

## **REQUEST FOR QUALIFICATIONS**

South Central Planning and Development Commission is undertaking a Home Sewage System Improvement Program. The project is being conducted in partnership with the Barataria Terrebonne Estuary Foundation through a grant from the U. S. Environmental Protection Agency. The program will fund matching grants to homeowners for repair and/or replacement of parts on Home Sewage Systems. SCPDC is issuing this Request for Qualifications (RFQ) as it intends to prequalify contractors who have a Louisiana Department of Health, Onsite Wastewater System Installers and/or Maintenance Providers License. Manufacturer Endorsements must also be identified. A contractor wishing to be pre-qualified must submit a "complete" pre-qualification package. A "complete" package shall consist of a completed Contractor's Application as well as all relevant supporting documents identified in the Application. No review of a contractor's qualifications will be made until SCPDC has determined that the submitted package is "complete". Applications may not be emailed or sent via facsimile. Completed packets must be mailed or delivered no later than 4:00 p.m. on May 17, 2019, as follows:

South Central Planning and Development Commission  
Attention Michael Wich, Chief Building Officer  
Mailing Address: P. O. Box 1870, Gray LA 70359  
Physical Address: 5058 West Main Street, Houma LA 70360

Contractors who respond to this RFQ and qualify will be considered for bidding on such projects. Any designation resulting from this RFQ shall be valid from the date announced until 18 months after such announcement. Such qualifications may be renewed for up to 3 additional fiscal years if funding is available. The SCPDC Code Enforcement Department will maintain the list of prequalified Contractors that have expressed an interest in performing such work and have provided evidence of their professional qualifications for such work. The list may be categorized to reflect the person or firm's manufacturer's endorsements. Submission of an application in response to this solicitation shall signify full understanding and agreement with the terms and conditions of the solicitation. No guarantee is made regarding the frequency of assignments or volume of work. SCPDC strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs. For additional information contact Michael Wich, Chief Building Officer at 985-665-1070 or via email; [mike@scpd.org](mailto:mike@scpd.org).