

## MINUTES

### SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, October 20<sup>th</sup>, 2022

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, October 20<sup>th</sup>, 2022, at Petra Restaurant, LaPlace, LA.

Chairman Naquin called the meeting to order then K. Belanger led the Board in the Pledge of Allegiance.

Members present or represented by proxy were: J. Naquin, W. Reed, A. Chaisson, C. Curole representing J. Bouziga, J. Thibodaux representing T. Eschete, M. Palamone representing M. Jewell, E. Alexander, B. Billings, S. Nosacka, J. Hotard, Dr. H. Hardy, C. Monica, D. Hanagriff, L. Levine representing P. Prejean, D. Arthur, E. Foulcard, H. Lagrange representing R. Grogan, C. Pulaski representing G. Dove, L. Charles, J. David representing Dr. J. Clune and M. McLean representing Dr. K. Strickland.

Staff members present were: K. Belanger, J. Foret, C. Curole, M. Wich, J. Boudreaux, J. Manning, C. Parker, J. Eastwood, and E. Bergeron.

Members absent were: R. Animashaun, M. Atzenhoffer, J. Jones, P. Champagne, M. Bellock, C "Bub" Millet, P. Dufresne, P. St. Pierre, L. Dragna, B. Hebert, M. Larussa, D. Prevost, and A. Williams.

Guests present: Ms. Ilena Ledet of EDA, Mr. Jerry Mayer of Hometown Productions, and Ms. Deanna Schexnayder of St. John the Baptist Parish Government.

The first item on the agenda was the Review and Acceptance of minutes of June 23<sup>rd</sup>, 2022 Regular Meeting. ***It was motioned by D. Arthur, seconded by L. Levine to accept minutes of June 23<sup>rd</sup>, 2022 Regular Meeting. There being no objections motion carried.***

Acceptance of Management Committee Minutes of October 14<sup>th</sup>, 2022 was the second item on the agenda. ***It was motioned by A. Chaisson, seconded by C. Pulaski to accept the Management Committee Minutes of October 14<sup>th</sup>, 2022. There being no objections motion carried.***

The third item on the agenda was the Review and Approval of the Unaudited Financial Statement ending June 30<sup>th</sup>, 2022. K. Belanger reviewed the Unaudited Financial Statement ending June 30<sup>th</sup>, 2022. He stated the ending fund balance for SCPDC General Fund as of June 30<sup>th</sup>, 2022, was \$1,955,273.06. ***It was motioned by B. Billings, seconded by W. Reed to approve the Unaudited Financial Statement ending June 30<sup>th</sup>, 2022. There being no objections motion carried.***

Next on the agenda was the Review and Approval of the Financial Statement ending September 30<sup>th</sup>, 2022. He reviewed the Financial Statement ending September 30<sup>th</sup>, 2022 and relayed the ending fund balance to date for SCPDC's General Fund was \$2,962,731.51. He stated the budget was very healthy. ***It was motioned by W. Reed, seconded by E. Alexander to approve the Unaudited Financial Statement ending September 30<sup>th</sup>, 2022. There being no objections motion carried.***

K. Belanger introduced Ms. I. Ledet of EDA. Ms. Ledet is the new Economic Development Administration Representative for the State of Louisiana. She is looking forward to working with the state's strategic partners in developing projects which will drive the economy of the state as well as the region.

Next, J. Manning gave a brief presentation of the 2022 CEDS. He explained the CEDS was an Economic Development tool for the region which examines conditions and trends; and establishes an Action Plan for SCPDC staff to work on over the forthcoming five years. He gave a brief overview of the SWOT Analysis strengths, weaknesses, opportunities, and threats. The Objective Areas of the CEDS Action Plan are: improve outreach and collaboration efforts, infrastructure, regional culture and quality of life, planning, workforce improvement, education, innovation, and entrepreneurship. ***It was then motioned***

**by J. Thibodaux, seconded by E. Alexander to accept the Resolution adopting the CEDS as presented. There being no objections motion carried.**

Agenda item seven M. Wich discussed the New ICC 2023 Building Codes. He stated updated Building Codes will become effective in Louisiana on January 1<sup>st</sup>, 2023. Newly updated roof requirements will take effect in January. Effective August 2023 will be the 1ft of free board requirement. Updated Energy codes are currently being reviewed. Energy Codes for commercial and residential will possibly be amended.

Discussion on the State Bid Law was next on the agenda. J. Foret relayed August 1<sup>st</sup>, 2022 changes to the State Bid Law took effect. Due to the supply chain shortage and other economic factors it has been requested SCPDC follow the State Bid Law process as their purchase policy going forward. **It was motioned by D. Hanagriff, seconded by E. Alexander to adopt the Louisiana State Bid Law process as SCPDC purchase policy going forward. There being no objections motion carried.**

J. Boudreaux gave a presentation on SCPDC's Infill Housing Initiative. He reviewed the recently created Business Plan for South Central Regional Affordable Community Housing Program (SCRACH). This program will build a program to employ, equip and fund the construction of affordable homes to be built in different areas of SCPDCs Region. The goal is to construct fourteen homes within the Region, 2 in each Parish's low-to-moderate income communities. He briefly reviewed the proposed budget, the newly appointed SCRACH Board of Directors, goals and site selection process. **It was motioned by H. LaGrange, seconded by E. Foulcard for SCPDC to move forward with the South Central Regional Affordable Community Housing Program. There being no objections motion carried.**

Next was the Resolution declaring Juneteenth a Commission Holiday. **It was motioned by A. Chaisson, seconded by E. Alexander to accept the resolution declaring Juneteenth a Commission Holiday. There being no objections motion carried.**

Agenda item eleven was the Resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. **It was motioned by S. Nosacka, seconded by B. Billings to accept the resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. There being no objections motion carried.**

Recent changes within the Code Enforcement Department have created job description revisions within the Pay Plan. K. Belanger reviewed the revisions for Specialist I, Specialist II, and Professional Engineer. **It was then motioned by C. Pulaski, seconded by L. Charles to approve the Pay Plan amendments. There being no objections motion carried.**

Item thirteen was the Ratification of New Member to the RLF/RCF Administration Board. Mr. M. Ortega of Synergy Bank was appointed to the RLF/RCF Administration Board by Terrebonne Parish to replace Mr. B. Means. **It was motioned by A. Chaisson, seconded by C. Pulaski to ratify Mr. M. Ortega to the RLF/RCF Administration Board. There being no objections motion carried.**

Under Other Business, K. Belanger stated plans for the 50<sup>th</sup> Anniversary Celebration were underway. The Celebration will take place on Thursday, December 1<sup>st</sup>, 2022. Invites are forthcoming. He also briefed the Commissioner's on the status of the transfer of the Gloria Switch Building in Lafayette. The transfer is expected to take place before the end of the year. The Record of Decision has not yet been received regarding North/South Corridor. Listed within the meeting packet was the Board of Commissioners meeting dates for 2023.

Chairman Naquin stated that the SCPDC Newsletter were in the meeting packets for all to read at their leisure. Also, it has been emailed to all Commissioner's.

Next meeting date has been set for Thursday, January 19<sup>th</sup>, 2023 in St. Mary Parish, location to be determined.

There being no other business to discuss, **it was motioned by L. Charles, seconded by E. Foulcard to adjourn the meeting. There being no objections motion carried.**

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As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on October 20<sup>th</sup>, 2022.

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Jeff Naquin, Chairman  
South Central Planning & Development Commission

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Archie Chaisson, Secretary  
South Central Planning & Development Commission