow Lady of the Sea, St. John Sheriff's Office, and Thibodaux Regional Medical Center an opportunity to redo their applications and that they do not exceed the amount that remains. Motion carried.

T. Diaz informed the Board that he and M. Cazaubon went to Washington, D.C. last week to give a presentation to the National Highway Traffic Safety Administration about the NHTSA grant that was awarded to the Safe Community Program. Discussion ensued.

M. Cazaubon stated that the next meeting of the Task Force will be held on February 21st.

B. Thompson reminded the applicants that when they are making their purchases to follow the state purchasing rules.

L. Landry moved, W. Ockmond seconded, to adjourn.

SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE

February 21, 2002

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 9:00 a.m., on February 21, 2002. Those present were:

Capt. Craig Poché, St. James Sheriff's Office
Wayne Ockmond, St. James Sheriff's Office
Marilyn Harris, DHH-OAD Region 3 Prevention
Seve Serna, FHWA
Hadi Shirazi, LADOTD
Karla Armand, LADOTD
Capt. Ralph D. Mitchell, Jr., LA State Police, Troop C
Gerald J. Falgoust, St. James Ph EOC
Dee Matherne, St. Charles EOC
Leonard Alcorn, Assumption Parish Sheriff's Office
Jeff Roesel, New Orleans Regional Planning Commission
Robert Cafield, LHSC
Ronnie Daigle, 23rd District Attorney's Office
Barbara Blake, Thibodaux Regional Medical Center
Johnny Bordelon, Regional Planning Commission
Darrin Naquin, LSPC
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Chris Authement, Terrebonne Parish School Board
Martha Cazaubon, South Central Planning and Development Commission

It was moved by L. Landry, seconded by C. Authement to accept the minutes of the meeting held on January 24, 2002. Motion carried.

T. Diaz gave a report on NHTSA presentation. M. Cazaubon gave an update on the NHTSA grant. M. Cazaubon has received information from some of the law enforcement agencies in the six parish area. Cazaubon had heard from four of the six parishes.

Discussion ensued regarding the upcoming Traffic Summit. The committee wants to develop an aggressive driver campaign as part of the Traffic Summit. It was suggested that the Task Force get in touch with other groups such as New Orleans and Baton Rouge traffic committees. The committee wants to mail letters to other organizations to encourage support and similar initiatives.

M. Cazaubon discussed media campaign for 21-34 Drinking and Driving prevention sponsored by the State. There is a meeting next week with Bob Thompson and Lyrica Johnson. Baton Rouge Metropolitan Safety Council is also doing a similar project. We would like to see how their project is structured.

The Media Campaign was discussed. Some banners were made for Operation Buckle Up. Banners say congratulations to Houma/Thibodaux area for the most compliance of the law. Banners are available without Houma/Thibodaux. Banners can be made for each parish. Media campaigns must recognize LA Highway Safety Commission.

Capt. Diaz said items can be ordered for free off the NHTSA website in a limited quantity, but if you call and order from NHTSA's D.C. office directly quantities larger than 50 can be reviewed.

M. Cazaubon discussed the new law passed about bicycle safety. The law goes into effect March 1, 2002. The committee wants to send a letter to the media addressing the issue. The Louisiana Highway Safety Commission has given Think Fast and Safe Kids \$30,000 for the purchase of helmets to distribute to indigent children in Louisiana. The law affects children age 12 and under. It was not certain whether or not children age 12 are included. Cazaubon said to assume 12 year olds are included to be on the safe side.

M. Cazaubon reads the draft for aggressive driver law. Mr. Falgout talked about the draft and the language of the law was discussed. Other state's education regarding aggressive driver laws were discussed. The committee wants to see how other states address the situation.

A letter was received regarding Elm Street in LaPlace which was found to have abnormal accidents. A traffic signal will be installed. M. Cazaubon questioned the best way for the DOTD to stay on top of the Elm Street Project. Mr. Shirazi of the LADOTD said they will give updates.

