

South Central Regional Construction Code Council Meeting
Thursday, December 13, 2007
Time: 10:00AM

Location: St. John The Baptist
Percy Hebert Building
St. John Council Chambers
1801 West Airline Highway
Laplace, La. 70068

Meeting Minutes

Members in attendance were:

Michael Wich (SCPDC)
Mitch McDonald, proxy (Terrebonne)
Kim Marousek (St. John)
Donald Nash (St. James)
John Boudreaux (Assumption)
Deborah K. Moore (Lafourche)

No members were absent.

1. Review and adopt minutes for meeting held November 8, 2007:

It was moved by Mr. Donald Nash, seconded by Mr. Michael Wich to approve the minutes of the November 8, 2007 meeting. Motion carried.

2. Permit and Financial Update:

Ms. Dawn Allemand presented the council with a financial analysis. Discussion ensued.

3. Electronic Submission of Plans:

Mr. Wich informed the board, this was geared more to commercial plans. He had received requests from different Contractors and Architects interested in sending in their plans electronically. Mr. Wich wanted to present this to the board to be sure there were no objections or problems for plans to be submitted this way. Discussion ensued. Everyone agreed to the process of accepting plans electronically as long as the process of going through the individual parishes was maintained.

4. Commercial Plan Review:

Mr. Wich questioned the board in reference to the process of Commercial Plans. SCPDC has no problem if the plans are submitted for review while the Fire Marshall is reviewing

for life safety. Discussion ensued. It was decided the process would stay the same and it would be reviewed on a case by case basis per parish.

5. Rules of Procedure Revisions:

Mr. Wich informed the board of the recommended changes. He asked the board if there were any others they felt needed to be made. Discussion ensued.

It was moved by Ms. Kim Marousek, seconded by Mr. Mitch McDonald to accept the changes in the Rules of Procedure.

In favor were: Ms. Kim Marousek
Mr. Mitch McDonald
Mr. Michael Wich
Mr. John Boudreaux

Opposed were: Ms. Deborah Moore
Mr. Donald Nash

Motion carried.

6. Rules and Procedures for Third Party Providers:

Mr. John Boudreaux informed the board this was something he requested be put together due to problems that were happening. This is not against Third Party Providers but they need to understand the process and have a set of rules they can follow.

Mr. Curt McCarty with the State informed the board he sees no problem with what is being submitted. Third Party Providers have to follow an established policy. Mr. McCarty informed the board he believes the states complaint process will be law December 20, 2007. Discussion ensued.

Ms. Deborah Moore requested this issue be tabled until the next meeting. Mr. Boudreaux informed her, this has been on the table for two months now. This was more than enough time to review and be able to vote today. Mr. Donald Nash also had concerns to the language. Mr. John Boudreaux request they be in charge of reviewing the policy so it will be ready to vote on at the next meeting.

7. Engineers/Architects acting as Third Party Providers:

Tommy Lajaunie with Terrebonne Parish requested Mr. Wich opinion. The way the law reads a Mechanical Engineer can only do Mechanical inspection, Electric Engineer can only do Electric inspection and so on. Discussion ensued. It was decided that no restrictions would be placed on Professional Engineers or Architects.

8. TPP Inspection Submission:

Contractor called wanting to meet with Mr. Wich due to a problem he was having with a Third Party Provider. His job was expected to close next week. He and his Third Party Provider had a dispute on monies owed. This is a civil matter and there are many ways the Third Party Provider can handle this incident. The problem is the Third Party Provider will not turn over the inspection reports. Mr. Wich suggest that one way to avoid this problem in the future is by having Third Party Providers turn over inspection reports as they are done.

Mr. Boudreaux explains this Third Party Provider is holding this contractor hostage. He also pointed out that if the policy for Third Parties were in place this would not be an issue. Discussion ensued.

9. Agreements with State Fire Marshal (Terrebonne, Lafourche, St. John):

Mr. Wich was contacted by the State Fire Marshal's Office. They requested him to mention to the board since they are having trouble keeping up with plan reviews, there are now other options - Parishes may want to consider canceling the agreements they have with them. Mr. Wich informed the board this was not mandatory just a suggestion from the State Fire Marshall. SCPDC has already cancelled their agreement.

10. Location of Next Meeting (1/10/08 @ 10am):

It was agreed to hold the next meeting January 10, 2008, 10:00am in Lafourche Parish Council Chambers, Barrios Center, 1618 Highway 182, Raceland, La. 70394.

11. Other:

There being no further information to be discussed, it was moved by Ms. Kim Marousek, seconded by Mr. Michael Wich to adjourn. Motion carried.