

**NOTICE OF BUDGET COMPLETION**  
**South Central Planning and Development Commission**

Notice is hereby given that South Central Planning and Development Commission has completed the 2013 Budget. A full copy of the budget is available for public inspection at the South Central Planning and Development Commission office located at 5058 W. Main Street, Houma, LA, Monday through Friday between the hours of 8:00a.m. and 4:30p.m.

**MINUTES**

**SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION**  
**BOARD OF COMMISSIONERS MEETING**

**Thursday, June 14, 2012**

A regular meeting of the Board of Commissioners for South Central Planning & Development Commission was called to order at approximately 10:45 a.m. on Thursday, June 14, 2012 at B&C Seafood in Vacherie, LA.

Chairman Claudet called the meeting to order and lead the forum in saying the Pledge of Allegiance.

Members present or represented by proxy were: E. Watson representing M. Triche, W. Reed, M. Atzhenoffer, E. Price representing T. Eschete, R. Champagne, V. J. St. Pierre, E. Alexander, T. Vial representing W. Bendetto, N. Robottom, R. Noel, Leroy Mitchell, T. Roussel, Ken Brass, M. Guillot, Jr., M. Claudet, A. Williams, J. Rogers, M. Marmande, Jr., and A. Badeaux, Jr.

Members absent were J. Naquin, R. Animashaun, C. Randolph, J. Bouziga, J. Wagner, T. Borne, R. Scott, L. Charles, and D. Pothier. Staff members present were K. Belanger, J. Boudreaux, and E. Bergeron. Guests in attendance were: V. Aucoin, S. Easterman of DEQ, T. Dupre of Meyer Engineers, R. Metcalf, LMOGA, J. Brazan of St. James Parish Council, C. Stewart of Terrebonne DA Office, G. Martin, W. Kinler, & C. Dutriex of First American Bank.

Chairman Claudet called for a Public Hearing on FY2013 Proposed Budget. He opened the floor to the public for comment. There being no comments from the public, Chairman Claudet called to close Public Hearing. Public Hearing closed.

First item on the agenda was the acceptance of minutes of April 12, 2012 regular meeting. It was motioned by M. Guillot, seconded by M. Atzenhoffer to accept minutes of the April 12, 2012 regular meeting. There being no objections motion carried.

Next on the agenda was the acceptance of the Management Committee Minutes of June 8, 2012. It was motioned by M. Marmande, Jr., seconded by R. Champagne to accept Management committee Minutes of June 8, 2012. There being no objections motion carried.

Third item on the agenda was the review and approval of financial statement ending May 31, 2012. K. Belanger briefed the Commissioners on the financial statement. Discussion ensued. It was motioned by seconded by M. Marmande, Jr. to approve the financial statement ending May 31, 2012. Motion carried.

Next on the agenda was the review and approval of the FY12 Budget Adjustments. K. Belanger briefed the Commissioners on the Budget Adjustments. Discussion ensued. It was motioned by M. Marmande, Jr., seconded by T. Roussel to approve the FY12 Budget Adjustments. Motion carried.

The Review and Approval of the FY13 Proposed Budget was item five on the agenda. K. Belanger briefed the Commissioners on the FY13 Proposed Budget. Discussion ensued. It was motioned by M. Marmande, Jr., seconded by A. Badeaux, Jr. to approve the FY13 Proposed Budget. Motion carried.

Ratification of new members to the RLF/RCF Boards was the next item on the agenda. It was motioned by E. Alexander, seconded by T. Roussel to ratify Brian Nosacka to the RLF/RCF Boards. Motion carried.

Item seven on the agenda was the resolution adopting System Survey and Compliance Questionnaire. It was motioned R. Noel, seconded by A. Badeaux to adopt the System Survey and Compliance Questionnaire. Motion carried.

Next on the agenda was the resolution certifying that the RLF program is consistent with the current regional adjustment strategy; is being operated in accordance with the policies and procedures contained in the plan; and that all loan portfolios meet plan standards. It was motioned by A. Badeaux, Jr., seconded by M. Atzenhoffer to ratify resolution certifying that the RLF program is consistent with the current regional adjustment strategy; is being operated in accordance with the policies and procedures contained in the plan; and that all loan portfolios meet plan standards. Motion carried.

Item nine on the agenda was the resolution authorizing the CEO to enter into a contract for Metropolitan for FY13 between SCPDC & LaDOTD for the Houma-Thibodaux MPO, Transit Funds. It was motioned by R. Champagne, seconded by T. Roussel to ratify resolution authorizing the CEO to enter into a contract for Metropolitan for FY13 between SCPDC & LaDOTD for the Houma-Thibodaux MPO, Transit Funds. Motion carried.

Item ten on the agenda was the resolution authorizing the CEO to enter in to a contract for the Metropolitan Planning for FY13 between SCPDC & LaDOTD for the Houma-Thibodaux MPO, Continuing Planning Phase. It was motioned by M. Atzenhoffer, seconded by A. Badeaux, Jr. to ratify resolution authorizing the CEO to enter in to a contract for the Metropolitan Planning for FY13 between SCPDC & LaDOTD for the Houma-Thibodaux MPO, Continuing Planning Phase. Motion carried.

Next on the agenda was the acceptance of Official Journal from July 1, 2012 to June 30, 2012. After review of proposals received it was motioned by T. Roussel, seconded by VJ St. Pierre to accept The Daily Comet as the Official Journal from July 1, 2012 to June 30, 2012. M. Atzenhoffer objected. There being only one objection motion carried.

Item twelve on the agenda was the acceptance of the 2012 Comprehensive Economic Development Strategy. It was motioned by R. Noel, seconded by M. Atzenhoffer to accept the 2012 Comprehensive Economic Development Strategy. Motion carried.

Item thirteen on the agenda was the discussion of the new EPA Air Quality Standards. Ms. V. Aucoin of DEQ gave a PowerPoint presentation briefing the Commissioners on the new ozone standards and areas which are affected by non-attainment. The region which encompasses SCPDC's parishes is in attainment at present time. However, there are areas which are at risk for non-attainment status. V. Aucoin spoke on the EPA's Ozone Advance Program and urged the Commissioners to send a Notice of Intent to DEQ requesting to enter into the program. The Ozone Advance Program is a collaborative effort by EPA, states, and local governments to encourage emission reductions in ozone attainment areas, to help them continue to meet the National Ambient Air Quality Standard. Discussion ensued.

It was motioned by VJ St. Pierre, seconded by M. Atzenhoffer to authorize the CEO to create a letter on behalf of the SCPDC Commissioners in support of the Ozone Advance Program as a Region upon the Parish Presidents and Management Committee's final approval of said support letter. Motion carried.

Next on the agenda were announcements. Permit data reflecting the increase in commercial activity throughout the region.

Also, K. Belanger asked the Commissioners for approval to change SCPDC's Drug Policy in order to give the Commission permission to give random drug screen of its employees. It was motioned by VJ St. Pierre, seconded by A. Badeaux, Jr. Motion passed.

Chairman Claudet thanked staff from the First American Bank for being the Corporate Sponsor of meeting.

Agency Activity Report was the next item on the agenda. It was unanimously decided by all to read at their own leisure.

Next meeting date has been set for Thursday, October 11, 2012 location in St. John the Baptist Parish yet to be determined. There being no other business to discuss, it was motioned by M. Atzenhoffer, seconded by M. Marmande to adjourn. Motion carried.

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As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on June 14, 2012.

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Michel Claudet, Chairman  
South Central Planning & Development Commission

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Ellis Alexander, Secretary  
South Central Planning & Development Commission