Capt. Diaz discussed the sub grants that did not meet the qualifications for funding. B. Thompson explained why some of the items could or could not be funded. The grants that could not be approved were given an extension to rework their applications and resubmit them.

Lady of the Sea application needed to be amended. An outline of their project was distributed. SafeKids Safety Circus at the Cutoff Youth Center will be held May 4th. Motion to approve Lady of the Sea sub grant moved D. Matherne second C. Poche . One stipulation is the reflectors must have LHSC concurrence. Motion was passed.

M. Cazaubon discusses the Bicycle Helmets. Our Lady of the Sea and Thibodaux Regional programs has seen an increase in their participants. They do not screen children for qualifications other than age. The problem is that \$30,000 will not purchase a lot of helmets. Cazaubon is looking into getting funding from the Gheens Foundation. The Foundation meets quarterly so the application must be submitted February 22nd. The application was for \$15,000 to help purchase about 2,000 helmets at the price of \$6.99 per helmet.

St. John the Baptist resubmitted their grant application. G. Maurin discussed this issue. It is a combined enforcement and education policy. The schools were real receptive of the officers coming into the schools. It is for two radars and materials to be used in connection with high school drivers' education courses. The courses are two hours training from the officers. It also discusses the use of fatal vision and gadgets. The application is for \$7,000. Motion to accept moved by D. Matherne second by C. Poche. The sub grant application was approved.

M. Cazaubon said there might be extra money in the budget. She will get back to the committee.

Submitting the new application to LHSC was brought up for discussion. The committee needs to revise 13 goals based on LHSC statistics for the region. Capt. Diaz suggested filing an application. A committee needs to form to discuss the issues before the March 21st meeting. T. Diaz, R. Mitchell, C. Authement, and Martha agreed to sit on the committee.

Safety concerns to the DOTD are discussed. Positive things have come about such as the LA Hwy 20 construction and Elm Street project. Capt. Mitchell mentioned Hwy 308 at Manchester Manor the main problem being LA 664 identified as St. Charles. It is creating problems by lack of lighting and diverting traffic to other areas. Mr. Falgout mentioned concerns with Hwy 308 and Hwy 1 Lafourche Crossing. There are concerns about the ability to evacuate residents during flooding events.

There was discussion of the construction that will take place on LA Hwy 20.

Capt. Mitchell thanked Chris Authement for his response concerning school buses in Terrebonne. He noted that over 700 people were trained in incident management to date. Law enforcement officers should talk to their bosses for support to create Traffic Task Force. Two officers can comprise the Task Force for each law enforcement division.

Capt. Mitchell said there were two pedestrian fatalities that occurred at Mardi Gras parades. Next year we really need to do education on this issue. Resources are strained during the Mardi Gras holiday. Deaths should not occur during Mardi Gras parades.

B. Canfield remarked on comments by Phil Jones that a special session legislation will be addressed about the loopholes in the changes in DWI laws.

There are two bills in Congress to reinstate all of the money being cut from the highway program. Send a letter to the Congressman.

Booster Seat Program March 1st in New Orleans and March 2nd in Baton Rouge, They distribute 500 booster seats. Lafourche Parish has their 500 seats. Contact Bridgette for further information.

There being no other business to discuss, Greg moved, D. Matherne seconded, that the meeting be adjourned.

SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE

March 21, 2002

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 9:00 a.m., on March 21, 2002. Those present were:

