

LOUISIANA Teen CERT Academy 2011 Leader's Guide



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Event Information

Date: June 20 – 24, 2011

Location: Cecil J Picard Educational & Recreational Center
5197 Hwy 115
Bunkie, Louisiana 71322
318.346.6147

What is Teen CERT?

- The Teen Community Emergency Response Team (Teen CERT) Program educates students about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization and disaster medical operations.

What is Teen CERT Academy?

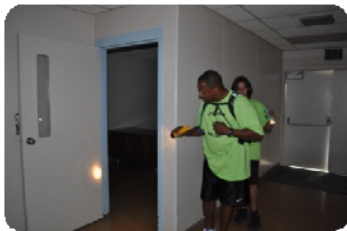
- Teen CERT Academy is a week-long camp packed with disaster response training, team-building exercises, competitive events and fun recreational activities.

Who can attend?

- Youth Groups from across the state; including but not limited to Explorer POSTs, Venture Units, Scout Groups, Church Groups and ROTC students.

What will it cost?

- The camp is free for the first 100 participants. All others will be responsible for the cost of lodging and meals (\$90 each).



Draft Agenda

Time	Monday	Tuesday	Wednesday	Thursday	Friday
0700-0800		BREAKFAST	BREAKFAST	Mock Scenario	BREAKFAST
0800-0900		Fire Safety	Search & Rescue		Teen CERT Rodeo
0900-1000	Registration				
1000-1100					
1100-1200	Rec Time	Rec Time			
1200-1300	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1300-1400	CPR /First Aid Training	Breakout Sessions	Breakout Sessions	Mock Debrief & Evaluations	Teen CERT Rodeo
1400-1500					Shelter Training
1500-1600					
1600-1700					
1700-1800	SUPPER	SUPPER	SUPPER	SUPPER	
1800-1900	Opening Ceremonies & Fear Factor	Rec Time	Rec Time	Rec Time	
1900-2000					
2000-2100		Team Building	Mock Scenario	Dance Social	
2100-2200					
2200-2300	CABINS	CABINS		CABINS	

**Breakout Sessions to include the following:
(subject to change)**

- Swim Safety
- Person Carry
- Cribbing
- Incident Command System
- Traffic Direction
- Crowd Control

Items of Note

- Adult leadership is required. Co-ed leadership is required if you have a co-ed group. Adult leadership is responsible for the conduct of their youth during the Academy, including complying with ground rules and designated curfews.
- Youth participants must review and sign the “Code of Conduct” form. Behavior and discipline are the responsibility of the Adult Leaders. Serious discipline breaches may result in the youth involved being asked to leave.
- Damages to cabins or camp facilities are the responsibility of the Leaders and their youth.
- Youth participants must fill out the “Medical Information/Release Form.” Adult Leaders are responsible for keeping this information with them at all times. There will be trained medical personnel on grounds to assist your group as needed. The Cecil J Picard Educational and Recreation Center, the Lafourche Parish Sheriff’s Office, Louisiana State Citizen Corps and the Governor’s Office of Homeland Security and Emergency Preparedness are not responsible for any and all risks of bodily injury or death.
- All meals will be provided. If anyone in your group has special dietary restrictions or needs, it is your responsibility to make other arrangements for meals. The staff at the Center will be more than happy to store any perishables for you throughout the week.
- Concessions will be sold between meal times for participants to purchase.
- The Center and grounds are Alcohol Free!

What to Expect

Location:

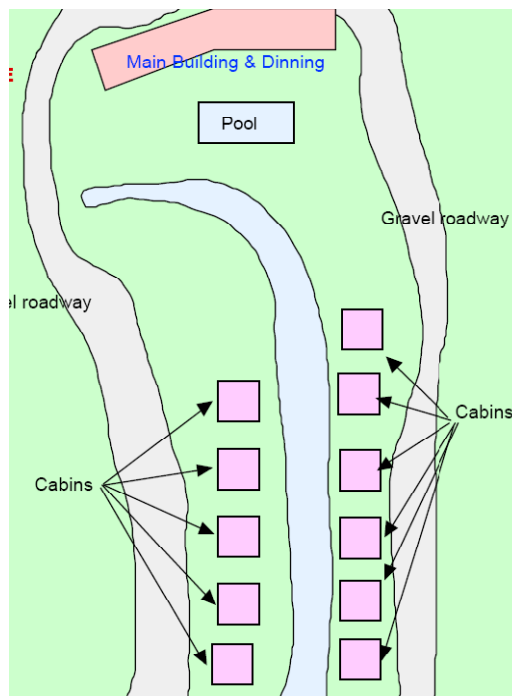
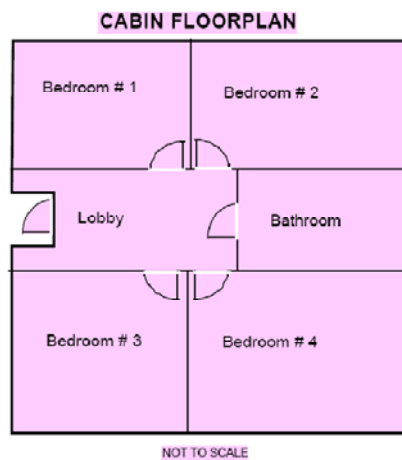
The Center is located on 160 acres along Hwy 115 between Marksville and Bunkie in the Bay Hills section of Avoyelles Parish.

