

MINUTES

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, June 23rd, 2022

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, June 23rd, 2022 at the Creole House Restaurant, Paulina, LA.

Chairman Naquin called the meeting to order then K. Belanger led the Board in the Pledge of Allegiance.

Members present or represented by proxy were: J. Naquin, W. Reed, M. Arcenaux representing R. Animashaun, J. Warren representing A. Chaisson, C. Curole representing J. Bouziga, E. Alexander, M. Bellock, B. Billings, A. Shepard representing P. Dufresne, S. Nosacka, P. St. Pierre, S. Bienemy representing J. Hotard, C. Monica, E. Boudreaux representing D. Hanagriff, D. Arthur, H. Lagrange representing E. Foulcard, L. Dragna, R. Grogan, L. Charles, and J. David representing Dr. J. Clune.

Staff members present were: K. Belanger, J. Foret, C. Curole, P. Gordon, and E. Bergeron.

Members absent were: M. Atzenhoffer, J. Jones, P. Champagne, T. Eschete, M. Jewell, C "Bub" Millet, Dr. H. Hardy, G. Dove, B. Hebert, M. Larussa, D. Prevost, A. Williams, and Dr. K. Strickland.

Guests present: Mr. P. Forbes of LA OCD, Mr. Rick Webre of St. James Parish Government, and Mr. Cohen Guidry of TEDA.

The first item on the agenda was the Review and Acceptance of minutes of April 21st, 2022 Regular Meeting. ***It was motioned by E. Alexander, seconded by B. Billings to accept minutes of April 21st, 2022 Regular Meeting. There being no objections motion carried.***

Acceptance of Management Committee Minutes of June 16th, 2022 was the second item on the agenda. Chairman Naquin reviewed the Addendum to the Management Committee Meeting Minutes. He relayed the Management Committee met to evaluate Mr. Belanger whose contract expires in January of 2023. Upon their review, they recommend that Mr. Belanger's contract be extended for another 4years along with pay increase beginning FY2023. ***It was motioned by L. Dragna, seconded by L. Charles to accept the Management Committee Minutes of June 16th, 2022. There being no objections motion carried.***

The third item on the agenda was the Review and Approval of the Financial Statement ending May 31st, 2022. He reviewed the Financial Statement ending May 31st, 2022 and relayed the ending fund balance to date for SCPDC's General Fund was \$2,084,622.62. He stated the budget was very healthy, it has been a good year. ***It was motioned by S. Nosacka, seconded by L. Charles to approve the Unaudited Financial Statement ending May 31st, 2022. There being no objections motion carried.***

Next on the agenda was the Review and Approval of FY22 Budget Adjustments. K. Belanger reviewed the adjustments made to the FY22 budget. ***It was motioned by S. Nosacka, seconded by E. Alexander to approve the FY22 Budget Adjustments. There being no objections motion carried.***

The fifth item on the agenda was the Review and Approval of FY23 Proposed Budget. K. Belanger stated the ending fund balance is estimated to be \$39,152,006.00. ***It was motioned by S. Nosacka, seconded by W. Reed to approve the FY23 Proposed Budget. There being no objections motion carried.***

Mr. P. Forbes of LA OCD presented an update on the Louisiana Watershed Initiative Program. He relayed that more than \$438 million in projects have been announced since the state received its federal grant in September of 2020. This initiative coordinates funding, data, and resources among five state agencies to reduce flood risk through a watershed based approach. They are currently setting up Watershed Regions which will coordinate flood risk management efforts within the respective regions. Also, models are being developed to create an enhanced gauge network.

Next, K. Belanger gave a brief overview on the HB724. SCPDC was requested to serve as an administrator for the receipt of monies from HB724. The intent of the House Bill is to provide funds to municipalities and parishes for economic activity on public property; such as, public infrastructure or development of a public facility. These funds can pay for the engineering, programming, studies, and labor of those searching for potential sights. SCPDC will partner with Assumption, Lafourche, St. Mary and Terrebonne Parishes for the utilization of this funding. The criteria for the program has yet to be determined.

