

MINUTES

SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION BOARD OF COMMISSIONERS MEETING

Thursday, January 13, 2011

A regular meeting of the Board of Commissioners for South Central Planning and Development Commission was called to order at approximately 10:45 a.m. on Thursday, January 13, 2011, at Occasions Restaurant in Luling, Louisiana.

Secretary M. Atzenhoffer called the meeting to order and lead the forum in saying the Pledge of Allegiance.

Members present or represented by proxy were E. Watson representing M. Triche, W. Reed, M. Atzenhoffer, L. Barker representing T. Eschete, T. Vial representing V. J. St. Pierre, E. Alexander, W. Bendetto, N. Robottom, J. Wagner, H. Hardy, M. Wilkins representing D. Hymel, J. Robinson representing M. Claudet, P. Gordon representing A. Williams, M. Marmande, and A. Badeaux. Members absent were C. James, C. Randolph, R. Champagne, J. Bouziga, G. Williamson, A. Tregre, K. Brass, M. Guillot, T. Borne, R. Scott, L. Charles, J. Rogers, and D. Pothier. Staff members present were K. Belanger, J. Boudreaux, M. Wich, G. Rose and E. Bergeron. Guests in attendance were: State Representative G. Smith and N. Reulet of USI Insurance Services, LLC. K. Belanger introduced the guest and SCPDC staff members present.

First item on the agenda was the acceptance of minutes of October 14, 2010 regular meeting. It was motioned by A. Badeaux, seconded by M. Marmande to accept minutes of the October 14, 2010 regular meeting. Motion carried.

Next on the agenda was the acceptance of Management Committee Minutes of January 6, 2011. It was motioned by P. Gordon, seconded by J. Robinson, to accept the Management Committee Minutes of January 6, 2011. Motion carried.

The third item on the agenda was the Election of 2011 Officers. K. Belanger spoke on behalf of Chairman Champagne. Secretary Atzenhoffer opened the Chairman nominations. It was motioned by T. Vial, seconded by P. Gordon to nominate M. Claudet as Chairman. There being no other nominations, it was unanimously agreed upon to close Chairman nominations. By unanimous vote, M. Claudet was elected as Chairman of SCPDC for 2011. Motion passed.

Secretary Atzenhoffer opened the Vice-Chairman nominations. It was motioned by E. Alexander, seconded by W. Bendetto to nominate N. Robottom as Vice-Chairwoman. There being no other nominations, it was unanimously agreed upon to close Chairman nominations. By unanimous vote, N. Robottom was elected as Vice-Chairwoman of SCPDC for 2011. Motion passed.

Next was the election of Secretary. It was by P. Gordon, seconded by J. Robinson to nominate M. Atzenhoffer as Secretary. There being no other nominations, it was unanimously agreed upon to close Secretary nominations. By unanimous vote, M. Atzenhoffer was re-elected as Secretary of SCPDC for 2011. Motion passed.

It was motioned by T. Vial, seconded by N. Robottom to nominate D. Hymel as Treasurer. There being no other nominations, it was unanimously agreed upon to close Treasurer nominations. By unanimous vote, D. Hymel was elected as Treasurer of SCPDC for 2011. Motion passed.

Secretary Atzenhoffer then turned the meeting over to the newly elected Vice-Chairwoman Robottom.

Next on the agenda was the review and approval of the financial statement ending November 30, 2010. K. Belanger reviewed and briefed the Commissioners on the financial statement. It was motioned by A. Badeaux, seconded by W. Reed to accept the financial statement ending November 30, 2010. Motion passed.

Rep. Smith entered meeting at this time.

Item five on the agenda was the ratification of Dr. Henry Hardy to the SCPDC Board of Commissioner's. It was motioned by T. Vial, seconded by E. Alexander to ratify Dr. Hardy to the SCPDC Board of Commissioners. Motion passed.

Under item six on the agenda was the ratification of new members to the RLF/RCF Boards. It was motioned by E. Alexander, seconded by W. Reed to ratify T. Landry and G. Caillouet to the RLF/RCF Boards. Motion passed.

