

South Central Regional Construction Code Council Meeting
Thursday, March 13, 2008
Time: 10:00AM

Location: Assumption Parish Police Jury Meeting Room
4813 Highway 1
Napoleonville, La. 70390

Members in attendance were:

Kevin Belanger (SCPDC)
Pat Gordon (Terrebonne)
Jody Chenier (St. James)
John Boudreaux (Assumption)
Lou Vaughn (St. John)
Deborah K. Moore (Lafourche)

Meeting Minutes

At approximately 10:10am the meeting began starting with the pledge of Allegiance, then with roll call. All members were present.

It was moved by Mr. Pat Gordon, seconded by Mr. Jody Chenier to approve the minutes of the February 14, 2008 meeting. Motion carried.

Ms. Dawn Allemand presented the council with a financial analysis. Discussion ensued.

It was moved by Mr. Jody Chenier, to start gathering the break down of fees, seconded by Mr. Kevin Belanger. Motion carried.

Mrs. Deborah Moore spoke on Procedures for inspectors. She stated in Lafourche Parish they like to make the decision to give the CO. Discussion ensued.

Mr. Terry Talbot was called to the floor to explain how a CO was issued and not ready for Compliance. Mr. Pat Gordon stated if you sign a CO before a COC is issued you assume full responsibility. His recommendation is to receive the COC then issue the CO. When you get away from that you are just asking for trouble. Discussion ensued.

Mr. Pat Gordon asked to change the document to say South Central will issue the COC. The CO can only be issued by the local parish or municipality and will be issued after the COC is issued. Changes regarding the inspections of third party jobs by SCRCCC inspectors was also added to the document.

It was moved by Mr. Pat Gordon, seconded by Mrs. Deborah Moore to adopt the revised procedures. Motion Carried.

It was decided the Disciplinary section would need more time for review. It will be placed on the next agenda.

Mr. Tom Watkins presented his opinion on having a HBA Representative sit on the board. He feels it would be a conflict of interest. It would be better having them as a liaison to the board. It was agreed they would be placed on the Agendas each month. Discussion ensued.

It was moved by Mr. Kevin Belanger, seconded by Mr. Pat Gordon that any public information that's going to be discussed at this particular meeting that is not confidential be sent to HBA. Motion Carried.

Mrs. Lou Vaughn request a COC on every permit issued that SCRCCC goes out on. She feels there is a need to be sure she knows the permit is complete so that she may close it out. Mr. Wich suggested a Certificate of Completion as all permits do not meet all requirements for the structure to be deemed Compliant. Discussion ensued. It was agreed to look into the request further and present an idea at the next meeting.

Due to previous commitments Mr. Kevin Belanger asked to board if they would consider changing the date of the council meetings. Discussion ensued.

It was moved by Mr. Kevin Belanger, seconded by Mrs. Lou Vaughn to change the meeting date to the fourth Thursday of every month. Motion Carried.

Mr. Wich gave an update in reference to Soil Mapping. Discussion ensued.

Mr. Wich spoke in reference to the charges for additions. Discussion ensued.

It was moved by Mr. Pat Gordon, seconded by Mr. Kevin Belanger that charges on additions will be .46 cents per square foot for residential, .60 cents per square foot for commercial, with all permit offices following that procedure. Motion Carried.

The next meeting will be held April 24, 2008 at St. James Parish Courthouse Annex, 2631 La. 20 West, Vacherie, La. 70090 at 10am.

Mr. Wich spoke in reference to E-permitting. Several contractors seem to be interested. Mr. Randy Noel spoke on the issue. Discussion ensued.

Several logos for the Inspectors trucks were presented to the board. Mr. Pat Gordon made a motion to accept the bottom right at a size of 12 inches, Mr. Kevin Belanger seconded. Motion carried.

It was moved by Mrs. Lou Vaughn, seconded by Mr. Jody Chenier to enter into executive session to discuss employee evaluations. Motion Carried.

Mr. Pat Gordon made a motion, seconded by Mr. Kevin Belanger to return back from executive session. Motion carried.

It was moved by Mr. Jody Chenier, to readjust the Building Officials salary to \$75,000 – \$100,000 range. Mr. Pat Gordon seconded. Motion Carried.

In lieu of Mr. Wich evaluation Mr. Kevin Belanger made a motion to increase his pay to \$84,000. Mr. John Boudreaux seconded. Motion Carried. Mr. Wich Thanked the board.

Mr. Kevin Belanger asked the board to consider adding a vehicle for Mr. Wich up to a total of \$22,000. It was moved by Mr. Jody Chenier, seconded by Mr. Pat Gordon, Motion Carried.

The Election of Chairman Mr. Jody Chenier nominated Mr. Pat Gordon. Mr. Kevin Belanger seconded. There being no other nominations the motion was closed. Mrs. Lou Vaughn made a motion, Mr. Jody Chenier seconded. Motion Carried. The board congratulated Mr. Pat Gordon.

The Election of Vice Chairman Mr. Kevin Belanger nominated Mr. Jody Chenier. Mr. Pat Gordon seconded. There being no other nominations the motion was closed. Mrs. Lou Vaughn made a motion, Mr. Kevin Belanger seconded. Motion Carried. The board congratulated Mr. Jody Chenier.

Ms. Karen Dillard spoke in reference to COC. She asked that the process not be held up.

There being no further information to be discussed, it was moved by Mr. Kevin Belanger, seconded by Mrs. Deborah Moore to adjourn. Motion carried.