

**South Central Regional Construction Code Council Meeting**  
**Thursday, March 26, 2009**  
**Time: 10:00AM**

Location: St. James Parish Courthouse Annex  
2631 La. 20 West  
Vacherie, La. 70090

Members in attendance were:

Kevin Belanger (SCPDC)  
John Boudreaux (Assumption), Proxy Kayte Landry  
Kristi Murray (St. John)  
Deborah K. Moore (Lafourche)

**Meeting Minutes**

At approximately 10:00am the meeting began starting with the pledge of Allegiance. Roll call followed with Mr. Pat Gordon and Mr. Robert Jones being absent.

Mr. Kevin Belanger opened the floor to the Home Builders Association. Mr. Rob Hamilton had no comments at this time.

It was moved by Mrs. Kayte Landry, seconded by Mrs. Deborah Moore to approve the minutes of the January 22, 2009 meeting. Motion carried.

Mr. Kevin Belanger opened the floor to the public. There were no comments at this time.

Ms. Dawn Allemand presented the council with a financial analysis. Discussion ensued. It was moved by Mrs. Deborah Moore, seconded by Mrs. Kristi Murray to adopt the financial report. Motion carried.

Mr. Kevin Belanger discussed annual review for the CBO and salary ranges for the Chief Building Inspector and plans examiner. It was moved by Mrs. Deborah Moore, seconded by Mrs. Kayte Landry to go into Executive session. Motion Carried. Later it was moved by Mrs. Deborah Moore, seconded by Mrs. Kayte Landry to return back to regular session. Motion Carried.

Mr. Kevin Belanger offered comments from the public or board before voting, there were no comments. It was moved by Mrs. Kayte Landry, seconded by Ms. Kristi Murray to approve the salary ranges that were discussed, Motion Carried.

Mr. Wich presented to the board the fee structure for commercial buildings. Discussion ensued. The chair requested a committee be form to examine the fees. Mrs. Deborah Moore, Ms. Kristi Murray and Mr. John Boudreaux will make up that committee.

Mr. Wich requested that the permit offices do not issue permits without proper plan review approval. This is not limited too Commercial plans that have been reviewed by the Fire Marshall. There may be a specific page not approved due to interpretation of the code. The Fire Marshall will refer to the Building Official for approval. Discussion ensued.

Mr. Wich advised the board on exemptions from plan review/inspections due to square footage. Per State Code Council the only exempt buildings to code are camps and farm structures. The council is pursuing legislation to have more ease for 200 square foot buildings. Mr. Wich stressed Plan Review in some cases definitely Inspections in all cases must be done in order to be in compliance with the law. Discussion ensued.

The State has adopted a clearer definition for camps and farm structures. Mr. Wich handed out information and reviewed with the board. Discussion ensued.

After the fact permit fee structure was set up for double the permit fees as a deterrent for the customer to follow the proper procedures, permit and plan review. If indeed the council has adopted the fee structure please charge the fees. There have been numerous stop work orders due to no permits having to be placed in the parish. Please check to be sure all conditions have been met and check with our office before issuing a permit. Discussion ensued.

Mr. Kevin Belanger advised the board at present Mr. Pat Gordon was President and Mr. Jody Chenier was Vice Chairman. He proceeded to open the floor for nominations to fill these two seats. Mrs. Deborah Moore nominated Mr. John Boudreaux for Chairman, Mrs. Kayte Landry accepted on his behalf and seconded the nomination. It was so moved and motion carried. It was decided to table the vice chair nomination for the next meeting. Discussion ensued.

The next meeting is scheduled for June 25, 2009 due to conflict in schedules Mr. Belanger requested changing the date to July 2, 2009 at St. John the Baptist Parish, Percy Hebert Building, 1801 west Airline Highway, Laplace, La. 70068 at 10am. All board members agreed.

There being no further information to be discussed, it was moved by Mrs. Deborah Moore, seconded by Ms. Kristi Murray to adjourn. Motion carried.