K. Belanger introduced Rep. G. Smith who gave an overview of the upcoming 2011 Legislative Session. He briefed the Commissioners on the main issues of the 2011 Legislative Session – Redistricting and Budget. The Special Session will begin on March 20, 2011 and expected to last three weeks. With the unexpected growth, Districts are expected to shift. New districts are likely within the Region due to the influx of growth. However, on the Federal level Louisiana as a whole has shrunk. It is expected Louisiana's districts will be reduced from seven to six districts. 2011 being a Fiscal Year, the Legislature will discuss the State Budget. The State is facing a \$1.6B deficit. The Fiscal Session is expected to last 60 days. Discussion ensued.

Next, G. Rose briefed the Commissioners on the Regional Transit Initiatives being taken by the HT-MPO. The HT-MPO has recently applied for the New Freedom Program Grant. This grant will help provide mobility opportunities for the elderly, handicapped, and children. They are also working on the newly

implemented Intelligent Transportation System (ITS) in the Houma-Thibodaux area. This system is used as a congestion management system using signalization to better manage traffic. The goal is to expand this system to all member parishes. G. Rose also spoke of the ARRA funding HT-MPO will be receiving. Discussion ensued.

Item nine on the agenda was the presentation of the Backflow Prevention Program given by M. Wich. M. Wich gave a PowerPoint presentation of the Backflow Prevention Program he is overseeing. He explained most commercial businesses are required to have testable backflow preventers and must be tested upon installation, when repaired, when relocated, annually. The state has recently begun enforcing these provisions. Discussion ensued.

It was motioned by T. Vial, seconded by A. Badeaux to declare various equipment as surplus property and authorizing the CEO to appropriately dispose of said equipment. Motion passed.

It was motioned by T. Vial, seconded by M. Marmande to set the minimum acceptable bid for the sale of equipment declared as surplus. Motion passed.

It was motioned by A. Badeaux, seconded by M. Atznehoffer to authorize SCPDC to file a project application with LaDOTD for grants through the US DOT FTA, as authorized under the Federal Transit Laws, as codified, 49 USC Section 5317, New Freedom Program and executing a contract with the LaDOTD upon project approval. Motion passed.

Under item twelve, K. Belanger briefly updated the Commissioners on SCPDC's building expansion and SCPDC's fund seeking efforts for the expansion. He also reported the New Standards for the Clean Air Act should be released in March. Lastly, he reported SCPDC received an additional \$1million LED Loan Award.

Announcements were next on the agenda. K. Belanger made the following announcements: SCPDC received the Star of the South Award. Ms. A. Williams was awarded New Partners for Smart Growth Conference Scholarship. Trade Adjustment Program awarded University of San Antonio received \$2million to help businesses in Louisiana and Texas fight back against the issues of imports. SCPDC is in the process of revising their FMLA Policy. The 2009 IBC codes are being followed by the Building Code Council. SCPDC will be meeting with the parishes starting in February on the renewal of Building Code CEA's. In 2011 SCPDC will host APA Webinars. The RPTA provided 18,350 one way trips in 2010, far exceeding the forecast. The DRA is still operating under a continuing resolution and does not anticipate beginning their application process until March 1st. 2011 State Planning Awards: HT-MPO was awarded Outstanding Regional Transportation Plan.

Vice-Chairwoman introduced Corporate Sponsor; USI Insurances, Inc. Ms. N. Reulet briefly spoke of the services offered by USI Insurances.

It was motioned by T. Vial, seconded by P. Gordon to dismiss the reading of the item 14, the Agency Activity Report. Motion passed.

K. Belanger invited all new Board Members to tour SCPDC.

The next meeting date will be set for April 7, 2011 in St. James Parish.

There being no other business to discuss, it was motioned by W. Bendetto, seconded unanimously to adjourn. Motion carried.

As duly authorized officers of South Central Planning and Development Commission, Board of Commissioners, we do hereby certify that the above and foregoing is the official version of the minutes of the meeting of the Board of Commissioners held on January 13, 2011.

Michel Claudet, Chairman
South Central Planning & Development Commission

Mark Atzenhoffer, Secretary
South Central Planning & Development Commission