

NOTICE OF BUDGET COMPLETION
SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION

Notice is hereby given that South Central Planning & Development Commission has completed the FY2020 Budget. A full copy of the budget is available for public inspection at the South Central Planning and Development Commission office located at 5058 W. Main Street, Houma, LA, Monday through Friday between the hours of 8:00a.m. and 4:30p.m.

MINUTES

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION
BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, April 18th, 2019

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, April 18th, 2019 at the St. Charles Parish EOC in Hahnville, LA.

Chairwoman N. Robottom called the meeting to order. J. Naquin then led the Board in the Pledge of Allegiance.

Members present or represented by proxy were: J. Naquin representing M. Triche, M. Arcenaux representing R. Animashaun, C. Curole representing J. Bouziga, B. Raymond representing L. Cochran, M. Impastato representing J. Fisher-Perrier, T. Roussel, S. Nosacka, N. Robottom, Dr. H. Hardy, C. Monica, D. Hanagriff, D. Arthur, H. LaGrange representing F. Grizzaffi, D. Hanagriff representing R. Grogen, C. Pulaski representing G. Dove, L. Charles, and P. Gordon representing A. Williams.

Staff members present were: K. Belanger, C. Curole, J. Foret, P. Gordon, and E. Bergeron.

Members absent were: W. Reed, J. Cantrelle, M. Atzenhoffer, J. Jones, E. Reinhardt, W. Bendetto, P. Murray, IV, P. St. Pierre, P. Prejean, E. Foulcard, S. Carlos, B. Hebert, M. Marmande, Jr., and J. Rogers.

K. Belanger introduced the guests who were in attendance: A. Krauss of Buchart-Horn, D. LaGrange of St. Charles Parish Government, T. Borne and K. Richardson of St. James School District, and private citizen R. Vincent.

The first item on the agenda was the Review and Acceptance of minutes of January 17th, 2019 Regular Meeting. ***It was motioned by T. Roussel, seconded by S. Nosacka to accept minutes of January 17th, 2019 Regular Meeting. There being no objections motion carried.***

Acceptance of the Management Committee Minutes of April 11th, 2019 was the second item on the agenda. ***It was motioned by J. Naquin, seconded by D. Hanagriff to accept the Management Committee Minutes of April 11th, 2019. There being no objections motion carried.***

Review and Approval of the Financial Statement ending March 31st, 2019. K. Belanger reviewed the Financial Statement ending March 31st, 2019. He relayed the ending fund balance to date was \$39,518,470.74. All Departments were doing well financially, he assured the Commissioners. ***It***

was motioned by H. Hardy, seconded by T. Roussel to approve the Financial Statement ending March 31st, 2019. There being no objections, motion carried.

ACT St. James Works Program was next on the agenda. T. Borne spoke upon the initiative St. James has undertaken to create job opportunities within St. James Parish for youth. The ACT St. James Works Program is being offered at the Career Technology Center in Reserve, LA. This program links workforce development to education, aligns with the economic development needs of the community, and matches individuals to jobs based on skill levels. He briefly reviewed the current programs offered. K. Richardson relayed that the Reserve campus has a Human Capital Center which assists all members of the parish who are in need of assistance with creating resumes, applying online, preparing for interviews, etc. Discussion ensued.

A. Krauss of Buchart-Horn gave an update on the North/South Interstate Access Highway. The project's EIS is currently under review at the Federal level. A. Krauss stressed the importance of incorporating this project into the Master Transportation Plan and for stakeholders to begin committing monies. It was suggested for a resolution to be placed on the next agenda requesting assistance from the Region's federal legislators in leveraging some help with earmark for this project. Discussion ensued.

Item six was the Ratification of a New Member to the RLF/RCF Administrative Board. ***It was motioned by S. Nosacka, seconded by T. Roussel to ratify Tammy Landry of Lafourche Parish to the RLF/RCF Administration Board. There being no objections, motion carried.***

Next on the agenda was a Resolution for SCPDC proclaiming April as "Fair Housing Month." ***It was motioned by J. Naquin, seconded by C. Pulaski to adopt the Resolution SCPDC proclaiming April as "Fair Housing Month". There being no objections, motion carried.***

Adoption of the Resolution: SCPDC has applied for/received Federal Funds and is required to comply with Section 504 of the Rehabilitation Act of 1973 was item eight on the agenda. ***It was motioned by D. Hanagriff, seconded by L. Charles to adopt the Resolution Policy of Nondiscrimination on the Basis of Disability. There being no objections motion carried.***

The final Resolution on the agenda for adoption was one declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. ***It was motioned by T. Roussel, seconded by J. Naquin to adopt the Resolution declaring various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment and setting the minimum acceptable bid for the sale of equipment declared as surplus. There being no objections motion carried.***

K. Belanger explained with the Loan Program having grown as it has it needs the capability to service loans more prudently. Upon researching loan management software options, it was discovered the initial cost for such a program was over \$20,000. In accordance to SCPDC's purchase policy approval was needed by the Commissioner's before the RFP process can begin. ***It was motioned by S. Nosacka, seconded by D. Hanagriff to approve SCPDC seek sealed bids for the purchase of a Loan Program Software. There being no objections motion carried.***

The Agency Activity Report was included in the meeting packet for Commission members to read at their leisure.

Under Other Business, Chairwoman Robottom reminded Commissioner's that their Tier 2.1 Personal Disclosure Forms are due to the Louisiana Board of Ethics by May 15th. K. Belanger relayed DRA has announced there is a Delta Workforce Program which has \$30million available. A training will be held on June 6th, 2019 in Baton Rouge. SCPDC staff will be in attendance.

Next meeting date has been set for Thursday, June 27th, 2019 in St. James Parish, location to be determined.

There being no other business to discuss, ***T. Roussel motioned to adjourn the meeting, D. Hanagriff seconded. There being no objections, motion carried.***

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on April 18th, 2019.

Natalie Robottom, Chairwoman
South Central Planning & Development Commission

Jeff Naquin, Secretary
South Central Planning & Development Commission