Amenities:

- Air-conditioned cottages, each with a full bath, accommodate up to sixteen persons
- Auditorium and dining hall
- Olympic-sized swimming pool
- Basketball court
- Football, volleyball and softball fields
- Nature trails

Checking In:

Registration will take place in the Main Building on Monday, June 20 from 10:00 am – 12:00 pm. After checking in, participants will be given Cabin assignments. Lunch will be served at Noon.



What to Pack

Participants will need the following items for the Academy:

comfortable shoes (no open toe)
shower shoes (flip flops)
pillow
sleeping bag or sheets and blanket to fit twin size bed
towels and washrags
soap/body wash
shampoo/conditioner
toothbrush and toothpaste
deodorant
brush/comb
hairdryer
swimsuit
beach towel
sunscreen
mosquito repellent
medication (if applicable)
cash for snacks

Knives and weapons are NOT allowed at the Academy.

All participants should place their names on all personal belongings.

Adult Leaders should decide beforehand whether they want to hold any medication/cash for youth participants throughout Academy.



2011 Teen CERT Academy Registration Form

Only one Adult Leader should register for the Academy. Please include the Emergency Contact Information (pg 11) with your Registration Form when sending it in. Deadline to register is June 1, 2011.

Group Name: _____

Group Leader Name: _____

Group Leader Phone: _____

Group Leader Email: _____

List of Youth Participants:
(include age and M or F)

List of Adult Leaders:

Please return by email, fax or mail to:

Lt. Lafate Elliott Day, Jr #712 / Lafourche Parish Sheriff's Office / 805 Crescent Ave, Lockport, LA 70374

Lafate-Day@LPSO.net / Office: 985.532.4327 / Fax: 985.532.4373

2011 Teen CERT Academy

June 20-24, 2011

Code of Conduct

This Code of Conduct is designed to ensure the success of this event. It will help to maintain the safety and enjoyment of all attendees. Your conduct is representative of your organization and its leaders. Please conduct yourselves as responsible young adults at all times.

1. Each Adult Leader, with the full cooperation of youth participants, shall be responsible for maintaining discipline, security and the standards of conduct outlined in this Code of Conduct.
2. All participants will be properly dressed and presentable at all times.
3. All participants are expected to participate in ALL scheduled events and trainings
4. All participants are to only go in their own cabins and their own lockers. Other cabins, lockers, bunks and all items not belonging to a participant are off limits.
5. Each participant is personally responsible for any damage, breakage or loss of property that is the result of their negligence or action. Your group/agency will be charged for damage not covered by individual members.
6. Loss of personal articles is not the responsibility of the Lafourche Parish Sheriff's Office, Louisiana State Citizen Corps, the Governor's Office of Homeland Security and Emergency Preparedness or the facility where this training is being conducted.
7. Vehicles are only permitted for arriving at and leaving from the event. During the week vehicles should be parked across the gravel road from your cabins, NOT on the same side as the cabin.
8. Unregistered persons are not allowed in the cabins or activities. All personnel must check in with the staff.
9. The purchase, possession or consumption of alcoholic beverages or illegal drugs at the event will not be allowed or tolerated. This applies to ALL participants – youth and adults.
10. NO food or drinks are allowed in the cabins. Groups are encouraged to bring additional drinks for their participants, but those drinks, ice chests, snacks, etc must be kept outside the cabins. Also no ice is available at the camp. Advisors must bring ice with them or leave the facility to purchase it.
11. Fireworks of all kinds are strictly prohibited.
12. Lt. Lafate Day in conjunction with the Louisiana State Citizen Corps and other 2010 Teen CERT staff will serve as a review panel with regard to any serious violations of conduct. Conference Staff reserves the right to send any participant home for violation of this Code of Conduct. Any decision of the review panel is final.
13. NO form of sexual, racial or any other form of harassment or misconduct will be tolerated.
14. Everyone is expected to act appropriately at all times, including appropriate dance behavior during the dance.

I have read the above rules and agree to observe them.

Signed: _____ Date: _____

Print Name: _____

* Each organization needs to review this Code of Conduct with all persons attending the 2011 Teen CERT. It is the Adult Leader's responsibility to ensure compliance and keep these sheets on them at all times.

2011 Teen CERT Academy
June 20-24, 2011

Medical Information/Release Form

Name	Address	City, State, Zip
Phone Number	Emergency Phone Number	Date of Birth
Name of Insured	Family Physician	
Name of Insurance Company	Insurance Group Number	
List medical conditions. Please explain		
Medications you are currently taking. Please explain		
Are you on a special medical diet. Please explain		
Allergies examples medicine, food, bee stings, etc please explain		
List any other special needs. Please explain		

I, the undersigned, do hereby discharge and release all sponsoring agencies and individuals from any claims, injuries, or liabilities while my child is a participant of any workshop, training, camp, seminar, or event sponsored through this activity.

X

Signature Parent or Guardian Date

Print Name

I hereby give permission for emergency medical treatment to be administered to my child, if needed.

X

Signature Parent or Guardian Date

Print Name

***Adult Leaders are responsible for keeping these forms (one per youth participant) with them at all times. Do not submit with application.**

Emergency Contact Information

Group Leader #1:

Name: -----

Organization/Agency: -----

Cell Phone: -----

Group Leader #2:

Name: -----

Organization/Agency: -----

Cell Phone: -----

Group Leader #3:

Name: -----

Organization/Agency: -----

Cell Phone: -----

Group Leader #4:

Name: -----

Organization/Agency: -----

Cell Phone: -----

**Please complete and submit this form with application.*