

MINUTES

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, April 21st, 2022

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, April 21st, 2022 at the St. Charles Parish EOC, Hahnville, LA.

Chairman Naquin called the meeting to order then K. Belanger led the Board in the Pledge of Allegiance.

Members present or represented by proxy were: J. Naquin, W. Reed, A. Chaisson, C. Curole representing J. Bouziga, M. Jewell, E. Alexander, B. Raymond representing B. Billings, P. Dufresne, S. Nosacka, S. Bienemy representing J. Hotard, Dr. H. Hardy, D. Hanagriff, D. Arthur, C. Askew representing L. Dragna, P. Gordon representing R. Grogan, C. Pulaski representing G. Dove, L. Charles, and A. Williams.

Staff members present were: K. Belanger, J. Foret, C. Curole, P. Gordon, and E. Bergeron.

Members absent were: R. Animashaun, M. Atzenhoffer, J. Jones, P. Champagne, T. Eschete, M. Bellock, C "Bub" Millet, P. St. Pierre, C. Monica, E. Foulcard, B. Hebert, M. Larussa, and D. Prevost.

Guests present: Mr. K. Tregle, of Bourgeois Bennett, Mr. C. Joy and D. Magri of Bucharthorn, R. Gasspard of CK Associates, Mr. R. Ardis, LADOTD, Mr. K. Resweber and Mr. J. Vanetta of LSP-C, Mr. B. Chauvin of Options for Independence, Mr. T. Goldenberg, resident of St. James Parish Mr. B. Roussel, and Ms. C. Tomlinson of St. James Parish Government, and Mr. E. Boudreaux of St. Mary Parish.

The first item on the agenda was the Review and Acceptance of minutes of January 20th, 2022 Regular Meeting. ***It was motioned by D. Arthur, seconded by E. Alexander to accept minutes of January 20th, 2022 Regular Meeting. There being no objections motion carried.***

Acceptance of Management Committee Minutes of April 14th, 2022 was the second item on the agenda. ***It was motioned by D. Hangriff, seconded by S. Nosacka to accept the Management Committee Minutes of April 14th, 2022. There being no objections motion carried.***

The third item on the agenda was the Review and Approval of the Financial Statement ending March 31st, 2022. He reviewed the Financial Statement ending March 31st, 2022 and relayed the ending fund balance to date for SCPDC's General Fund was \$1,996,588.43. He stated the Commission was doing very well. ***It was motioned by S. Nosacka, seconded by A. Chaisson to approve the Unaudited Financial Statement ending March 31st, 2022. There being no objections motion carried.***

Next on the agenda was the Review and Acceptance of SCPDC FY2021 Financial Report. Mr. K. Tregle of Bourgeois-Bennett presented SCPDC's FY2021 Financial Report. He stated the FY21 Audit found the Commission had complied in all material respects, with the types of compliance requirements that could have a direct and material effect on each of the major federal programs. The Audit did not identify deficiencies in internal control over compliance that would be consider material weaknesses. ***It was motioned by S. Nosacka, seconded by L. Charles to approve the SCPDC FY2021 Financial Report. There being no objections motion carried.***

Mr. R. Ardis of LADOTD gave a brief presentation on the Motorist Assistant Patrol Program (MAPP). He explained this LADOTD implemented program assist motorists and improves traffic flow through its contracted MAP service by providing free services to stranded motorists. MAP can help to reduce traffic congestion caused by stalled vehicles and provides safety to stranded motorists. MAP operators are qualified first responders who work hand in hand with the first responders of the designated Region. There is a fee for this program. The cost is shared 50/50 between the State and the Region who elects to utilize it. Discussion ensued. Commissioners were in agreement to further research the program offered and to seek funding. Their goal is to have a plan in place by the June SCPDC Board of Commissioner's meeting.

