

**South Central Regional Construction Code Council Meeting**  
**Thursday, March 25, 2010**  
**Time: 10:00AM**

Location: Assumption Parish  
Police Jury Meeting Room  
4813 Highway 1  
Napoleonville, La. 70390

Members in attendance were:

John Boudreaux (Assumption)  
Kristi Murray (St. John)  
Shane Landry (St. James)  
Pat Gordon (Terrebonne)  
Kevin Belanger (SCPDC)  
Deborah K. Moore (Lafourche)

**Meeting Minutes**

At approximately 10:20am the meeting began starting with the pledge of Allegiance. Roll call followed with all members being present with the exception of Mr. Shane Landry and Mr. Pat Gordon.

Mr. John Boudreaux deferred comments from the Home Builders Association at this time.

Mr. John Boudreaux opened the floor to the public wishing to address the council. There were no comments at this time.

It was moved by Ms. Kristi Murray, seconded by Mr. Kevin Belanger to approve the minutes of the March 1, 2010 meeting. Motion carried.

Mr. Geoffrey Large, Terrebonne Parish, arrived approximately 10:22am during review of the financial report.

Ms. Dawn Allemand presented the council with a financial analysis. It was moved by Ms. Kristi Murray, seconded by Mr. Geoffrey Large to adopt the financial report. Discussion Ensued. Motion Carried.

Mr. Wich stated it was discussed that should one of the Parishes ever leave the program it maybe beneficial to do a financial audit. This was so we can be sure we have collected or returned any funds that would be due. There was a similar process with Terrebonne and that issue was taken care of. This would be the board decision as how they would like to proceed.

Mr. Kevin Belanger spoke stating SCPDC is not interested in doing an audit because of the issues that have occurred. He wants it known these issues do not completely shut the door to Lafourche Parish. We will continue emailing Lafourche, even after they pull out, as we do the Home Builders and anyone else who registers with us. Hopefully one day we may merge with Lafourche Parish again. Discussion ensued.

Mr. Boudreaux asked Mrs. Deborah Moore if Lafourche has an issue with a quick audit. Mrs. Moore feels there is no issue as everything should wash out.

It was moved by Mr. Large, due to the timing not being right to table at this time. There was no second.

It was moved by Mrs. Deborah Moore, seconded by Mr. Geoffrey Large not to pursue the audit of Lafourche Parish. Motion Carried.

Mr. John Boudreaux opened the floor to the Home Builders Association. There were no comments at this time.

Mr. Wich explains there he had a meeting with Terrebonne where the idea of electronic plans came up. He thought it would be good to share with everyone in the region. On new construction homes and commercial projects they can submit their plans on a disk it would greatly cut down on the time it takes to scan into the system. Obviously small projects would still be scanned in. Would like to see where the rest of the region stands on making that a requirement. Discussion ensued.

Mr. Boudreaux feels we need to advise the contractors before there is a decision made. He wants to make sure this would not cause a hardship to them. Mr. Wich advised he would get with HBA to distribute the information to their members.

It was moved by Ms. Kristi Murray, seconded by Mr. Geoffrey Large to deviate from the Agenda. Motion Carried.

Mr. Boudreaux has two items to discuss. In the Rules of Procedures, there needs to be a change of council members. It shows six and needs changing to five.

Mrs. Moore asked why Lafourche Parish has to resign from this council as they are still part of the region. Mr. Boudreaux advised because the board does not regulate Lafourche Parish code enforcement any longer.

Mr. Boudreaux states the second item is in reference to the officers. It seems the Procedures reflect election of officers will take place in December and Office in January. This needs to be changed to election in March and reflect April 1<sup>st</sup> being the date of change.

It was moved by Mr. Kevin Belanger, seconded by Ms. Kristi Murray to add on. Motion Carried.

It was moved by Mr. Kevin Belanger, seconded by Ms. Kristi Murray to amend the rules and procedures to reflect the membership from six to five. Motion Carried with Mrs. Moore abstaining.

It was moved by Mr. Kevin Belanger, seconded by Ms. Kristi Murray to begin nominations in March and acceptance of President and Vice president taking positions in April. Motion Carried with Mrs. Moore abstaining.

Mr. Boudreaux talked about the changes to My Permit Now especially with the Third Parties. Mr. Wich Advised the change will take effect as of April 1, 2010.

Mr. Belanger advised the board there is equipment we will be picking up from Lafourche Parish on March 31, 2010. Some of the equipment will go to Terrebonne while the rest will stay at SCPDC.

Ms. Allemand stated the equipment was purchased on grants. We need to consider who responsibility will it be to take care of repairs in the future. Mr. Belanger advised it is SCP responsibility as we burdened the Parishes. We need to begin budgeting for these repairs. Mr. Wich reminds Mr. Belanger the Parishes have no restrictions to these machines. Mr. Belanger understands but says these are our machines. Mr. Belanger requests at our next meeting for Ms. Allemand to put together a replacement fund. So we may begin allocating monies for replacement of vehicles and equipment.

Mr. Boudreaux states his office has to do a tally sheet every day. My Permit Now should be able to generate such a report that his office does not have to manually do that.

Mr. Belanger stated just yesterday he happened to read the Daily Comet. He then became aware of the decision of the State Code Council to dismiss charges on Lafourche. The decision is respected however he would have thought SCPDC should have been provided the opportunity to have heard of the dismissal prior to reading it in the paper. He is disputing the method by the way they put it out in the paper without informing the council first. That was very unprofessional on their part. Mr. Belanger suggests we send a letter from our Chairman to the State Code Council expressing our dismay as to the channeling of information.

Mr. Wich advised he has been to every State Code Council meeting and it was never discussed. They certainly did not dismiss it publicly. Mrs. Moore asked Mr. Wich didn't the State Council ask him to write a letter and state everything was okay. Mr. Wich stated they told Mrs. Randolph to write a letter explaining what went wrong and what her corrective actions would be. They would then decide where they would go from there.

Mr. John Boudreaux advised it was discussed last night to write the State Code Council a letter in reference to Modular Buildings.

It was moved by Mr. Kevin Belanger, seconded by Mr. Geoffrey Large to add on.  
Motion Carried.

It was moved by Mr. Kevin Belanger, seconded by Ms. Kristi Murray to write a letter to the State to come up with a similar program that is used to handle commercial modular buildings to use a similar process for residential to decrease the administrative challenges. Motion Carried.

The next meeting will be held June 24, 2010 at St. James parish Courthouse Annex, 2631 La. 20 West, Vacherie, La. 70090 at 10am.

There being no further information to be discussed, it was moved by Mrs. Deborah Moore, seconded by Mr. Kevin Belanger to adjourn. Motion carried.