Chris Authement, Terrebonne Parish School Board
Jan P. Troxler, St. Charles Parish Sheriff's Office
Lanny Soudelier, L & L Driving School and DSAL
Lou Landry, St. James Sheriff's Office
Craig Poché, St. James Sheriff's Office
Gerald J. Falgoust, St. James Parish EOC
Percy Mosely, Terrebonne Parish Sheriff's Office
Quinnie Hubbell, American Red Cross
Leonard Alcorn, Assumption Parish Sheriff's Office
Lanard J. Robinet, St. John Parish Sheriff's Office
John Boudreaux, Assumption Parish OEP
Marilyn Harris, DHH-OAD Region 3 Prevention
Bruce Prejean, Assumption Parish Sheriff's Office
Penny Cuneo, Office of Public Health
Kayla Guerrero, Office of Public Health
Hadi Shirazi, LADOTD
Sgt. Darryl Cunningham, Houma Police
Lt. Greg Hood, Houma Police
Rick Marie, Marie's Wrecker
Brealar Yelvertch, Terrebonne Parish Sheriff's Office
Cathy J. Holmes, LSU Ag Center
Lou Lyons
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Martha Cazaubon, South Central Planning and Development Commission

It was moved by L. Alcorn, seconded by L. Landry to accept the minutes of the meeting held on February 21, 2002. Motion carried.

Capt. Diaz stated that the Safe Community is still in the funding process of the NHTSA grant. He said that there have been several meetings and discussions on the money will be spent. A large portion of the money will go toward enforcement of targeting impaired drivers between the ages of 21 through 34. He informed the Task Force that so far seven (7) law enforcement agencies have signed on to participate with the program.

Discussion ensued on the new intoxilizers that may be needed for the enforcement of the NHTSA grant. Capt Diaz said that a letter will be sent to applied technology asking what the future looks like for the intoxilizers and which agencies they will supply them to.

M. Cazaubon said that Bob Thompson informed her about DWI checkpoint setup equipment that is available through the LHSC. She said that the only area in the South Central Safe Community region that LHSC has contacted is Lafourche. M. Cazaubon discussed what was included in the setup and the costs involved. There was discussion about possibly purchasing one or more sets with grant money.

M. Cazaubon said that the state had purchased portable breath testers and that the State Police can no longer use the testers. Capt. Diaz informed Ms. Cazaubon that no one can use the testers. Ms. Cazaubon said that LHSC will give the testers away. Mr. Diaz said that the testers could be used for other programs. He said that the PASS officers in the schools could use the testers if a child shows up drunk in order to see if the student was drinking alcohol. The testers could be used for the inmate work release program to test inmates coming in from the work environment. Ms. Cazaubon said that in order to request the testers from the state, a letter needs to be sent requesting the testers. M. Cazaubon will write a letter for the Safe Community Program requesting 100 testers.

M. Cazaubon explained that there are three (3) graduate students at NSU working on a class project. She said that the students are looking at the DWI problems. The students are conducting background research and will come up with information that may help to design a media campaign for the NHTSA grant.

Discussion ensued about the excerpt from the Code of Ordinances for the City of Alexandria in regards to the 21 and under law that goes beyond what the current state law requires. It was suggested by J. Boudreaux that M. Cazaubon try to get a guest speaker from the City of Alexandria to attend the next meeting. He also suggested that she develop a sample resolution for the next meeting.

Discussion ensued on the Media Campaign. Capt. Diaz asked M. Cazaubon to put together a proposal for the next meeting on items that could be purchased.

There was discussion on the aggressive driver's legislation and education.

There was a suggestion that booster seat education would be a good area to spend some of the \$11,000 remaining in the subgrant fund.

M. Cazaubon updated the Task Force on the grant application submitted to the Gheens Foundation for bicycle helmets. The application will be reviewed in June.

Capt. Diaz reminded the Task Force that the Traffic Summit is scheduled for Wednesday, May 1, 2002, in the Century Room at Nicholls State University.

M. Cazaubon informed the Task Force about another speeding grant that just came out from NHTSA. She also discussed next years Safe Community Grant. Discussion ensued.

Capt. Diaz discussed Highway Funding Projects. He suggested drafting a letter to our legislation showing support for legislation to restore the Tea 21 funding.

Capt. Diaz introduced Ms. Lou Lyons. Ms. Lyons discussed the conditions of LA Highway 1 where she recently lost her husband in a traffic crash. The area she spoke of was near Port Fourchon Road. Mr. Diaz thanked Ms. Lyons for her bringing this concern to the Task Force. He also suggested that she voice her concerns to the LA 1 Coalition.