The sixth item on the agenda was a brief update on the North/South Corridor Project given by Mr. C. Joy of Bucharth-Horn. He reviewed the description and purpose of the project as well as the preferred route. Currently, the project is under a legal sufficiency review at FHWA's headquarters in Washington, DC. The FHWA will not issue a Record of Decision until funding for the next phase has been identified. The next phase will consist of design which is approximated at \$37million. Discussion ensued. ***It was motioned by D. Hanagriff, seconded by P. Dufrense to allocate \$1million from the loan program monies which is expected to be released to SCPDC in July of 2022 for the engineering phase of the North/South Corridor. There being no objection motion carried.***

A presentation on the Housing Initiative given by C. Curole was the seventh item on the agenda. C. Curole explained the "In-Fill Development/Redevelopment" program SCPDC is giving consideration implementing. The Commission would partner with Parish Government to enhance opportunities for the public by constructing fourteen homes, two in each parish, in areas that have not seen recent development or renovation dollars. C. Curole reviewed the process it would take to begin this Redevelopment Program. It would be a partnership with the Parishes in the SCPDC Region. Guidance is needed as to where housing may be needed and where the opportunities lie within the respective Parishes. An update on the initiative will be provided to the Commissioner's at the next Board of Commissioner's meeting to be held in June. Discussion ensued.

Next, P. Gordon gave a brief update on the DRA Application Process. He informed the Commissioner's that DRA's grant program is now accepting applications. If a Parish has a project for basic public infrastructure, transportation infrastructure, business development with an emphasis on entrepreneurship, or workforce development they would like to submit an application for, please contact SCPDC for assistance or visit www.dra.gov/SEDAP Applications are due by the end of June of 2022.

A brief update on the Watershed Legislation was also provided by P. Gordon. He stated the State was in the process of developing Watershed Coalitions that would have the ability to develop Watershed Plans, Inventory of Projects, recommend projects within the respective Region, and educate the public on Watershed Management.

Agenda item ten was the Resolution proclaiming April as Fair Housing Month. ***It was motioned by A. Chaisson, seconded by M. Jewell approved the Resolution proclaiming April as Fair Housing Month. There being no objections, motion carried.***

Agenda item eleven was the Resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. ***It was motioned by S. Nosacka, seconded by L. Charles to accept the resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. There being no objections motion carried.***

K. Belanger explained agenda items eleven and twelve were resolutions required annually.

It was motioned by S. Nosacka, seconded by C. Pulaski to approve Resolution authorizing the CEO to enter into a contract for Metropolitan Planning for FY23 between SCPDC and the LADOTD for the Houma-Thibodaux MPO, Transit Funds. There being no objections motion carried.

It was motioned by C. Pulaski, seconded by S. Nosacka to approve Resolution authorizing the CEO to enter into a contract for Metropolitan Planning for FY23 between SCPDC and the LADOTD for the Houma-Thibodaux MPO, Continuing Planning Phase. There being no objections motion carried.

Agenda item fourteen was the SCPDC Pay Plan Amendment(s). KB reviewed and explained the amendments which are due to changes that have been made within the Code Enforcement Department. ***It was motioned by A. Chaisson, seconded by W. Reed to approve the SCPDC Pay Plan Amendment(s). There being no objections motion carried.***

Chairman Naquin stated that the SCPDC Newsletter were in the meeting packets for all to read at their leisure. Also, it has been emailed to all Commissioner's.

Under Other Business, K. Belanger stated the agency was in the beginning stages of planning a 50th Anniversary Open House sometime in November. Also, he reminded the Commissioner's not to forget to turn in their Ethics Tier 2.1 forms which are due by May 15th, 2022 to the Louisiana Board of Ethics

Next meeting date has been set for Thursday, June 23rd, 2022 in St. James Parish, location to be determined.

There being no other business to discuss, ***it was motioned by P. Dufrense to adjourn the meeting, seconded by L. Charles. There being no objections motion carried.***

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on April 21st, 2022.

Jeff Naquin, Chairman
South Central Planning & Development Commission

Archie Chaisson, Secretary
South Central Planning & Development Commission