Agenda item eight was the Discussion on South Central Community Housing Development Organization. K. Belanger reviewed the discussion held at the June Board meeting in regards of the Housing Infill Initiative SCPDC plans to undertake. The Management Committee has expressed their concerns. First a Board of lay people; developers, realtors, bankers, etc, must be created. It has been requested of the Parish Leaders to recommend potential board members for this Housing Board. A business plan to present to SCPDC's Board of Commissioner's is anticipated to be created before the next meeting to be held in October.

K. Belanger explained agenda items nine and ten were resolutions required annually.

It was motioned by S. Nosacka seconded by R. Grogan to adopt the Resolution adopting System Survey and Compliance Questionnaire. There being no objections motion carried.

It was motioned by S. Nosacka, seconded by M. Bellock to adopt the Resolution certifying the RLF Program is consistent with the current Regional Economic Adjustment Strategy, is being operated in accordance with the Policies and Procedures contained in the plan; and that all loan portfolios meet plan standards. There being no objections, motion carried.

Agenda item eleven was the Resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. ***It was motioned by E. Alexander, seconded by L. Charles to accept the resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. There being no objections motion carried.***

The Resolution authorizing the CEO to sign any and all documents including bank drafts, and to enter into contracts and agreements on behalf of SCPDC was the next item for approval. ***It was motioned by R. Grogan, seconded by L. Charles to accept the resolution authorizing the CEO to sign and all documents including Bank Drafts, and to enter into contracts and agreements on behalf of SCPDC. There being no objections motion carried.***

Item thirteen was the Resolution authorizing the CEO to sign any and all documents, and contracts including bank drafts, on behalf of SCPDC to handle Hurricanes Laura, Delta, and Ida Recovery Programs with Louisiana's Office of Community Development. ***It was motioned by L. Charles, seconded by E. Alexander to accept the Resolution authorizing the CEO to sign any and all documents, and contracts including bank drafts, on behalf of SCPDC to handle Hurricanes Laura, Delta, and Ida Recovery Programs with Louisiana's Office of Community Development. There being no objections motion carried.***

Ratification of New Member to the RLF/RCF Administration Board was next item on the agenda. Dr. Michael "Mike" Garcia was nominated by Terrebonne Parish to replace Mr. Matthew Rookard. ***It was motioned by R. Grogan, seconded by E. Alexander to ratify Dr. Michael "Mike" Garcia of Terrebonne Parish to the RLF/RCF Administration Board. There being no objections motion carried.***

Quotes received for the Official Journal for July 1st, 2022 – June 30th, 2023 was then reviewed. ***It was motioned by L. Dragna, seconded by R. Grogan to approve the Houma Courier to continue as the Official Journal of SCPDC for July 1st, 2022 – June 30th, 2023. There being no objections motion carried.***

Under Other Business, K. Belanger stated a video of the Commission and its efforts was going to be made for the 50th Anniversary and there are plans to go forth with an Open House to be held in November. He also briefed the Commissioner's on the status of the transfer of the Gloria Switch Building in Lafayette. An agreement has been met and a letter of intent has been signed by SCPDC and APC and

forwarded to EPA. The transfer is expected to take place before the end of the year. K. Belanger relayed to the Commissioner's that a Resolution declaring Juneteenth a paid holiday for employees will be forthcoming next meeting.

Chairman Naquin stated that the SCPDC Newsletter were in the meeting packets for all to read at their leisure. Also, it has been emailed to all Commissioner's.

Next meeting date has been set for Thursday, October 20th, 2022 in St. John the Baptist Parish, location to be determined.

There being no other business to discuss, ***it was motioned by L. Dragna, seconded by R. Grogan to adjourn the meeting. There being no objections motion carried.***

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on June 23rd, 2022.

Jeff Naquin, Chairman
South Central Planning & Development Commission

Archie Chaisson, Secretary
South Central Planning & Development Commission