Capt Diaz introduced Ms. Penny Cuneo and Ms. Kayla Guerrero of the Office of Public Health. Ms. Guerro stated that she is the Emergency Response Coordinator for Region 3.

G. Falgout said that Prom Night is scheduled at Lutchter High School for April 8th at 8:45 a.m. D. Cunningham said that Operation Prom Night will be held at Vanderbilt High on April 18th.

Discussion ensued on the G.P.S. purchase.

Sgt. Cunningham requested that a letter to LA DOTD be prepared from the Safe Community Program requesting double yellow stripes and signage on LA 24 between LA 57 and LA 661 for about a ¾ mile stretch (between Grand Caillou and Howard off of Main St. overpass).

Concern was raised about having no speed limit signs on Highway 311 from Hollywood Road to the Overpass.

J. Boudreaux informed the Task Force that the LA Emergency Preparedness Association will come to Houma June 2nd through 6th. He said that you can get the Workshop Agenda if you go to LEPA.org.

Mr. Lanny Soudelier who represents the Driving School Association of Louisiana discussed his efforts in working with the legislators in coming up with new legislation.

D. Naquin said that representative from Federal Highways will be down from Washington on April 18th and 19th. He said the FHWA is conducting a study of best practices for highway safety. FHWA will be down to look at the traffic stats program.

It was suggested that DOTD or law enforcement officials pull out the books to check the site that Mrs. Lyons spoke about. Capt. Diaz stated that he plans to take a ride out to Port Fourchon and then possibly generate correspondence to whoever is responsible for structure.

There being no other business to discuss, D. Cunningham moved, L. Landry seconded, that the meeting be adjourned.

SOUTH CENTRAL SAFE COMMUNITY (SCSC)
TASK FORCE

APRIL 19, 2002

MEETING MINUTES

The Chairman of the Safe Community Task Force called the meeting to order at approximately 9:00 a.m., on April 19, 2002. Those present were:

Lou Landry, St. James Parish Sheriff's Office
Robert Canfield, LHSC
Russell DiSalvo, Jr., Coteau VFD
Sgt. Jason Kibodeaux, Terrebonne Parish Sheriff's Office
Officer Todd Gagnard, Thibodaux Police Department
Karla Armand, LA DOTD
Hadi Shirazi, LA DOTD
Lanny Soudelier, L&L Driving School
Ptn. Jerry Kerr, Thibodaux Police Department
Penny Cuneo, Office of Public Health
Kayla Guerrero, Office of Public Health
Tammi Fandal, William Carey Nursing
Shae Hedrick, William Carey Nursing
Fay A. Troups, ADAC
Shelley Brown, HTV Newstalk 10
Gerald J. Falgoust, St. James Ph EOC
Annette Knobloch, William Carey College Nursing
Greg K. Maurin, St. John Parish Sheriff's Office
Sheriff Mike Waguespack, Assumption Parish Sheriff's Office
Bruce Prejean, Assumption Parish Sheriff's Office
Lyle LeBlanc, LA Department of Transportation and Development
Dennis Hebert, LA Department of Transportation and Development
Sgt. Darryl Cunningham, Houma Police
Dee Matherne, St. Charles EOC
Jerry Jones, FHWA
Miki Savoie, Lafourche Ambulance Dist. 1
Jerry Gautreaux, Bayou Cane Fire District
Bob Thompson, LHSC
Ralph D. Mitchell, Jr., LA State Police – Troop C
Dan Magri, LA Department of Transportation and Development – Baton Rouge
Jamie Naquin, Nicholls State University
Mary Stringfellow, Federal Highways Administration
Kenneth Copeland, National Highway Traffic Safety Administration
Capt. Todd Diaz, Lafourche Parish Sheriff's Office
Martha Cazaubon, South Central Planning and Development Commission

It was moved by D. Cunningham, seconded by L. Landry to accept the minutes of the meeting held on March 21, 2002. Motion carried.

