

**REGIONAL BUILDING CODE COUNCIL
MEETING**

LOCATION: SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION
5058 WEST MAIN STREET
HOUMA, LA 70360

DATE: MARCH 29, 2007

TIME: 2:00 P.M.

AGENDA

1. MINUTES FROM MARCH 29, 2007
2. NOMINATE AND ELECT A CHAIRPERSON FOR THE CODE COUNCIL.
3. HARDWARE AND SOFTWARE UPDATE.
4. ADOPT STANDARDS FOR THIRD PARTY PROVIDERS.
5. ADOPT PARTIAL FEES SCHEDULE.
6. GO OVER ITEMS NEEDED BY SCPDC.
7. FEE COLLECTION.
8. RESOLVE ISSUES CONCERNING FOUNDATIONS.
9. DISCUSS MEETING WITH BANKS.
10. DISCUSS MEETING RULES AND PROCEDURES.
11. OTHER – ANY PRESSING ISSUES THAT WERE NOT PREVIOUSLY DISCUSSED.
12. NEXT MEETING DATE.
13. OTHER BUSINESS.

**REGIONAL BUILDING CODE COUNCIL
MINUTES OF MARCH 29, 2007
2:00 P.M.**

THOSE IN ATTENDANCE WERE:

JOHN BOUDREAUX - CHAIRMAN, ASSUMPTION PARISH
PAT GORDON - VICE-CHAIRMAN, TERREBONNE PARISH
MICHAEL WICH, CBO (SCPDC)
JODY CHENIER, ST JAMES PARISH
DEBBIE MOORE, LAFOURCHE PARISH

IT WAS MOVED, SECONDED BY MIKE WICH TO APPROVE THE MINUTES OF THE MARCH 29, 2007 BUILDING CODE COUNCIL MEETING. MOTION CARRIED.

THE NEXT ITEM FOR DISCUSSION IS TO ELECT A CHAIRPERSON AND VICE-CHAIRPERSON. JOHN BOUDREAUX ELECTED AS CHAIRPERSON AND PAT GORDON AS VICE-CHAIRPERSON. **A MOTION WAS MADE, ALL IN FAVOR, MOTION WAS ADOPTED.**

THE NEXT ITEM FOR DISCUSSION, COMPUTER HARDWARE AND SOFTWARE. DISCUSSED THE PROS AND CONS OF 2 TYPES OF PRINTERS 1-HP 820 WIDE FORMAT AND THE RICOH 240W. **A MOTION WAS MADE, FOR THE ONE MOST SUITABLE FOR PRINTING ALL SIZES, BLACK & WHITE AND COLOR IS THE RICOH 240W AND ALSO PURCHASE A SEPRATE LASER PRINTER FOR COLOR PRINTS, ALL IN FAVOR, MOTION WAS ADOPTED.**

THE NEXT ITEM FOR DISCUSSION IS 3RD PARTY PROVIDER REQUIREMENTS. ADOPTED STANDARDS FOR 3RD PARTY PROVIDERS. ALL 3RD PARTY PROVIDERS MUST REGISTER WITH EACH PARISH THEY ARE PROVIDING SERVICE IN. 3RD PARTY PROVIDERS MUST SUBMIT CERTIFICATION CERTIFICATES AS PART OF THE REGISTRATION PROCESS. THE CREDENTIALS REQUIRED FOR ALL DISCIPLINES: BUILDING PLANS EXAMINER, ELECTRICAL PLANS EXAMINER, MECHANICAL PLANS EXAMINER, PLUMBING PLANS EXAMINER AND COMMERCIAL ENERGY PLANS EXAMINER. (COMMERCIAL AND RESIDENTIAL). ALSO RESIDENTIAL INSPECTORS: BUILDING PLANS EXAMINER, ELECTRICAL PLANS EXAMINER, MECHANICAL PLANS EXAMINER, PLUMBING PLANS EXAMINER AND COMMERCIAL ENERGY PLANS EXAMINER AND COMMERCIAL INSPECTORS: COMMERCIAL BUILDING INSPECTOR, COMMERCIAL ELECTRICAL INSPECTOR, COMMERCIAL MECHANICAL INSPECTOR, COMMERCIAL PLUMBING INSPECTOR AND COMMERCIAL ENERGY INSPECTOR. 3RD PARTY PROVIDER WHO ARE LOUISIANA LICENSED ARCHITECTS OR ENGINEERS AND WHO OBTAIN A CERTIFICATE OF REGISTRATION AFTER JANUARY 1, 2007, SHALL BE GRANTED A PROVISIONAL CERTIFICATE FOR REGISTRATION WITHOUT CERTIFICATION BY A RECOGNIZED CODE ORGANIZATION FOR THEIR SPECIALTY WORK ONLY, SPECIALTY WORK SHALL BE DESIGNATED AS FOLLOWS: ARCHITECTS – BUILDING; CIVIL ENGINEERS – BUILDING; ELECTRICAL ENGINEERS – ELECTRICAL; MECHANICAL ENGINEER – PLUMBING, FUEL GAS, AND MECHANICAL.

THE NEXT ITEM FOR DISCUSSION, RESOLVE ISSUES CONCERNING FOUNDATIONS. IT WAS DISCUSSED THAT ALL FOUNDATIONS MUST PROVIDE A SOIL TEST, SHOWING THE LOAD BEARING CAPACITY OF THE SOIL TO EXCEED 2000 PSF OR THE FOUNDATION MUST BE ENGINEERED.

THE NEXT ITEM FOR DISCUSSION IS THE BANK MEETING. ALL BANKS IN THE LOCAL PARISHES WHERE CALLED, MOST WILL BE ATTENDING ON APRIL 4, 2007 AT 3:00. EXPECTING ABOUT 40 PEOPLE.

THE NEXT ITEM FOR DISCUSSION IS THE MEETING RULES. **A MOTION WAS MADE, ALL IN FAVOR, MOTION WAS ADOPTED, RULES TO STAY AS IS.**

A MOTION WAS MADE, ALL IN FAVOR FOR THE REGIONAL BUILDING CODE COUNCIL MEETING TO BE HELD ON EVERY 2ND THURDAY OF EACH MONTH AND THE MEETING ADJOURNED AT 4:15 P.M.

