

MINUTES

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, February 6th, 2020

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:30 a.m. on Thursday, February 6th, 2020 at the Atchafalaya at Idlewild Restaurant in Patterson, LA.

Treasurer D. Hanagriff called the meeting to order then led the Board in the Pledge of Allegiance.

Members present or represented by proxy were: J. Naquin, W. Reed, M. Arcenaux representing R. Animashaun, A. Chaisson, M. Atzenhoffer, J. Thibodaux representing T. Eschete, M. Jewel, M. Bellock representing W. Benedetto, E. Alexander representing J. Fisher-Perrier, S. Nosacka, Dr. D. Firmin representing J. Hotard, D. Hanagriff, D. Arthur, F. Grizzaffi, R. Grogan, C. Pulaski representing G. Dove, L. Charles, and J. Erny.

Staff members present were: K. Belanger, J. Foret, M. Wich, M. Cazaubon, C. Curole, T. Pearce, T. Watkins, and E. Bergeron.

Members absent were: J. Jones, J. Bouziga, E. Reinhardt, P. Dufresne, P. St. Pierre, and E. Foulcard.

K. Belanger introduced the guests who were in attendance: M. Orgeron of Lafourche Parish Government, S. Bienemy of St. John the Baptist Parish Government, H. LaGrange of St. Mary Parish Government, Dr. Mark McLean of Fletcher Technical College, D. Toepfer, T. Fenton, and K. Tregre of Bourgeois-Bennet, and of Mr. A. Arceneaux of NSU.

The first item on the agenda was the Review and Acceptance of minutes of October 17th, 2019 Regular Meeting. ***It was motioned by M. Atzenhoffer, seconded by A. Chaisson to accept minutes of October 17th, 2019 Regular Meeting. There being no objections motion carried.***

Next item was the Acceptance of Management Committee Minutes of October 17th, 2019. ***It was motioned by J. Naquin, seconded by W. Reed to accept the Management Committee Minutes of October 17th, 2019. There being no objections motion carried.***

Election of Officers was the third item on the Agenda. Treasurer D. Hanagriff opened the floor to receive nominations for Chairman of SCPDC's Board of Commissioners. ***It was motioned by W. Reed to nominate J. Naquin as Chairman, was unanimously seconded. There being no other nominations or objections motion carried.***

At this time, newly elected Chairman Naquin took over chairing duties for the remainder of the meeting.

Chairman Naquin then opened the floor to receive nominations for Vice-Chairman of SCPDC's Board of Commissioners. ***It was motioned by R. Grogan to nominate D. Hanagriff as Vice-Chairman, S. Nosacka as Treasurer, and A. Chaisson as Secretary, M. Atzenhoffer seconded. There being no other nominations or objections motion carried.***

Review and Approval of the Financial Statement ending December 31st, 2019 was the next item for discussion. K. Belanger reviewed the Financial Statement ending December 31st, 2019. He relayed the ending fund balance to date was \$43,888,227.57. He stated from a budgetary standpoint the Commission was doing well and has excess revenue. ***It was motioned by A. Chaisson, seconded by R. Grogan to approve the Financial Statement ending December 31st, 2019. There being no objections, motion carried.***

Agenda item five was the Review and Approval of the FY19 Audit. D. Toepfer reviewed the FY19 Audit. He reported SCPDC's FY19 Audit has been accepted by the legislative auditors. D. Toepfer commended SCPDC's employees for their job well done. He stated the general fund was doing well and had ended the year with an increase in revenue and decrease in expenses. The Information Technology initiatives consistently shows a profit; however, at times during the fiscal year it creates a strain on the general fund due to the amount of software development that is periodically required. In the prior fiscal year, the Regional Building Code fund had incurred losses; however, during FY2019 it has made a significant bounce back. Both the IT and Building Code funds are accounted for the same way as a business would because they are conducted and operated similar to a business. These programs are both doing well. During FY19, the Loan had a significant increase in the amount of loan funds made available. D. Toepfer concluded his presentation by stating SCPDC is sustainable and well ran. He relayed that the CDBG Legislative Auditors commended the Commission on the condition of SCPDC's loan folders. ***It was motioned by S. Nosacka, seconded by M. Atzenhoffer to accept the FY19 Audit. There being no objections, motion carried.***

Resolution authorizing K. Belanger, CEO, to sign all contracts, CEA's, and MOU's in relation to the Watershed Initiative Program. ***It was motioned by D. Hanagriff, seconded by C. Pulaski to approve the Resolution authorizing K. Belanger, CEO, to sign all contracts, CEA's, and MOU's in relation to the Watershed Initiative Program. There being no objections, motion carried.***

Next on the agenda was the Ratification of New Members to the RLF/RCF Administrative Board. Nominations for the RLF/RCF Administrative Board have been received, they are: E. Theriot of Assumption Parish, Bobby Dufrene and Teresa Rappmundt of St. Mary Parish. ***It was motioned by A. Chaisson, seconded by M. Jewel to ratify E. Theriot, B. Dufrene, and T. Rappmundt to the RLF/RCF Administrative Board. There being no objections, motion carried.***

Item eight was SCPDC Activity Briefing. K. Belanger gave a PowerPoint presentation on the Commission's history, current structure, and each department's activities. He offered the Commission's assistance to all the Parishes and Municipalities within the Region.

The Agency Activity Report was included in the meeting packet for Commission members to read at their leisure.

Under Other Business, K. Belanger presented EDA's "Star of the South" award to A. Chaisson for the Airport Road Project in Galliano. Lafourche Parish has been granted \$740,000 in EDA funds for this project and has leveraged \$434,829 in private investments. This project has helped to create/retain 15,000 jobs. A. Chaisson graciously accepted the award. He commended SCPDC for their hard work.

Next meeting date has been set for Thursday, April 16th, 2020 in Terrebonne Parish, location to be determined.

There being no other business to discuss, ***M. Atzenhoffer motioned to adjourn the meeting, unanimously seconded. There being no objections, motion carried.***

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on February 6th, 2020.

Jeff Naquin, Chairman
South Central Planning & Development Commission

Archie Chaisson, Secretary
South Central Planning & Development Commission