Ms. Mary Stringfellow of Federal Highways said that she and others from Federal Highways feel that the Safe Communities is doing a great job. She said that they would like to replicate the success that the Safe Communities is having in other parts of the state. Ms. Stringfellow said that members of the Safe Communities Coalition will be interviewed today to try to find out what makes the South Central Safe Communities successful.

Chairman Diaz introduced Ms. Jamie Naquin from Nicholls State University. Ms. Naquin has a class project that she worked on with Capt. Mitchell of Troop C on their tailgating program. Ms. Naquin was contacted to help the Safe Communities out with a media outreach for the NHTSA grant. Ms. Naquin said that the class will put together a training video on Drinking and Driving. The class is working on a survey and the data will be analyzed to determine what the target market for DWI education is. Some rough results from the surveys are that they are noticing that family is the most important factor in people's lives, so targeting the emotional side of how DWI affects families is a possibility. Education is needed on what the costs of DWI actually are. Many of those questioned really do not know. When asked about perception of the amount of crashes related to DWI, most people

estimated low. The average is 50% but in reality it is really about 90%. A presentation will be made to their class on their final project on May 7th and others are welcome to attend.

Chairman Diaz introduced Ms. Annette Knobloch of the William Carey School of Nursing. She explained that her students are participating with the Safe Kids in the Child Safety Seat checks, mainly in the New Orleans area. She also had one student participate in the "Boost America Tour" at Jefferson Parish. There were approximately 600 vehicles that went through. If anyone would like help in these types of safety events, please let her know. Ms. Knobloch asked that advance notice be given in order to work the programs into the school schedule. She said that she could also help the Safe Communities get in touch with other nursing schools.

Chairman Diaz introduced Capt. Mitchell. Capt. Mitchell stated that so far there have been 14 fatalities this year in the Troop C area, and over ½ of them are under the age of 18. He stated that something needs to be done to keep children out of the streets during Mardi Gras. Capt. Mitchell said that this summer Troop C is going to take a zero-tolerance stance on not wearing seatbelts. He said that the mock crash yesterday at Vandebilt High School was great. More of these programs need to take place especially in the public schools. Capt. Mitchell stated that through the Traffic Stat Program, Troop C identified that in some places over 65% of the crashes were happening because of "following too closely". He said that Dr. Lefleur's students were challenged last year to come up with a program to target tailgaters. Capt Mitchell showed the Task Force some of the concepts that the students came up with which will be implemented throughout the year.

Matt Trahan, Public Information Officer of the Louisiana State Police gave a presentation on Tailgating. Mr. Trahan explained how the State Police identified the tailgating problem by looking at the data. He said that the alligator with the LSP uniform was already the Troop C association mascot. This led to the idea to use it in the Tailgater campaign "Don't be a Tailgator". He said that a local billboard company was contacted and graciously donated the banners and billboard space. For enforcement, Capt. Mitchell purchased stop watches for all troopers to actually time the 2 second rule. The public was informed ahead of time that the trooper would be timing people and writing tickets for following too closely. Mr. Trahan said that the State Police wanted to do more with the campaign so they contacted Dr. Beth LeFleur at Nicholls State University to work with them. The students from three classes had this as a class project. The class not only developed items for this campaign, but also gave the State Police strategies on when and how to use the campaign. Some of the concepts that the students came up with were cartoons, costs of tailgating, leave it at the game, just 2 seconds & gators kill their prey.

Capt. Mitchell introduced Fire Chief Jerry Gautreaux. Chief Gautreaux explained that the fire department approach to the issue of emergency vehicle lights and sirens have greatly increased in the past few years. Every firefighter who wants to put an emergency light and siren in their private vehicle has to take a 16 hour training course. Mr. Gautreaux informed the Task Force that Fire Departments will take a step back and only allow those vehicles that are primarily responsible for the incident to respond with their lights and sirens. Any other vehicles responding to the incident may not put on their lights and sirens.

