

MINUTES

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, October 18th, 2018

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, October 18th, 2018 at the Assumption Parish Community Center in Napoleonville, LA.

Vice-Chairman D. Hanagriff called the meeting to order. He then led the Board in the Pledge of Allegiance.

Members present or represented by proxy were: E. Theriot representing M. Triche, W. Reed, M. Arcenaux representing Mayor R. Animashaun, M. Atzenhoffer, C. Curole representing J. Bouziga, A. Chiasson representing T. Eschete, M. Albert representing L. Cochran, T. Wilson representing W. Bendetto, M. Octave representing T. Roussel, S. Nosacka, L. Toombs representing N. Robottom, Dr. H. Hardy, D. Hanagriff, D. Arthur representing L. Ratcliff, H. LaGrange representing E. Foulcard, L. Tamporello representing F. Grizzaffi, and C. Pulaski representing G. Dove.

Staff members present were: K. Belanger, J. Foret, P. Gordon, and E. Bergeron.

Members absent were: J. Cantrelle, J. Jones, E. Reinhardt, J. Fisher-Perrier, P. Murray, IV, P. St. Pierre, C. Monica, R. Grogen, S. Carlos, L. Charles, B. Hebert, M. Marmande, Jr., J. Rogers, and A. Williams.

K. Belanger introduced the guests who were in attendance: Dr. J. Clune of NSU, H. Huval, C. Cannaday, and J. Carr of LADOTD, C. Harkless of USDOTD/FHA, D. Glasgow of SWODA, and Mayor M. Brown of Weatherford, OK.

The first item on the agenda was the Review and Acceptance of minutes of June 21st, 2018 Regular Meeting. ***It was motioned by M. Atzenhoffer, seconded by A. Chiasson to accept minutes of June 21st, 2018 Regular Meeting. There being no objections motion carried.***

Next on the agenda was the Review and Approval of the Financial Statement ending June 30th, 2018. K. Belanger reviewed the Unaudited Financial Statement ending June 30th, 2018. ***It was motioned by W. Reed, seconded by L. Temporello to approve the Unaudited Financial Statement ending June 30th, 2018. There being no objections, motion carried.***

Review and Approval of Financial Statement ending September 30th, 2018. K. Belanger reviewed the Financial Statement ending September 30th, 2018. ***It was motioned by C. Pulaski, seconded by M. Atzenhoffer to approve the Financial Statement ending September 30th, 2018. There being no objections, motion carried.***

Ms. H. Huval of LADOTD presented the Sidewalk Transition Plan to the Board of Commissioners. She explained how the ADA Transition Plan details accessibility issues or deficiencies within Public Right of Ways and the ways in which it will be corrected, scheduled, budgeted for, and monitored for progress and compliance. This Plan is a living document that must be updated regularly. Local Public Agencies (LPA) are required to perform self-evaluations of their current facilities. LPA's with more than 50 employees are required to have a Public Right of Way Transition Plan. Ms. Huval reviewed the self-evaluation and monitoring processes with the Commissioner's. Discussion ensued.

Agenda item five was Low to Moderate Housing Presentation given by Ms. D. Glasgow, Executive Director of South Western Oklahoma Development Authority (SWODA) and Mr. Mike Brown, Chairman. Ms. Glasgow presented to the Commissioner's SWODA's Housing Development & Community Improvement Plan. She explained how SWODA has been addressing the housing shortage throughout their county region by constructing homes to meet the needs of workforce families. Their goal is to make a difference in their local economy by building nice, moderately

priced homes that provide housing opportunities while enhancing their communities. Discussion ensued.

Next on the agenda was the Resolution declaring various equipment as surplus property & authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of the equipment declared as surplus. ***It was motioned by M. Atzenhoffer, seconded by C. Pulaski to adopt the resolution declaring various equipment as surplus property & authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of the equipment declared as surplus. There being no objections, motion carried.***

Item seven was the Resolution (updated) authorizing the COE to sign any and all documents including Bank Drafts, and to enter into contracts and agreements on behalf of SCPDC. K. Belanger explained how some entities when entering into contracts with them request an updated resolution authorizing Mr. Belanger to sign on behalf of the Commission. ***It was motioned by A. Chiasson, seconded by T. Wilson to adopt the updated resolution authorizing the CEO to sign any and all documents including Bank Drafts, and to enter into contracts and agreements on behalf of SCPDC. There being no objections, motion carried.***

K. Belanger explained how SCPDC was seeking approval from the Board of Commissioners to advertise an RFP for Digital Engagement Software to conduct public participation for the Regional and Pedestrian Plan and/or other projects as it may be applicable. ***It was motioned by C. Pulaski, seconded by D. Arthur to approve SCPDC to advertise an RFP for Digital Engagement Software. There being no objections, motion carried.***

Under Announcements, P. Gordon invited Commissioner's to the Watershed Outreach/Data Collection Initiative Meeting to be held at SCPDC on October 23rd.

K. Belanger stated topographical studies were being conducted for the proposed storage facility to be constructed behind SCPDC's office. Also, currently an application is being built to apply for EDA grant funding for the addition of a 2nd floor to the SCPDC office. C. Curole then briefed the Commissioner's on funds available for struggling businesses through the Loan Programs.

The Agency Activity Report was included in the meeting packet for Commission members to read at their leisure.

Under Other Business, the proposed 2019 meeting dates were reviewed.

Next meeting date has been set for Thursday, January 17th, 2019 in Lafourche Parish, location to be determined.

There being no other business to discuss, ***M. Atzenhoffer motioned to adjourn the meeting, seconded by C. Pulaski. There being no objections, motion carried.***

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on October 18, 2018.

Timothy Roussel, Chairman
South Central Planning & Development Commission

Jeff Naquin, Secretary
South Central Planning & Development Commission