

NOTICE OF BUDGET COMPLETION
South Central Planning and Development Commission

Notice is hereby given that South Central Planning and Development Commission has completed the 2012 Budget. A full copy of the budget is available for public inspection at the South Central Planning and Development Commission office located at 5058 W. Main Street, Houma, LA, Monday through Friday between the hours of 8:00a.m. and 4:30p.m.

MINUTES

SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION
BOARD OF COMMISSIONERS MEETING

Thursday, June 17, 2011

A regular meeting of the Board of Commissioners for South Central Planning and Development Commission was called to order at approximately 10:45 a.m. on Friday, June 17, 2011 at Belle Terre Country Club, LaPlace, La.

Chairman Claudet called the meeting to order and lead the forum in saying the Pledge of Allegiance.

Members present or represented by proxy were E. Watson representing M. Triche, W. Reed, E. Price representing T. Eschete, E. Alexander, N. Robottom, J. Wagner, H. Hardy, D. Hymel, K. Brass, R. Scott, M. Claudet, L. Charles, D. Bourg representing A. Williams, J. Rogers, M. Marmande, Jr., and A. Badeaux. Members absent were C. James, R. Animashaun, C. Randolph, M. Atzenhoffer, R. Champagne, J. Bouziga, V. J. St. Pierre, W. Bendetto, G. Williamson, A. Tregre, M. Guillot, T. Borne, and D. Pothier. Staff members present were K. Belanger, J. Boudreaux, and E. Bergeron. Guest in attendance was: Ms. D. Riley, Town of Lutcher Alderman at Large,

K. Belanger introduced the guest and SCPDC staff members present.

First item on the agenda was the acceptance of minutes of April 7, 2011 regular meeting. It was motioned by D. Hymel, seconded by A. Badeaux to accept minutes of the April 7, 2011 regular meeting. Motion carried.

Next on the agenda was the acceptance of Management Committee Minutes of June 9, 2011. K. Belanger briefed the Members on issues discussed at the Management Committee Meeting. It was motioned by N. Robottom, seconded by A. Badeaux to accept the Management Committee Minutes of June 9, 2011. Motion carried.

Third item on the agenda was the review and approval of the financial statement ending May 31, 2011. K. Belanger reviewed and briefed the Commissioners on the financial statement. It was motioned by M. Marmande, Jr., seconded by W. Reed to accept the financial statement ending May 31, 2011. Motion passed.

Review and approval of the FY2011 Budget Adjustments was next on item on the agenda. K. Belanger gave a brief overview of the adjustments within the budget. It was motioned by D. Hymel, seconded by L. Charles to accept the FY2011 Budget Adjustments. Motion passed.

Item five on the agenda was the review and approval of the FY2012 Proposed Budget. The FY2012 Proposed Budget includes a 3% COLA raise for all full-time employees effective July 1, 2011. Discussion ensued. It was motioned by N. Robottom, seconded by W. Reed to approve the FY2012 Proposed Budget. Motion passed.

Ratification of new members to the RLF/RFC Boards was item six on the agenda. It was motioned by N. Robottom, seconded by M. Marmande, Jr., to ratify J. Hebert, official proxy of Marie Morris, and D. Varnum, official proxy of Rhonda Hotard to the RLF/RFC Boards. Motion passed.

It was motioned by D. Hymel, seconded by L. Charles to pass Resolution adopting the System Survey and Compliance Questionnaire. Motion passed.

It was motioned by D. Hymel, seconded by J. Rogers to pass Resolution certifying that the RLF program is consistent with the current Regional adjustment strategy; is being operated in accordance with the policies and procedures in the plan; and that all loan portfolios meet plan standards. Motion passed.

It was motioned by M. Marmande, Jr., seconded by E. Alexander to pass Resolution authorizing the CEO to enter into a contract for Metropolitan Planning for FY12, between SCPDC and LADOTD for the Houma-Thibodaux MPO, Transit Funds. Motion passed.

It was motioned by W. Reed seconded by A. Badeaux to pass Resolution authorizing the CEO to enter into a contract for Metropolitan Planning for FY12, between SCPDC and LADOTD for the Houma-Thibodaux MPO, Continuing Planning Phase. Motion passed.

The eleventh item on the agenda for discussion was the acceptance of the Official Journal (July 1, 2011 – June 30, 2012). After reviewing the bids, it was found the Daily Comet to be the least expensive. It was motioned by M. Marmande, Jr., seconded by E. Alexander to accept the Daily Comet as the Official Journal (July 1, 2011 – June 30, 2012) for SCPDC. Motion passed.

Building expansion update was the next item on the agenda. K. Belanger briefed the Members on the fund seeking efforts SCPDC have undertaken through EDA. Discussion ensued.

Under Announcements, K. Belanger announced the DRA has begun accepting applications, the EPA plans to announce the Clean Air Standards on or by July 11, 2011, and SCPDC were granted two awards by the EPA – one to evaluate to petroleum sites, and one to evaluate hazardous sites.

Ms. Robottom expressed appreciativeness toward our Corporate Sponsor, Murray Architects, as well as their regrets for being unable to attend meeting. It was agreed upon by all Members to read the Agency Activity Report at their leisure.

The next meeting date will be set for October 13, 2011 in Lafourche Parish. There being no other business to discuss, it was unanimously motioned to adjourn. Motion carried.

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on June 17, 2011.

Michel Claudet, Chairman
South Central Planning & Development Commission

Mark Atzenhoffer, Secretary
South Central Planning & Development Commission