Discussion ensued on the NHTSA grant. Chairman Diaz stated that for St. James and Assumption Parishes the intoxilizer machines have not yet been upgraded to the new Cobra system. M. Cazaubon contacted Applied Technology in Baton Rouge and they will supply the upgraded machines if the request is put in the form of a letter to them. M. Cazaubon said that she was told that after July 1st they should be able to let us know who will have the new intoxilizers. The current intoxilizers that are in use now are good through January 1, 2003.

Chairman Diaz said that under the Enforcement Campaign of the NHTSA Grant a sub-committee will need to be formed to determine the disbursement of funds available for the grant.

Chairman Diaz stated that for the Media Campaign, the Commodity costs numbers are not complete yet so this will need to be tabled until the next meeting.

Bob Thompson stated that LHSC is asking NHTSA for special permission to use the extra portable breath testers for non enforcement issues. He said that he should know more next week.

The aggressive driver issue will be tabled until the next meeting

Chairman Diaz stated that the current subgrant awards need to get their programs started. The deadline for submitting invoices is September 30, 2002.

Chairman Diaz announced that the Traffic Summit is scheduled for May 1st at Nicholls State University. M. Cazaubon said that SCPDC was able to get a larger room so the Traffic Summit will be held in the Student Union Ballroom instead of the Century Room.

Chairman Diaz informed the Board that a speaker was not able to be lined up from Alexandria to speak about how they went about passing a parish ordinance to have a 21 drinking age law. He said that they will continue to try to have someone attend one of the future meetings.

Chairman Diaz discussed the Buckle Up America Strap In Campaign. He said that this campaign is funded through the LHSC. On May 20th a public press announcement will be made to announce the participating agencies. Capt. Mitchell said that the funding will run through the summer. Chairman Diaz said that the funding covers the time that the Safe and Sober Campaign did not cover. He Diaz said that in Lafourche Parish it was noted that in the morning hours the seat belt compliance rate was low. Lafourche Parish has started doing enforcement in the morning hours from 6 a.m. to 8 a.m.

M. Cazaubon said that the striping on Hwy. 24 is on order. Lyle Leblanc said that an additional sign has already been added south of the intersection. He said that the striping crew is scheduled to come soon to re-stripe this area and other intersections in the Houma area. There was a request for Mr. LeBlanc to look at the area at LA 312 between Honduras and Bond. Mr. LeBlanc stated that the signal will be upgraded at LA 315 and LA 182 which is near the golf course.

Mr. Soudelier of L & L Driving School stated that there are no center lane only signs on Martin Luther King Blvd. He said that people do not know how to use the center lane.

Capt. Mitchell congratulated the committee on all of its achievements which is due to all of the agencies working together.

Chairman Diaz stated that the information that was presented by Ms. Lyons at the last meeting is under investigation and the matter will be tabled until the next meeting.

Chairman Diaz asked if there are any upcoming events in the region.

Lanny Soudelier stated that the Driving School Association meeting will be held this weekend in Baton Rouge. The Association will be discussing needed legislation in the year 2003.

Capt. Mitchell stated that a DWI checkpoint will be held on the last weekend in April by Troop C and the local police agencies. Chairman Diaz stated that Lafourche Parish is thinking of conducting a DWI checkpoint in Bayou Blue in the near future.

Chairman Diaz said that on May 3rd is the Lady of the Sea Safe Kids.

Sheriff Waguespack announced that the first Crawfish Festival will be held this weekend in Assumption Parish at the No Problem Raceway.

The Terrebonne Parish Chapter of the American Cancer Society Relay for Life will take place tomorrow night at the NSU stadium in Thibodaux.

M. Savoie stated that May 19th – 25th is EMS week.

ADAC will be hosting the annual Joe Deantrea Run in June at the Jim Bowie Park.

There being no other business to discuss, it was moved by D. Cunningham to adjourn. Motion carried.