

## MINUTES

### SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS MEETING

Thursday, January 31, 2008

A regular meeting of the Board of Commissioners for South Central Planning and Development Commission was called to order at approximately 10:45 a.m. on Thursday, January 31, 2008, at Hymel's Restaurant, Convent, Louisiana.

D. Hymel called the meeting to order and requested roll call. Members present or represented by proxy were B. Warren representing M. Triche, T. Vial representing B. Raymond, P. Gordon representing K. Ghirardi, W. Reed, R. Animashaun, M. Atzenhoffer, C. Caillouet, R. Champagne, V.J. St. Pierre, D. Vial, W. Hubbard, D. Hymel, M. Claudet, and A. Williams. Members absent were C. James, J. Bouziga, C. Farlough, A. Tatje, E. Aubert, H. Jones, H. Bourgeois, and R. Scott. Staff members present were K. Belanger, J. Boudreaux, E. Bergeron, and L. Prosperie. Guests in attendance were: M. Ferdinand of TEDA, D. Zeringue and D. Telford of Bourgeois, Bennet LLC, S. Nosacka of Trinity Capital Resources, and D. Hymel's Executive Secretary J. Loque.

Corporate Sponsor: Trinity Capital Resources

K. Belanger welcomed guests to the meeting.

It was moved by D. Vial, seconded by M. Atzenhoffer to approve the minutes of October 25, 2007. Motion carried.

D. Hymel introduced the second item on the agenda, the election of 2008 Officers. M. Claudet nominated D. Hymel as Chairman. There being no other nominations, nominations were closed. It was motioned by M. Claudet, seconded by R. Champagne to elect D. Hymel as South Central Planning and Development Commission Board of Commissioners Chairman. Motion carried.

Nominations were taken for Vice-Chairman. M. Claudet was nominated for the position. R. Champagned motioned for M. Claudet to be elected as Vice-Chairman of South Central Planning and Development Commission Board of Commissioners; it was seconded by C. Caillouet. Motion carried.

Next office up for election was Secretary-Treasurer. M. Atzenhoffer was nominated for the position. There being no other nominations, nominations were closed. It was motioned by R. Champagne seconded by T. Vial to elect M. Atzenhoffer as South Central Planning and Development Commission Board of Commissioners Secretary-Treasurer. Motion carried.

Confirmation of Board appointments was the third item on the agenda. K. Belanger requested E. Bergeron inform the board where each parish stood with their appointments to South Central Planning and Development Commission Board of Commissioners. She informed the board of each Parish's stance. Assumption Parish and St. John Parish have yet to decide upon their appointments. Lafourche Parish has appointed M. Atzenhoffer as their Private Sector Representative. K. Brass has accepted the appointment of St. James' Minority Representative, a resolution will be pass at their

February 6, 2008 council meeting. K, Ghirardi has been appointed the Private Sector Representative for Terrebonne Parish. St. Charles is the only parish to have appoint and approve both representataives; Debra Vial as Private Sector Representative and B. Raymond as Minority Representative.

D. Hymel introduced the agenda's fourth item: Review and Approval of the Financial Statement ending December 31, 2007. K. Belanger explained the Balance Sheet figures along with Statement of Revenues and Expenditures (including RLF) and the Statement of Budget to Actual Comparison of Revenues and Expenditures (including RLF). It was motioned by M. Atzenhoffer, seconded by R. Champagne to approve the Financial Statement ending December 31, 2007. Motion carried.

D. Telford of Bourgeois Bennett, LLC presented the FY 2007 Annual Audit conducted by Bourgeois Bennett. He assured the Board that South Central Planning and Development Commission was in good health, "it is in very good shape." There were a few exceptions to the audit; one being the Louisiana Department of Economic Development in the Small Business Recovery Loan and Grant Program. Due to South Central Planning and Development Commission's participation in said program the accounting department was not able to finalize the Commission's audit schedule until December of 2007. Required procedures not previously preformed in past audits contributed to the delay in the audit's completion. K. Belanger explained the issues of the program. D. Telford assured the board that the audit's findings pertaining to the Small Business Recovery Loan and Grant Program were not unique to South Central Planning and Development Commission; it is across the board to all entities participating in this program. He reassured the Board the audit will be mailed to the Legislative Auditor at the conclusion of today's meeting. A small discussion ensued.

The sixth item on the agenda was the North/South Interstate Corridor Connection by Darius Bonton of Buchart Horn, Inc. He updated the Board as to where the project stood and gave to each member a project update handout. Public comments are due by February 8, 2008. Once this is complete they will return to the EIS portion of the project. Discussion ensued.

K. Belanger introduced a PowerPoint presentation on the EDA Regional Investments, State of the Region. He gave a brief overview of the EDA's findings and the major changes that have been made in South East Louisiana.

Next item on the agenda was discussion of RLF appointments. K. Belanger brought to the Board's attention the appointments which are vacant. There are five vacant Minority Representatives and one Economic Department Representative appointments which need to be filled. He asked the Board to begin considering whom they would like to appoint, letters for said requests will be mailed out shortly.

K. Belanger then discussed the ninth item on the agenda: the idea of creating a Regional Environmental Division. He asked the Board to consider implementing this development. Also, he discussed the benefits which the division would create for the entities involved. M. Claudet motioned for South Central Planning and Development Commission to research the idea further and to develop a proposal, M. Atzenhoffer seconded. W. Hubbard voted nay. There being no other objections the motion carried.

DEQ NPS Video presentation was the tenth item for discussion. L. Prosperie presented the video while K. Belanger gave an overview of its conception and purpose. He offered

each municipality a copy of the video presentation. Each municipality accepted his offered and would most definitely appreciate a copy of presentation.

D. Hymel introduced the Agency Activity Report. He requested each person take the time to read the report at their convenience. Every one should find a copy attached to their agenda.

Mr. Stephen Nosacka of Trinity Capital Resources was introduced to the Board. Trinity Capital Resources was the sponsor of today's meeting. Mr. Nosacka gave a brief overview of how Trinity Capital Resources help businesses raise working capital. He offered his services to all in attendance.

There being no other business to discuss, it was moved by D. Hymel, seconded by M. Atzenhoffer to adjourn. Motion carried.

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As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on January 31, 2008.

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Dale J. Hymel, Chairman  
South Central Planning & Development Commission

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Mark Atzenhoffer, Secretary/Treasurer  
South Central Planning & Development Commission