

HEADER [OPTIONAL]

[DATE]

Brian Craigo
Deputy Building Official
South Central Planning and Development Commission
5058 West Main Street
Houma, LA 70360

RE: Special Inspection of Helical Piles
[PROJECT INFORMATION – Permit #]

Dear Mr. Craigo:

This letter addresses 2015 IBC Section 1704.2.4 regarding special inspections. We have reviewed the helical pile inspection reports and have verified that special inspections were performed continuously during installation of the helical piles. We have verified that all of the following has been recorded; installation equipment used, pile dimensions, tip elevations, final depth, final installation torque and other pertinent installation data as required by the design professional in charge. The approved geotechnical report and the construction documents prepared by the registered design professional were used to determine compliance. Copies of the information, recorded during the special inspection process, required to be submitted along with this letter are attached as required per IBC 1704.2.4 and your office.

Based on information provided to us during the pile special inspection process, as outline in IBC section 1705.9, the helical pile foundation conforms to the design drawings and specifications as required by IBC 2015. Please give me a call if you have any questions or need additional information.

Sincerely,

[SIGNATURE BLOCK INFORMATION WITH P.E. SEAL AND SIGNATURE]