

**NOTICE OF BUDGET COMPLETION**  
**South Central Planning & Development Commission**

Notice is hereby given that South Central Planning & Development Commission has completed the FY 2022 Budget. A full copy of the budget is available for public inspection at the South Central Planning and Development Commission office located at 5058 W. Main Street, Houma, LA, Monday through Friday between the hours of 8:00a.m. and 4:30p.m.

**MINUTES**

**SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION**  
**BOARD OF COMMISSIONERS REGULAR MEETING**

**Thursday, April 15<sup>th</sup>, 2021**

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, April 15<sup>th</sup>, 2021 at the SCPDC in Houma, LA.

Chairman Naquin called the meeting to order then A. Chaisson led the Board in the Pledge of Allegiance. Upon conclusion of the Pledge of Allegiance, Chairman Naquin requested a moment of silence for the crewmen who were aboard the Seacor Power lift boat.

Members present or represented by teleconference and/or proxy were: J. Naquin, W. Reed, A. Chaisson, M. Atzenhoffer, J. Thibodaux representing T. Eschete, E. Alexander, S. Nosacka, J. Hotard, Dr. H. Hardy, D. Hanagriff, D. Arthur, E. Foulcard, R. Grogan, C. Pulaski representing G. Dove, L. Charles, M. Larussa, and A. Williams.

Staff members present were: K. Belanger, J. Foret, D. Maisuria, and E. Bergeron.

Members absent were: R. Animashaun, J. Jones, J. Bouziga, E. Reinhardt, M. Jewel, M. Bellock, C "Bub" Millet, P. Dufresne, P. St. Pierre, C. Monica, L. Dragna, B. Hebert, and D. Prevost.

Guests present online/in person: H. Lagrange of St. Mary Parish Government, M. Crochet of NSU, and M. McClean of FCC.

The first item on the agenda was the Review and Acceptance of minutes of January 21<sup>st</sup>, 2021 Regular Meeting. ***It was motioned by D. Arthur, seconded by M. Atzenhoffer to accept minutes of January 21<sup>st</sup>, 2021 Regular Meeting. There being no objections motion carried.***

Next item was the Acceptance of Management Committee Minutes of April 1<sup>st</sup>, 2021. ***It was motioned by M. Atzenhoffer, seconded by D. Hanagriff to accept minutes of April 1<sup>st</sup>, 2021 Management Committee Meeting. There being no objections motion carried.***

S. Nosacka briefed Commissioner's on the Management Committee's evaluation process of Mr. K. Belanger. He reviewed the comparison of agency head 2020 compensations from the State's largest planning districts as well as services offered by each planning district. Members of the Board commended K. Belanger of his outstanding performance as CEO of SCPDC. ***It was motioned by S. Nosacka, seconded by D. Arthur to grant a 5% salary merit increase to K. Belanger. C. Pulaski abstained, there being no objections, motion carried.***

Review and Approval of the Financial Statement ending March 31<sup>st</sup>, 2021 was the next item for discussion. K. Belanger reviewed and explained the Financial Statement ending March 31<sup>st</sup>, 2021. He relayed the ending fund balance to date was \$37,589,262.34. ***It was motioned by M. Atzenhoffer, seconded by D. Arthur to approve the Financial Statement ending March 31<sup>st</sup>, 2021. There being no objections, motion carried.***

Next on the agenda for discussion was SCPDC's Salary Pay Plan. K. Belanger presented SCPDC's Salary Pay Plan to the Board of Commissioner's for advisement. He explained the salary pay plan was developed to help provide employees a clear understanding of their role and pay for their specific employment role. SCPDC's goal is to lead employee markets to help shape the retention and high talent of its employees. Chairman Naquin requested Commissioner's review the proposed Salary Pay Plan as it will be placed on next quarter's agenda for adoption. If anyone has any comments, concerns, questions, or suggestions, please contact K. Belanger or J. Foret.

K. Belanger relayed he had recently received communications from the Acadiana Planning Commission in regards to the transfer of the office building located on Gloria Switch Road in Carencro, LA. APC's Board of Commissioners are currently taking SCPDC's offer under advisement.

Discussion on the America Rescue Plan Act 2021 (ARPA) was agenda item six. K. Belanger relayed EDA has recently received \$3Billion of which Region 6 is expected to received \$300 million. He reviewed the handout on Investment Priorities. The handout highlighted pertinent points of the competitive grant process of which projects will be evaluated. The grant process will be competitive and based on a first come first serve basis.

Agenda item seven was the Resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. ***It was motioned by M. Atzenhoffer, seconded by S. Nosacka to accept the resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. There being no objections motion carried.***

A Resolution proclaiming April as Fair Housing Month was the next item on the agenda. ***It was motioned by S. Nosacka, seconded by M. Atzenhoffer, to approve the Resolution Proclaiming April as Fair Housing Month. There being no objections, motion carried.***

K. Belanger explained agenda items nine and ten were resolutions required annually. M. Atzenhoffer noticed typos on the Resolutions, E. Bergeron duly noted those corrections which need to be made. ***It was motioned by M. Atzenhoffer, seconded by A. Chaisson to adopt the Resolution as amended authorizing the CEO to enter into a contract for the Metropolitan Planning for FY22 between SCPDC & the LADOTD for the HT-MPO Transit Funds. There being no objections, motion carried.***

***It was motioned by A. Chaisson, seconded by D. Hanagriff to adopt the Resolution as amended authorizing the CEO to enter into a contract for the Metropolitan Planning FY22 between SCDPDC & the LADOTD for the Houma-Thibodaux MPO Continuing Planning Phase. There being no objections, motion carried.***

Chairman Naquin stated that the SCPDC Newsletter had been provided in the meeting packets for all to read at their leisure. Also, it has been emailed to all Commissioner's.

Under Other Business, K. Belanger gave a brief update on construction of the new storage facility. Construction is underway and is on time. The front parking lot extension is currently under construction, all is going well. Chairman Naquin reminded Commissioner's to submit their Tier 2.1 ethics form to the Louisiana Board of Ethics by May 15<sup>th</sup>, 2021.

Next meeting date has been set for Thursday, June 24<sup>th</sup>, 2021 in Terrebonne Parish, location to be determined.

There being no other business to discuss, ***it was motioned by A. Chaisson to adjourn the meeting, seconded by D. Arthur. There being no objections motion carried.***

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As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on April 15<sup>th</sup>, 2021.

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Jeff Naquin, Chairman  
South Central Planning & Development Commission

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Archie Chaisson, Secretary  
South Central Planning & Development Commission